**Recommendations compiled from ISER (green) and from ACCJC Visiting Team (blue)**

Standard I: Mission, Academic Quality and Institutional Effectiveness, and Integrity

Blue= Visiting Team Recommendation

Green= ISER Recommendation

* I.A. Mission
  + I.A.2.1. **College Recommendation 1 (Improvement):** In order to increase effectiveness, the team recommends that the institution adopt unambiguous definitions of data elements used in its institution set standards.
* I.B. Assuring Academic Quality and Institutional Effectiveness
  + I.B.1. Action Plan: *See Action Project #2 in the Quality Focus Essay on shifting to a campus culture with broad participation, improved communication, and strong collegial support.*
    - Refer to Page. 289
  + I.B.2. Action Plan: During the 2016-2017 and 2017-2018 academic years, the SLOAG will lead the College in the development of an assessment rubric for ISLO #5 (Personal/Community Awareness and Academic/ Career Responsibilities), and will facilitate the development of rubrics for the two ISUOs.
  + I.B.3. Action Plan: As part of its revision of the Educational Master Plan, the Core Indicators of Effectiveness will be evaluated and revised. This will ensure that they are directly aligned with the ACCJC institution-set standards, the State of CA Institutional Effectiveness Partnership Initiative Goals, and the State of CA Student Success Scorecard. This will streamline reporting requirements, and better focus efforts on high-priority areas.
  + I.B.3.1. **College Recommendation 1 (Improvement):** In order to increase effectiveness, the team recommends that the institution adopt unambiguous definitions of data elements used in its institution set standards.
  + I.B.4. Action Plan: Ventura College will identify and track uniform data elements for use in college program review for current student services programs. Identification and tracking will be implemented through the division of Institutional Equity and Effectiveness, and the Dean of Student Services to provide additional research support for college decision-making processes, program review, and college program planning.
  + I.B.4.1. **College Recommendation 2 (Improvement):** In order to increase effectiveness, the team recommends that the Student Services program reviews be fully implemented in the college program review cycle.
  + I.B.5. Action Plan: Ventura College will launch a three-year rotational plan for the full-scale program review, in addition to annual review. The VC College Planning Committee will take lead on this in hopes to enhance program reviews processes by adding a more in-depth three-year review to the existing annual program review.
  + I.B.6. Action Plan: *See Action Project #2 in the Quality Focus Essay on shifting to a campus culture with broad participation, improved communication, and strong collegial support.*

Standard II: Student Learning Programs and Support Services

* + II.A.4. Action Plan: Ventura College will offer accelerated composition courses for basic skills student through the English Department to improve completion rates of transfer-level composition courses. *See Action Project #1 in the Quality Focus Essay on First time/Full time and transfer level ready in year one or less.*
* II.B. Library and Learning Support Services
  + II.B.1. Action Plan: During the 2016-17 academic year, the College will review library and LRC staffing and organizational structure at both the main campus and Santa Paula to determine ways to improve and increase services to students. At least six months prior to the end of the Velocidad (Title V) grant, the team of College administrators, staff, and faculty will review the advantages and disadvantages of maintaining two locations for the provision of math tutoring services. A plan for either maintaining a separate Math Center with general fund dollars or a plan for combining both services will be presented to the vice president of academic affairs and student learning.
* II.C. Student Support Services
  + II.C.1. Action Plan: During implementation of the Online Education Initiative (OEI) counseling components in 2016-2017, additional assessments for students taking online classes and for students accessing information and services online will be developed.
  + II.C.2.1. **College Recommendation 2 (Improvement):** In order to increase effectiveness, the team recommends that the Student Services program reviews be fully implemented in the college program review cycle.
  + II.C.7. Action Plan: For the Fall 2016 semester, VC will implement the broad use of multiple measures rubrics for assessment by the college. English and Math faculty will work with the assessment office and other student services programs to assist in coordination for that there can be an improvement in the accuracy of the assessment and placement processes. *See Action Project #1 in the Quality Focus Essay on First time/Full time and transfer level ready in year one or less.*

Standard III: Resources

* III.A. Human Resources
  + III.A.5. Action Plan: By the end of the fall 2016 semester, the vice chancellor of human resources will identify methodologies for improving evaluation tracking to enhance completion, either by new technology or by modifying existing technology platforms.
  + III.A.6. Action Plan: In the beginning of fall 2016, ACCJC and WASC teams visited the campus and acted to reaffirm accreditation for 18 months and required a Follow-Up Report on issues identified in the ACCJC team’s findings of noncompliance at the District. District recommendation was given in order to meet Standard, and recommended the District include use of the results of the learning outcomes to improve teaching and learning as a formal component of the evaluation processes.
  + ~~III.A.6.1.~~ **~~District Recommendation 1 (Compliance):~~** ~~In order to comply with the Standards, the teams recommend that the District include as a formal component of the evaluation processes for faculty, academic administrators, and other personnel directly responsible for student learning use of the results of assessments of learning outcomes to improve teaching and learning~~. This standard was removed from ACCJC criteria
  + III.A.12. Action Plan: VC will work with District HR to continue to implement strategies identified in the EEO plan to further diversity in hiring. Strategies to increase the diversity among part-time faculty including gender balance in the ranks of the administration will be explored as part of continuous improvement in this area.
* III.B. Physical Resources
  + III.B.1. Action Plan: The College, for the Fall 2016 semester will update the Facilities Master Plan through both the Vice President of Business and Administrative Services and Facilities Oversight Group (FOG) to improve alignment with the current goals and objectives of the institution.
  + III.B.1.1. **College Recommendation 3 (Improvement):** In order to increase effectiveness, the team recommends that the college and District consider various public and private funding sources, such as a local capital outlay bond, to upgrade and/or replace aging facilities.
  + III.B.2. Action Plan: VC will continue its 2015-16 to upgrade older classrooms on a systematic basis, utilizing the information provided by the furniture and equipment inventory to identify the areas in greatest need.
  + III.B.2.1. **College Recommendation 3 (Improvement):** In order to increase effectiveness, the team recommends that the college and District consider various public and private funding sources, such as a local capital outlay bond, to upgrade and/or replace aging facilities.
  + III.B.3. Action Plan: Refer to III.B.3.1.
  + III.B.3.1. **College Recommendation 3 (Improvement):** In order to increase effectiveness, the team recommends that the college and District consider various public and private funding sources, such as a local capital outlay bond, to upgrade and/or replace aging facilities.
  + III.B.4. Action Plan: Refer to III.B.4.1.
  + III.B.4.1. **College Recommendation 3 (Improvement):** In order to increase effectiveness, the team recommends that the college and District consider various public and private funding sources, such as a local capital outlay bond, to upgrade and/or replace aging facilities.
* III.C. Technology Resources
  + III.C.1. Action Plan: For the Fall 2016 semester, the college will update Technology Master Plan to cover the period of 2017-2019 through the Vice President of Business Service and College Information Technologies department. In order to support the college’s increasing reliance on technology.
  + III.C.2.8. In Spring 2015, a district-wide survey of student perceptions was conducted, using the same questions that were used during the student perception survey that was conducted during the spring 2009 semester.
  + III.C.4. Action Plan: For the Spring 2017 semester, the college will provide an enhanced schedule of training in DegreeWorks, Grades First, Banner, TracDat, and smart classroom operation through College Technology Services, Professional Development Advisory Group and Technology Advisory Group to increase proficiency in various technologies for staff, faculty, and administrators.

Standard IV: Leadership and Governance

* IV.A. Decision-Making Roles and Processes
  + IV.A.2. Action Plan: During the fall 2016 semester and each fall semester thereafter, the College, through the coordination of the Academic Senate and Professional Development Advisory Group, will provide training for all committee chairs and co-chairs on effective committee operations and training in the common format for meeting minutes for all personnel who serve as meeting recorders.
  + IV.A.3. Action Plan: By the middle of the fall 2016 semester, the College president will assign a senior administrator the responsibility to work with College constituent groups to update the Making Recommendations document on an annual basis.
  + IV.A.6. Action Plan: By the middle of the fall 2016 semester, institutional norms will be established regarding who will post committee meeting minutes online and how quickly these minutes will be posted following the conclusion of a meeting.
* IV.D. Multi-College District or Systems
  + IV.D.5. Action Plan: The College and District will work together to complete the District Strategic Plan as defined in the Integrated Planning Manual. Both entities will also collaborate to determine a process for the development of a District Facilities Master Plan that aligns with the College’s Facilities Master Plan.
  + IV.D.6. Action Plan: Develop and implement a training session to occur at the first meeting of each District committee that summarizes the role and responsibilities of the committee members in serving as a constituency representative and sharing information and items requiring action back to their respective college groups.
  + IV.D.7. Action Plan: The District will develop a more formal mechanism to share summaries for survey results as well as resulting plans for improvement developed by each of the District wide committees.