



Classified Professional Development Committee
Friday, September 27, 2019, 1:00 pm
Ventura College Main Campus – MCW 312



VENTURA COLLEGE CLASSIFIED SENATE

Committee Members

Constituency	Representative	Attended	Constituency	Representative	Attended	Constituency	Representative	Attended
Classified Chair	Olivia Long	✓	Classified	Sharon Oxford	✓	Classified	Ali Olsen Pacheco	✓
Classified	Felicia Torres	✓	Classified	Matt Moore	✓	Classified	Alexander Rock Fredell	✓
Classified	Chez Harper	✓	Classified	Sandy Mason	✓	Classified		
Guests:								

Agenda Item	Discussion Notes	Action?
1. Call to Order	O. Long called the meeting to order at 1:03 pm	
2. Adoption of the Agenda	O. Long called for a motion to adopt the agenda. Motion by F. Torres, second by A. Fredell Discussion: none Final Resolution: Motion was approved Yes: O. Long, F. Torres, C. Harper, S. Oxford, M. Moore, S. Mason, A. Pacheco, A. Fredell	
3. Public Comment	M. Moore expressed appreciation for the creation of the committee.	
4. Approval of Minutes	First meeting; no past meeting minutes for approval	
5. Establish Regular Meeting Date & Time	Consensus was to provide 3 meeting time options (meeting length 90 minutes; 2 nd /4 th WED @ 10am, 1 st /3 rd FRI @ 10am or 1pm) via a doodle poll	O. Long to send doodle poll

6. Draft Committee Charge	<p>Reviewed Professional Development Coordination Council (PDCC) draft charge; discussion ensued regarding purpose for CPDC and connection to PDCC; budget \$7500; clarification regarding the state chancellor’s office grant;</p> <p>The Classified Professional Development Committee – <i>DRAFT CHARGE</i></p> <p>Propose, plan, develop, implement and evaluate training pd events and learning opportunities; processes; needs assessment; collaboration formally and informally to build a better work environment, with the purpose of increasing efficiencies and strengthening relationships; build community comradery; connection to districtwide Classified Professional Development Committee & PDCC; flourish communication; celebrating our successes; state classified award; professional learning pathways; connect to annual evaluations;</p>	M. Moore to draft a charge based on ideas brainstormed during meeting.
7. Future Agenda Items	Paying for classes/procedure/process; collaborate w/union on contract related items for training/understanding/unpacking; budget; Dean Wright Long Term Leadership Program	
8. Adjournment	O. Long adjourned the meeting at 2:03 pm.	