



Classified Professional Development Committee
Wednesday, November 13, 2019, 10:00 am
Ventura College Main Campus – MCW 312




Committee Members

Constituency	Representative	Attended	Constituency	Representative	Attended	Constituency	Representative	Attended
Classified Chair	Olivia Long		Classified			Classified		
Classified	Felicia Torres		Classified			Classified		
Classified	Chez Harper		Classified			Classified		
Classified			Classified			Classified		
Classified			Classified			Classified		

Guests:

Agenda Item	Discussion Notes	Action?
1. Call to Order	O. Long called the meeting to order at 10:0x am	
2. Adoption of the Agenda	O. Long called for a motion to adopt the agenda. Motion by a, second by b Discussion: Final Resolution: Motion was Yes:	
3. Public Comment		
4. Approval of Minutes: 10/23/19	O. Long called for a motion to adopt the minutes. Motion by a, second by b Discussion: Final Resolution: Motion was b Yes:	
5. Goals for VC-CPDC	<ul style="list-style-type: none"> Increase account usage of CCC Vision Resource Center for VC employees Conduct a needs assessment survey 	M. Moore to look into obtaining data

	<ul style="list-style-type: none"> Construct a timeline for VC-CPDC 	O. Long work w/M. Moore to set up 30 min sessions to set up CCCVRC accounts
6. VC-CPDC Logo	 <p>VENTURA COLLEGE Classified Professional Development Committee</p>	
7. Review Needs Assessment Survey Results		
8. Plan for PD	Event Plan To-Do	
9. Report: Professional Development Coordination Council (PDCC)		
10. Future Agenda Items		
11. Adjournment	O. Long adjourned the meeting at 11:xx am	
12. Future Meeting Dates	<p>2019: 11/27, 12/11</p> <p>2020: 1/8, 1/22, 2/12, 2/26, 3/11, 3/25, 4/8, 4/22, 5/13, 5/27, 6/10, 6/24</p>	

Committee Charge:

The Classified Professional Development Committee (CPDC) evaluates professional development needs, proposes informal and formal training events, develops implementation plans, sponsors pathways for unique learning opportunities, and celebrates the accomplishments of classified professionals. The CPDC is committed to improving the community through cross campus connections, open dialogues, targeted trainings, and self-improvement.