

Classified Senate Charge

The Classified Senate represents classified professionals, including classified supervisors and classified confidentials, in the formation of college and district policy on professional matters, and address all matters either directly or through participatory governance committees. The Classified Senate interfaces with the college administration in the implementation of college and district goals and objectives, and collects, evaluates, disseminates, and receives non-bargaining information for and from classified professionals as appropriate. Members of the Classified Senate Executive Board serve on the Accreditation Steering Advisory Group and contribute to the assessment of Accreditation Standard IV.

Classified Senate Goals 2017-2018

1. Maintain or increase classified professional involvement in participatory governance through education designed to raise awareness and understanding of the processes.
2. Increase breadth of professional development opportunities for classified professionals to include training on VCCCD professional development resources and campus systems, processes, and documents.
3. Increase Classified Senate participation through education and monthly teambuilding opportunities.
4. Increase fund raising for classified employee activities through A Dollar A month campaign.
5. Create a list of common campus acronyms by June 2018 for use by classified professionals.

Classified 9 + 1

1. Standards or policies regarding student support and success
2. College governance structures, as related to classified roles
3. Classified roles and involvement in accreditation processes
4. Policies for classified professional development activities
5. Processes for program review
6. Processes for Institutional planning and budget development
7. Curriculum systems integrations and implementation
8. Degree and certificate requirements
9. Educational program development
 - Any other district and college policy, procedure, or related matters that will have a significant effect on Classified Staff



VENTURA COLLEGE CLASSIFIED SENATE AGENDA

Date: February 1, 2018

Time: 10:30am to 12:00pm

Room: Campus Center Conference Room

1. Call to Order – Pamela, 1 min
2. Adoption of the Agenda – Pamela, 1 min
3. Public Comment
4. Approval of Minutes – Pamela, 5 mins
 - a. January 11, 2018
5. Classified Senate Reports – 5 mins
 - a. Treasure's Report – Sara
6. Committee and Group Reports – Committee members, 15 mins
 - a. Board of Trustees
 - b. District Committees
 - c. Campus Committees
7. VC 2017-2020 Strategic Implementation Plan, First Reading, Phillip Briggs (firm time of 11:30), 15 mins
8. Candy Gram Fundraiser for Classified Activities – Victoria, 10 mins
9. Change due date of Program Review Classified Hiring Prioritization, Discussion, 15 mins
10. Debriefing on success/challenges with the Thomas Fire, 20 mins
<https://www.youtube.com/watch?v=oM2i7YCDH5M&sns=em>
11. Professional Development Update – Pamela, 3 mins
 - a. Upcoming PD Opportunities –
 - i. VCCS Spring Retreat. 03/19 RSVP by 03/12.
 - ii. Supported Personal Professional Development: Feb. 13, Mar. 13, Apr. 17, May 22, 11:30-1:00 in MCE-342. BYOE (Bring Your Own Earbuds) Snacks and drinks provided.
 - iii. New Classified Professional Orientation 06/13. Orientation session for all VC Classified Professionals hired since July 13, 2017.

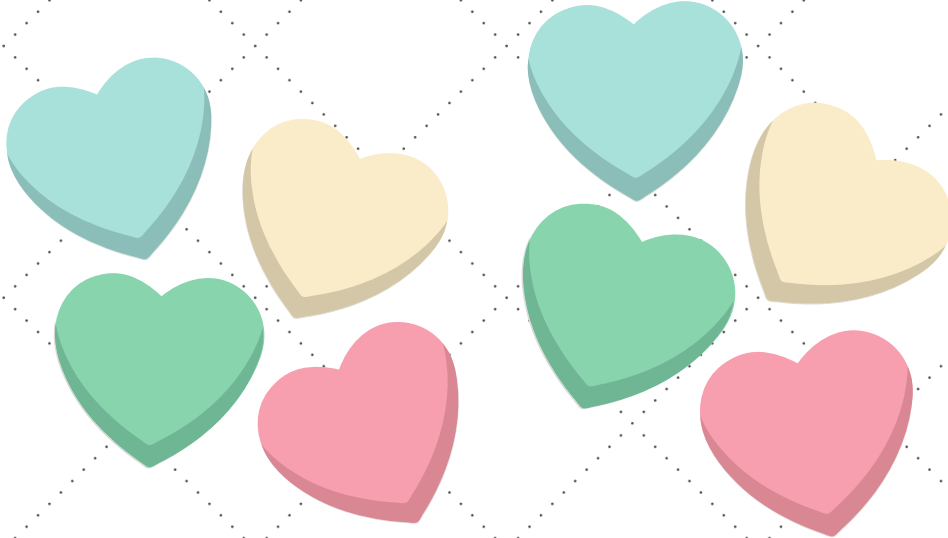
Adjournment

In [VC's 2017-2023 Educational Master Plan](#), we defined the vision for our college. Our primary goal is to become one of the top five colleges in the state within six years. To do that, we need to implement a number of well-researched and clearly defined strategies and action steps. These strategies and action steps are contained within our 2017-2020 Strategic Plan. A draft of the plan is attached. For each goal and objective of the Educational Master Plan, you'll find a table with strategies, action steps, leads, and results achieved to date. Since the plan has yet to be implemented, the Results Achieved to Date column is empty, but it will be updated each semester, as we put our strategies into place. Thus, this will be a living document that will be regularly updated and evaluated to ensure that we are making progress towards our goals.

Before the plan is implemented, we want to make sure that we receive as much feedback on it as possible. So, we are asking that you review it, and provide us with any input you have by January 30, 2018, using the link below. All feedback will be kept anonymous, and will be reviewed by a taskforce of the College Planning Committee for incorporation into the plan.

[Click Here to Provide Your Feedback](#)

Submitted by Damien Peña



CANDY GRAMS

Send a little love to coworkers at
VC or at one of the VCCCD's other
locations

Place your order by Feb 9th
for delivery during
the week of Feb 12th

Each CandyGram
(\$2) comes with
a candy bar & a
card!!

To place order or to get
more info, contact:
Victoria Nielsen
victoria_lopez3@vcccd.edu
ext. 6418

BYOE!
(Bring Your Own Earbuds)
Snacks & drinks provided.

PROLEARNINGNETWORK.CCCCO.EDU
Lynda.com, Skillsoft, Grovo

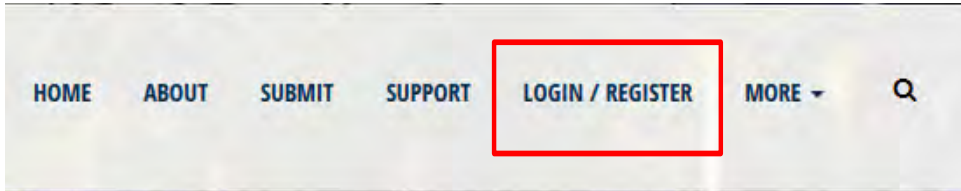
SUPPORTED PERSONAL PROFESSIONAL DEVELOPMENT

Explore the CCCCO's Professional Learning Network or work on individualized professional development. During this event, you will be supported in your independent online PD by VC classified tech experts.

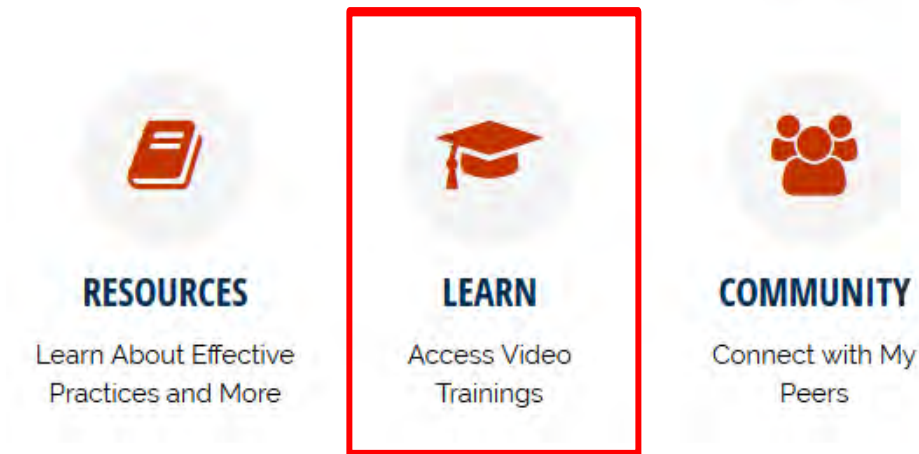
11:30-1:00 in MCE 342
Feb. 13, Mar. 13, Apr. 17, May 22

**Professional Development
California Community Colleges Professional Learning Network
Skillsoft, Lynda, & Grovo**

Step 1. Access the *California Community Colleges Professional Learning Network* website. Go to <https://prolearningnetwork.cccco.edu/> and Log In. You must register for this site using your work email address.



Step 2. Access the *Learn Academy* website by clicking on the “Learn” icon



Step 3. Login to the *Learn Academy* website.

Welcome to the Learn Academy!

All California Community College employees (faculty, staff, and administrators) access this library of training videos.

In order to using the library of training videos you will need to be logged in.

Login

Username or E-mail

Password

OR

Username

First Name

Last Name

Step 4. Select training website (Skillsoft, Lynda, or Grovo).

Click here for Skillsoft



Skillsoft has been providing business, digital, IT and compliance learning solutions since 1989. It has the most-recognized and extensive IT eLearning catalog in the industry and includes over one billion learning modules and counting.

Click Here for Lynda



Lynda.com offers an online library of 4,000+ courses taught by industry experts, with more added every week. Courses are designed for all levels of learners and you can watch at any time, and on any device you choose.

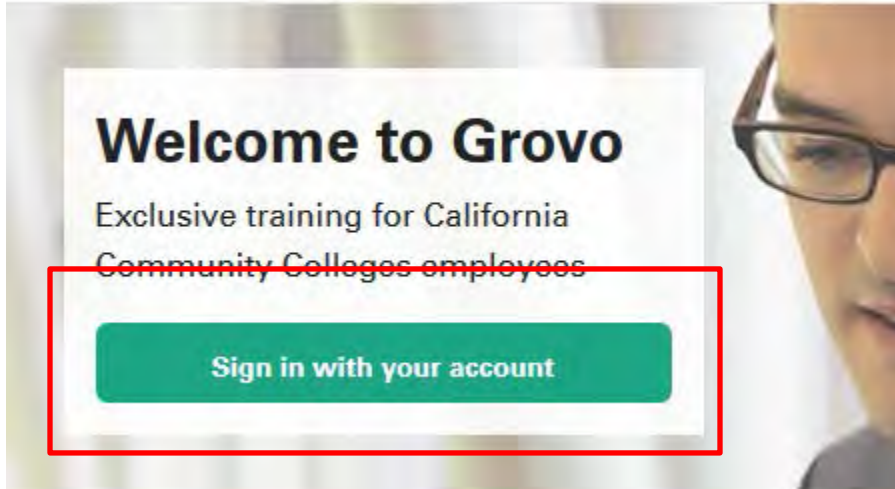
Click Here for Grovo



Grovo offers hundreds of short-form video lessons covering Internet tools and cloud services, with new lessons added daily. You can watch videos on any device, and pick up where you left off at any time.

Note: Grovo is working on a new 508-and WCAG Level A-compliant platform that we aim to be able to provide to users in November 2017.

OPTIONAL, Grovo Only Step 5. On the *Welcome to Grovo* webpage, click “Sign in with your account”



You may click the “Browse” tab to see a list of training videos from any page in Grovo

