

**COLLEGE PLANNING COUNCIL (CPC) MEETING MINUTES
VENTURA COLLEGE
Wednesday, November 18, 2015 – Approved 1/27/16
3:00 - 5:30 p.m.
MCW-312**

Members Present: Alex Kolesnik – Co-Chair, Bob Moskowitz, Debbie Newcomb, Rachel Marchioni, Alma Rodriguez, Bill Hart, Jenifer Cook, Joannamarie Kravs, Joanna Ohide, Pamela Yeagley, Grant Jones, Ralph Fernandez, Robin Douglas, Peder Nielsen, Marian Carrasco Nungaray, Sandy Melton, Mark Pauley, Colleen Coffey,

Non-Voting Members: Phillip Briggs – Co-Chair, Gwendolyn Lewis-Huddleston, Kim Hoffmans, Lynn Wright, David Bransky, Raeann Koerner, Dan Kumpf, Will Cowen, Kathy Schrader, Greg Gillespie, Karen Engelsen

Members Absent: Eric Martinsen, Jay Moore, Karen Engelsen, Mary Jones, Michael Callahan, Patty Wendt, Peter Sezzi, Robin Hester, Tim Harrison,

Recorder: Felicia Torres

Agenda Item		Action Due & By Whom
A. Comments		
1. Public	<p>Meeting called to order @ 3:07 pm</p> <p>Phil began meeting and said that he would go over a couple things on the agenda and then move on to the presentations since they're were quite a few to get through and would take up most of the allotted time reserved for the meeting.</p> <p>No comments were given</p>	
B. Action Items		
1. Approval of Agenda – November 18, 2015	<p>Agenda was distributed, as needed</p> <p>Motion to approve agenda – Will Cowen Seconded – Peder Nielsen</p>	
2. Approval of Minutes – October 28, 2015	<p>Draft minutes from October meeting distributed, as needed.</p> <p>Corrections to October meeting minutes:</p> <ol style="list-style-type: none"> 1. Sandra Melton listed in present & absent list; verify sign-in sheet to make changes; 2. Corrections submitted by Marian 	Recorder – Make corrections to DRAFT minutes for October meeting: 2 nd ¶ on page 2 per

Agenda Item		Action Due & By Whom
	<p>Motion to approve minutes – Bob Moskowitz Seconded – Debbie Newcomb</p>	<p>Marian; remove Sandra Melton from absent list.</p>
C. Educational Plan Addendum		
	<p>Handout of Ed Master Plan Addendum – DRAFT distributed. Phil summarized the information in the handout. He explained that it is essentially a plan that spans ten years and realizes that it is a long time for a plan, but he said that management is looking to reduce the plan from ten years to three years instead. He said that the college should regularly evaluate the plan and make sure that the college is doing what it says it is doing in the plan. He also mentioned that the state is telling the college what kind of metrics it should be looking at. On page four, it shows the current plan with ten years and what we are proposing to develop in the new Educational Plan and Master Plan that aligns with the Facilities Master Plan.</p> <p>Dr. Gillespie added that as the college gets ready for accreditation it should look at these changes moving forward and how it is important to look at the timeline, because it doesn't want to duplicate efforts. Ventura College will have a year to development the new Master Plan. It would be nice to get the Ed, Master and Facilities Master Plans all lined up with the accreditation cycle. Agreement to that concept from the CPC will help move it forward more quickly.</p> <p>Phil reminded the council that this was our last meeting of the semester, because the next meeting would be scheduled for December during the winter break, this would be the last opportunity for CPC to look at this before the end of the year.</p> <p>Peder wanted to know, how will rewriting new plans affect the accreditation process? A discussion and clarification on the process for modifying the timeline followed, where Kim Hoffmans said that a lot of it depended on the team that is sent</p>	

Agenda Item		Action Due & By Whom
	<p>to review the plans from the Accreditation team(s) and the College will have to continually evaluate it moving forward. She also added that it would be ideal to approve the modified plan timeline as soon as possible.</p> <p>Motion to approve what Phil said - Marian Carrasco Nungaray Seconded - Peder Nielsen</p> <p>Motion passes</p>	
D. Division Program Review Initiatives Presentation		
	<p>Recorder timed each presentation for 15 minutes and gave a 2 minute warning marker to keep the presentations on schedule. The presentations were followed by short Q&A sessions, as needed.</p> <ol style="list-style-type: none"> 1. Administrative Services (Tim Harrison) 2. Applied Sciences, Health, Kinesiology, and Athletics (Will Cowen) 3. Arts, Behavioral and Social Sciences (Gwendolyn Lewis-Huddleston) 4. Career and Technical Education (Kathy Schrader) 5. English, Communications, and Learning Resources (Lynn Wright) 6. Institutional Equity and Effectiveness (Phillip Briggs) 7. Life and Political Sciences (Raeann Koerner) 8. Math and Science (Dan Kumpf) 9. Office of Student Learning (Kim Hoffmans) 10. Student Services (Karen Engelsen and/or David Bransky) 	
E. Adjourn	Meeting adjourned @ 5:25 pm	
Next Meeting: January , 2016		