

CHECKLIST FOR MEDICAL ASSISTING DEGREES, CERTIFICATES, AND PROFICIENCY AWARDS

As you complete any of the courses listed below, check the course off in all columns that are not shaded. When you have checked off all non-shaded boxes in a column, you have completed the requirements for that Certificate of Achievement, AS Degree, or Proficiency Award.

		COA Multi-Skilled Medical Assistant	AS Degree Multi-Skilled Medical Assistant	COA Administrative Medical Assistant	AS Degree Administrative Medical Assistant	Proficiency Award Insurance Billing
BUS V25	Medical Coding					
BUS V26	Electronic Health Records					
BUS V27A	Beginning Medical Terminology					
BUS V28A	Medical Office Procedures: Front Office					
BUS V29	Medical Insurance					
BUS V44/SUP V81 <i>OR</i> BUS V45	Business English <i>OR</i> Business Communications					
BUS V97	Multi-Skilled Medical Assisting					
General Education Requirements Completed						