

Ventura College/Toyota T-TEN Meeting Minutes

Date: January 28, 2015

Meeting attended by:

Dr. Gregg Gillespie, President, Ventura College
Dr. Patrick Jefferson, Vice-President, Ventura College
Dr. Kathleen Schrader, CTE Dean, Ventura College
Andy Cawelti, Automotive Instructor & T-TEN Coordinator, Ventura College
Eric Irwin, T-TEN & Automotive Instructor, Ventura College
Chuck Rockwood, T-TEN & Automotive Instructor, Ventura College (retired)
Celine Park, Innovates Grant Representative, VCCCD
Debbie Kehoe, Innovates Grant
Rebecca Chandler, Innovates Grant
Russ Casella, Toyota Corporate T-TEN Representative
Scott Sandford, Toyota Corporate T-TEN Representative
Kimberly Stempkowski, After Sales Training Manager, Toyota
Anne King, VC Foundation Representative
Rob van Nieuwburg, Ventura Toyota and VC Foundation Representative

Meeting began at 10:00am

Dr. Kathy Schrader opened the meeting with a round of introductions.

Celine Park discussed the VC Innovates Grant, \$13.2 million funding for 75 “career track” pathways. The automotive department at VC will be allocated about \$18,000. with this grant.

Russ Casella asked about the responsibilities for Chuck Rockwood regarding lab sheet development and vehicle fault installation per instructor community standards. He spoke to the need of “career ready” graduates from VC Automotive. Russ said Ventura College Automotive must have a third instructor with Toyota/Lexus Master level certification.

Kathy Schrader was pleased to answer that a candidate with the needed certification(s) has been found and is scheduled to start on Aug. 11, 2015. She also shared that a part-time instruction lab technician will be hired for the automotive classes beginning in August, 2015. Kathy said that Chuck had been given a contract to write curriculum for Ventura College to Toyota Community Standards. She shared that Chuck would be assigned about 240 hours this semester toward the task. Eric has been given 0.2 release time this semester to invest about 140 hours this semester toward the task. This summer both Chuck and Eric will be paid to invest about 216 hours each toward this curriculum task. With the 200 hours Andy has already invested in writing curriculum, it expected that Ventura College will complete the task by

August/September, 2015. Russ shared concerns that the task was being completed so close to the Toyota community deadline.

Rob van Nieuwburg spoke to the history of T-TEN with Ventura College going back to 1986. He spoke about job-shadowing and worksheets he and Chuck had developed to help students learn the industry. He spoke about the value of the T-TEN program to the dealerships in the area.

Scott and Russ discussed the need to keep the T-TEN students at the dealer during and after the T-TEN education. Discussion followed about how to encourage a student tech to stay at a dealer for 2 plus years. A student load from the dealer with a repayment agreement, if the student left the dealer before the agreed time was a possibly discussed. Discussion continued about dealer pay rates; compared with, student workplace readiness for work.

Program structure must be full days with a non-blended cohort of students. Kathy stated this was illegal with the California educational system. However, Ventura College could set a course with 22 seats reserved for Toyota T-TEN students. Andy shared that the fall, 2015 semester was a realignment semester with the new courses being rolled-out. It has taken two years to process the courses through the curriculum committee process. Andy looks forward to the next major set in realignment in spring, 2016 with three full-time instructors dedicated to the program.

Scott spoke about the need to recruit students. He said the optimum time to recruit was October through April each year. The high school instructor was the main reason a student picked one program over another to attend. Ventura College needs someone to be responsible and accountable for filling each year's cohort report. Recruitment and training must happen with some with sales experience.

Retention rate is a key for student success. ASE (Automotive Service Excellence) certification completion is a measure of course success.

Gregg spoke about the new Adult Education Center being built on campus. He said it will help students explore careers, and help them to become more career ready.