

Ventura College Department Chairs & Coordinators Council – Meeting Minutes

Tuesday, October 24, 2017 3:00-4:30 p.m. MCW-312

Present: ~~Andrea Adlman~~, Bob Moskowitz, Bea Herrera, Cari Lange, Crystal Kallik, ~~Damien Pena~~, Deanna Hall, Eric Martinsen, Emily Bartel, Jeffrey Wood, Jennifer Parker, Joe Selzler, ~~Karen Harrison~~, ~~Kimberly Hoffmans~~, Laura Woyach, Lazaro Salinas, ~~Mareelino De Cierdo~~, ~~Marian Carrasco Nungaray~~, Marta de Jesus, ~~Mary Jones~~, Michael Ward, Michelle Millea, Patricia Wendt, Paula Munoz, ~~Peter Sezzi~~, Philip Clinton, ~~Rachel Johnson~~, Raeann Koerner, Ralph Fernandez, Robert Lawson, Rocio Fajardo, Ronald Mules, Sandra Melton, Stacy Sloan Graham, ~~Ferry Morris~~, Thomas O'Connor, Will Cowen.

Guests: Tim Harrison, Matthew Moore, Ali Olsen-Pacheco

Recorder: Sebastian Szczebiot

Minutes: Convened: 3:03 p.m.

| Agenda Item | Summary of Discussion | Action due by whom |
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| I. WELCOME/ANNOUNCEMENTS | <ul style="list-style-type: none"> • <u>Special Population Enrollment starts on October 23rd and New Student Enrollment starts on Nov. 13</u> • <u>Jekyll and Hyde Musical Theater directed by Brent Wilson- Oct. 27, 28, & 29</u> • <u>Tchaikovsky's Nutcracker Suite directed by Robert Lawson- Nov. 15 at 12:00 pm in LRC</u> • <u>Campus closed Nov. 10 in observance of Veteran's Day</u> • <u>No classes in session Nov. 20-24- Happy Thanksgiving</u> | |
| II. REVIEW OF MINUTES | Correction: Convened 2:00 o'clock and ended 3:15. | |
| III. VICE PRESIDENT UPDATES | Not present. | |
| IV. DUAL ENROLLMENT – TIM HARRISON | <p>PowerPoint Presentation presented by Dr. Harrison, Dean of Student Learning.</p> <p>Buzzword is "Pathways" – How to simplify/streamline high school/college process.</p> <p>The goal is for students to take college level courses in High School to prepare them for academic success. Also, there is HS population that will never come to</p> | |

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| | <p>VC, that we can capture. <i>Our</i> teachers and <i>our</i> curriculum</p> <p>CCAP and non CCAP classes difference? CCAP only open to high school students and during the academic day. BOTH institutions can get apportionment. No sharing of apportionment like in the past.</p> <p>Student needs 240 minutes in high school for full apportionment, which is only four periods. Typical student has 6 periods.</p> <p>Pathways is about the basic skills student, the CTE student, and the 3.0 student – not just the AP student.</p> <p>High School students cannot by law pay for textbooks – VC and/or the HS will cover most books.</p> <p>How student services are offered may need to be reviewed.</p> <p>Any costs (collaboration time for faculty, additional stipend, dollars to HS for cost) would come out of the money received from the class.</p> <p>This must also be in compliance with all bargaining units involved, there can be no supplanting.</p> <p>One model format for instance is a hybrid. This would save our instructors travelling to the school every day for 45 min.</p> <p>Two current pilot classes: one includes both High School teacher and College instructor. The second is a VC instructor by themselves – this could be a current High School teacher who we hired to teach this class.</p> | |

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| | <p>There is no coordinator working on this. Right now, Tim is the lead working on gathering information with Sabrina Canola's (VCSP) administrative assistance. This is a pilot program currently. Ultimately, Dept. Chairs, Deans and the college administration need to work together to put forward a plan.</p> <p>Comments:</p> <p>HS curriculum and CORs are not lined up. This requires our staff working directly with HS staff. This is a lot of work!</p> <p>Faculty evaluations will follow AFT contract.</p> <p>Dept. Chairs are happy to have these conversations once they have a working contract...</p> | |
| <p>V. OPEN EDUCATIONAL RESOURCES – MATTHEW MOORE</p> | <p>Workshop took place at DAC on Open Educational Resources. Matthew and Ali are here to report back.</p> <p>M. Moore presented some quick facts for consideration, such as: There is more information created online in one day than can be read in an entire lifetime!</p> <p>With Open Education Resources, the role of the teacher will also begin to change. Teachers will be guides to available content, and mentors, rather than primarily "instructors".</p> <p>There is already a revolution regarding digital vs print and zero textbook cost.</p> <p>So, Matt and Ali have compiled all the data they have on Open Education Resources into a type of self-guided Online Training Course – and open repository of information.</p> | |

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| | <p>To serve as an example, Scott Corbett wrote a textbook available through OpenStax – colleagues on campus are embracing the movement.</p> <p>Textbook cost has skyrocketed over the years, but OER seeks to reverse this.</p> <p>OER materials are openly licensed. Instructors can copy and snip etc., as necessary.</p> <p>VC will be meeting with “openstax” on November 1, 2017 @ 3:30 to 4:30 pm.</p> <p>Comments: On average, up to 8% of students may not have access to internet, smartphones, etc.</p> <p>-The bookstore however can print out a hard copy if necessary. Also, the LRC BEACH is available to students.</p> <p>There is no requirement to digitalize the classroom. Dept. Chairs and Deans can have these discussions, as to what works.</p> <p>Please feel free to contact Matthew and Ali with interest!</p> | |
| VI. GENERAL DISCUSSION | Off record. | |
| VII. GENERAL ANNOUNCEMENTS | | |
| VIII. ADJOURNMENT | 4:00 | |
| NEXT MEETING | November 28 th , 2017 3:00 – 4:30 p.m. MCW-312 | |

Department Chairs & Coordinators Council Meeting Schedule
MCW-312 Conference Room 3:00 p.m. – 4:30 p.m. (4th Tuesday of Every Month)

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| August 22, 2017 | November 28, 2017 | March 27, 2018 |
| September 26, 2017 | January 23, 2018 | April 24, 2018 (last meeting of year) |
| October 24, 2017 | February 27, 2018 | |

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