



**Ventura College Technology Advisory Group**  
**DRAFT-Meeting Minutes 2015-2016 Academic Year**  
**Monday, September 12, 2016 CCCR**

**Present:** Chloe Brancifort, Ken Drake, Grant Jones, Gwen Lewis-Huddleston, Mike McCain, Yia Vang

**Recorder:** Minutes: M. Jacobs

| Agenda Item   | Summary of Discussion   | Action due by whom |
|---|---|--------------------|
| <b>Call to Order</b>  | Grant called the meeting to order at approximately 2:05 p.m.  |                    |
| <b>Public Comments</b>  | None  |                    |
| <b>Approval of Minutes</b>                                      | Minutes were approved via consensus   |                    |
| <b>Program Review Progress</b>                                  | <p>The group discussed the initiatives, including the following:</p> <ol style="list-style-type: none"> <li>1. We have about \$800,000 worth of initiatives.               <ol style="list-style-type: none"> <li>A. This amount includes Tech Refresh.</li> <li>B. Grant will send our initiatives to BRC for review.</li> <li>C. Grant will be discussing the renewal costs of the college's software licenses with Dave.</li> <li>D. The cost of the math lab 'flip-up' desks is \$46,000. The cost will be split with the next program review.</li> </ol> </li> <li>2. It was suggested we invite Rick Trevino regarding 3SP funding to ask him if the 3SP budget includes any financial support of the program review's I T. initiatives.</li> </ol> |                    |
| <b>Studio Arts Building Update</b>                              | The SAB improvements were completed before the summer. There are 4 new smart classrooms.  |                    |
| <b>3SP Technology Upgrades Progress</b>                         | <ol style="list-style-type: none"> <li>1. 3SP has a dedicated IT Support Specialist I, Jordan Goebel. He is busy implementing over \$100,000 of equipment received last year.</li> <li>2. Digital kiosks will be implemented soon.               <ol style="list-style-type: none"> <li>A. Cindy Jones, our Marketing Specialist, will be assisting in the content.</li> <li>B. There will be two in the SSC lobby. Student will sign in at the kiosk first.</li> <li>C. Chloe ask if the kiosks could be used for open house. It could if a Grades First interface is built. IT is currently building one for the Transfer Center and A &amp; R.</li> </ol> </li> </ol>  |                    |
| <b>Pending Cabling Projects/Pirate's Cove technology update</b> | <ol style="list-style-type: none"> <li>1. Pirates Cove, this is for At-Risk students:<br/>Includes:               <ol style="list-style-type: none"> <li>A. 16 pc lab</li> <li>B. Wireless</li> <li>C. Grades First kiosk for Student Success.</li> <li>D. 82 inch TV</li> </ol> </li> <li>2. HSC-120 for Nursing</li> <li>3. SCI 225-226 Upgrade</li> <li>4. President's Office</li> <li>5. \$150,000 for Math/SCI</li> </ol>  |                    |

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|---------------------------|---|--------------------|
| <b>Other</b>              | <ol style="list-style-type: none"> <li>1. Mike suggested bringing in Math's own PC's into the LRC. The Math Dept. would like something for daytime use, access to LRC network. Grant explained that it is packed during the day. The Math Dept. needs an ILT or perhaps they can use the ASC's ILT by utilizing Room 120.</li> <li>2. ASC offers wireless access outside near chalk board.</li> </ol> |                    |
| <b>Adjournment</b>        | Grant adjourned the meeting at 3:30 p.m.  |                    |
| <b>Next Meeting Date:</b> | October 10, 2016  |                    |