2017-2018
REVIEW, REFLECT, RESET
M I N U T E S
Tuesday, October 10, 2017
3:30 to 5:00 PM – MCW 312
Approved 11/7 Mtg

Present: Phillip Briggs, Andrea Horigan, Corey Wendt, Deanna Hall, Claudia Peter, Nan Duangpun, Bill Hart, Jack Bennett, Jenchi Wu, Philip Clinton, Leah Silverman, Nathan Cole

Recorder: Felicia Torres

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)
A. Call to Order		
• Welcome new members • Review/Approve Minutes from September 12, 2017	Meeting began @ 3:35pm and handouts distributed. April minutes reviewed – no changes made. September minutes reviewed – one request to add the new COG logo, no other changes made.	
B. Review Packets for "2017-2018 Review, Reflect, Reset"		
• Feedback • Due date - October 31, 2017 • Non Compliance Email – November 6 (Packets & Past Assessment)	A. Horigan reported that the Review Packets were presented at the Department Chair meeting. One person walked out of the room. There wasn't any direct feedback. The important thing to note was that Kim announced that the Deans are being evaluated on SLO completion of their respective areas. This will help with in meeting the 100% SLO/SUO completion rate. A. Horigan facilitated the discussion that followed regarding the COG forms that were presented at the Department Chair's meeting. D. Hall reported that she received a lot of feedback from Child Development. Others were satisfied with the forms being pre-populated. C. Wendt talked about the information on the forms and asked a few clarifying questions. He said that he thought it was cool to have gotten enough time to do it and to analyze what they are doing with SLOs. A. Horigan said that there will be a fast track, and the whole purpose of this process is to avoid having fast timelines. Phase one due date is October 31st. A whole curriculum update needs to be done, but she said that she and Nathan are really looking to not have a tedious process. More information will follow.	

D. TracDat Access		
• Becoming available for all department chairs/coordinators	Access to TracDat is up and running. It was down earlier in the day. P. Briggs informed the group that there has been some reasonable push back from faculty regarding SLOs. Faculty feel that it is a negotiated item. SLOs have to be done, so the pushback should not be interpreted as meaning that they do not have to get done. The ACCJC and College Administrators are looking into the details of the recommendation and ways to address them. The VC Accreditation Advisory Steering Group is working on the self-evaluation report that is due on March 1st.	
E. No SLO/SUO No Dough List		

	A. Horigan said that VC needed to discuss the future of "No SLO, No dough" being that we are facing difficult budget years and there is no money available anyway, so what is the point.
	
	Last years' rubric for SLO completion was presented on the screen and reviewed by the group. The rubric was started in 2012, and at the end of last May, most of the departments had not completed all of their SLOs.
	
	The new rubric was then reviewed for feedback. If you didn't complete the five year cycle by year six then you would not get the funding, so it should have been done.
	
	A. Horigan facilitated the discussion that followed and gave some examples for what they are looking for in regards to the rubric.
	
	    Some questions: What is reasonable and what is fair? When is it okay not to have an initiative? Does not enough funds mean "closing the loop"?
	
	Deans need to be the advocate for their programs and hold instructors accountable. We're seeing that students were not meeting their goals, because of not having access to meeting those goals.
	
	    Some more questions: Who decides the standard? Who decides on the standard for CSLOs? Do we have them for ISLOs? Comments about "closing the loop" and initiatives varied.
	
	There is a goal to do a rough report to remind deans who does not have their SLOs completed. A. Horigan facilitated the discussion about the process and she clarified any misunderstandings. A. Horigan asked for suggestions on how	

	to address faculty completing their work and meeting the 100% goal.	
F. Updated COG Workshops		
• Friday, October 13, 2017 (12 to 1 PM): SUOs - "Why We Assess Annually • Wednesday, October 25, 2017 (3:30 to 5:00 PM) - Completing Review & Reflect Packet • Wednesday, December 13 (12 to 2 PM) - Data Day	Meetings are going to be from 3:30 to 5pm. The November meeting is moving to November 7th. A. Horigan announced these workshops and facilitated the discussion.	
H. Adjournment		
	Meeting ended @ 4:43pm.	