

SLO Advisory Meeting

Tuesday, April 11, 2017

3:00 – 4:30 PM

MCW 312

- A. Call to Order
- B. Announcements/Information Items
 - 1. SLO division updates from committee members
 - 2. Reminders for all divisions – 5-year plan ends this semester – assessments due by May 19, 2017
- C. Old Business
 - a. Preparation for Closing the Loop: Review, Reflect, Reset
 - i. Rubrics for assessment of SLOs
 - ii. Volunteers for preparation
 - b. Review of goals and Quality Assurance Plan (attached)
- D. New Business
 - a. TracDat 5 training for committee members
 - b. Required training check for part-time faculty?
 - c. Suggestions for No SLO, No Dough criteria
 - d. SLO Facilitators for AY 17-18
 - e. Annual surveys – Committee & Faculty-Staff
 - f. Bring Your Data Days & TracDat Assistance
 - i. May 5th 9:00 – 11:00
 - ii. May 15th 1:00 – 3:00
- E. Action Items
 - 1. Approval of Minutes 03-23-17*^
- F. Meeting Takeaways
- G. Adjournment

GOALS

- 1. ~~Continue Quality Assurance~~
Plan for Continuous & Sustainable Improvement.
- 2. Provide TracDat Version 5 training for committee members in running reports for their departments.
- 3. Create plan to implement a 2017-2018 “year of dialogue, reflection, and continuous improvement”.
- 4. Review and evaluate “No SLO, No Dough” criteria.

CHARGE

~~The Student Learning Outcomes~~
Advisory will be responsible for monitoring the progress and evaluating the quality of Student Learning Outcomes and Service Unit Outcomes on campus. The committee will create an annual report of SLO and SUO progress.

* Printed copy

^ Electronic copy

Quality Assurance & Sustainable Continuous Improvement Plan 2016-2017

	GOAL	PLAN	TIMELINE
1	Ensure integrity of unit requirements in Trac-Dat	SLO Facilitators will review all Course units in Trac-Dat for the following items: <ul style="list-style-type: none"> • All courses have CSLOs that are measurable and are set as active • All courses link to at least one ISLO • 100% of SLOs have been assessed with findings entered by May 2017 • Rubrics have been uploaded for findings 	
		SLO Facilitators will re-review all Program units in Trac-Dat for the following items: <ul style="list-style-type: none"> • All programs have PSLOs • All PSLOs have been assessed with findings entered by May 2017 • PSLO rubrics have been uploaded • 5-year rotational plan is completely entered 	
		Department Chairs will be notified, using a checklist, of any corrections or additions that are needed in their assigned units.	
		SLO Facilitators will review all service units for the following items: <ul style="list-style-type: none"> • All units have SLOs that are measurable and are set as active • All units link to at least one ISUO • Each unit has assessed all SUOs/ISUOs in the past academic year • Annual assessment plans have been entered for the current academic year. 	
		Deans will be notified of the status of their departments' units in T-D	
2	Provide support to Department Chairs in SLO Process	Schedule Bring Your Data days each semester to assist with data input in Trac-Dat	End of each semester
3	Link SLO findings with Program Review	Program Review document includes SLO questions. Dean of IEE will verify that SLOs are addressed in Program Review	Annually each fall
4	Ensure that all courses and programs are being assessed according to their rotational plans	SLO Facilitators will run reports for each division of SLOs that were not assessed per rotational plans. SLO Facilitators will notify the DCs (with copy to appropriate dean) of deficiencies and offer assistance.	Beginning of each semester
5	Evaluate the accreditation requirement of continuous improvement of student learning	Train SLO Committee members to run reports for their departments to verify that several courses have closed the loop	