



**2017-2018
REVIEW, REFLECT, RESET
MINUTES
Tuesday, February 13, 2018
3:45 to 5:00 PM – MCW 312**

Present: Corey Wendt, Marueen Eliot, Jenchi Wu, Brent Wilson, Deanna Hall, Thersa Winter, Nena Jaramillo, Claudia Peter, Jack Bennett, Amanda Martin, Asher Sund

Recorder: Felicia Torres

Minutes:

| Agenda Item | Summary of Discussion | Action (If Required) |
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| A. Call to Order | | |
| Review/Approve Minutes from January 9, 2018 | <p>Meeting began at 3:48pm.</p> <p>Nathan introduced Asher Sund as the new co-facilitator of the group and will be helping Nathan this semester...yay!!</p> | Minutes reviewed and approved. |
| B. Phase 1 Feedback | | |
| | <p>Nathan explained that it took some time to get the packets out because of the Thomas Fires during the month of December. The packets were originally due by December 14th. Nathan and Anderea decided that it would be best to wait until faculty came back from the semester and it took some time to get the forms back from people.</p> <p>He had to look through each and every form for revisions and/or responses and was really impressed with what was submitted. It looked as though a lot of work was put into completing the forms and appeared that everyone took it very seriously.</p> <p>A discussion regarding feedback on the process and how to approach and talk about it with other faculty followed.</p> | |
| C. Curriculum Committee Update | | |
| | <p>Nathan gave an update from the Curriculum Committee that he attended last week. He felt that he needed to clarify some confusion and misunderstandings. In the end it was decided that he would be able to present them with a list of all of the courses that have changes. They will not need to be supplied with all of the SLOs. Nan and Felicia will help with getting the changes into TracDat and CurricuNet. He briefly described</p> | |

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| | <p>how to make changes to SLOs in CurricuNet. One issue that was raised in the meeting was how would someone be able to see the old SLOs and Nathan informed them that they would be housed and stored in TracDat. He suggested that a brief statement be added to courses in CurricuNet directing them to TracDat if they are interested in reviewing language of archived SLOs. PSLO updates will be given to Sara for the catalog, due by the 23rd, by Nathan.</p> | |
| D. Phase 2 Form | | |
| | <p>Nathan shared his experience at the SLO Workshop/Conference he attended over the weekend. He left one of the workshops that was put on by Coastline College feeling that it was something VC needs to do, so he immediately contacted Phil and asked to present the ideas to this group for feedback.</p> <p>He went through his presentation and explained the process that Coastline College uses and how it would work on this campus if the assessing process could be migrated to Canvas. He also briefly explained how the assessment process happens on this campus then went through the Coastline College process. Nathan facilitated the conversation about the SLO assessment process that followed and what some pushback from faculty would look like, if a new way of doing it were brought forward.</p> <p>He's hoping to get a better idea on moving forward after the workshop on the 21st.</p> <p>Regarding the Phase 2 forms, Nathan reviewed the information on the form. He said that it is the last thing that we need to do and we are done. He will be going to the Dean's Council and Department Chairs meeting on February 27th to report out. Forms will be due mid-April instead of March.</p> | |
| E. SLO Workshop – March | | |
| | <p>Nathan reminded the group that the COG will be hosting a workshop on March 13th, which will be in place of the monthly meeting.</p> | |
| F. Adjourn | | |
| | <p>Meeting ended @ 4:55 p.m.</p> | |