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| **[Committee Name]****[Date], [Time]****[Meeting Location]****Committee Members** |
| **Constituency** | **Representative** |  | **Constituency** | **Representative** |  | **Constituency** | **Representative** |   |
| Faculty Co-Chair | (Name) |   | Faculty | (Name) |   | Classified Supervisor |  (Name) |   |
| Classified Co-Chair | (Name) |   | Faculty | (Name) |   | Classified Supervisor |  (Name) |   |
| Administrative Co-Chair (non-voting) | (Name) |   | Faculty | (Name) |   | Student |  (Name) |   |
| Faculty | (Name) |   | Faculty | (Name) |   | Administrator |  (Name) |   |
| Faculty | (Name) |   | Classified | (Name) |   | Administrator |  (Name) |   |
| Faculty | (Name) |   | Classified | (Name) |   |   |   |   |
| Faculty | (Name) |   | Classified | (Name) |   |   |   |   |

|  |  |  |
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| **Agenda Item** | **Discussion Notes** | **Action?** |
| 1. (Agenda Item)
 |  |  |
| 1. (Agenda Item)
 |  |  |

**[Committee Charge]**