

**COLLEGE PLANNING COMMITTEE (CPC) MEETING MINUTES**  
**VENTURA COLLEGE**  
**Wednesday, November 16, 2016**  
**3:30 - 4:15 p.m.**  
**ASC-120**

Voting Members							Non-Voting Members		
1	Faculty Co Chair	Alex Kolesnik	X	Classified – President	Pamela Yeagley	X	Administrator - President	Greg Gillespie	
2	Faculty	Mark Pauley	X	Classified	Peder Nielsen		Administrator – Co-Chair	Phillip Briggs	X
3	Faculty	Michael Callahan	X	Classified	Cindy Jones	X	Administrator - VP	Kim Hoffmans	X
4	Faculty	Will Cowen	X	Classified	Victoria Jimenez	X	Administrator - VP	Damien Peña	X
5	Faculty	Frankie Ramirez	X	Student - ASVC	Tatiana Juarez		Administrator - VP	David Keebler	X
6	Faculty	Dan Clark	X	Student – ASVC	Gianne Braza		Administrator - Asst. Dean	David Bransky	X
7	Faculty	Marian Carrasco-Nungaray	X	Student – ASVC	Grace Reilley		Administrator - Asst. Dean	Karen Engelsen	
8	Faculty	Ralph Fernandez	X	Supervisor	Alma Rodriguez	X	Administrator – Dean	Tim Harrison	X
9	Faculty	Mary Jones	X	Supervisor	Grant Jones	X	Administrator – Dean	Dan Kumpf	X
							Administrator – Dean	Gwendolyn Lewis-Huddleston	
<b>Guests</b>							Administrator – Dean	Kathleen Schrader	X
	Faculty	Robert Lawson	X	Supervisor	Susan Royer	X	Administrator – Dean	Lynn Wright	X
				Classified	Gabriela Navas	X	Title V - Velocidad	William Hart	X
				Classified	Carol Smith	X			

Agenda Item	Discussion Notes	Action?
1. Public Comments	<p>Meeting began @ 3:34 pm</p> <p>Robert made a couple of announcements regarding the upcoming Nutcracker Ballet performance at the Oxnard Performing Arts Center. Another event will be held at the LRC on the 29<sup>th</sup> of November and others to look out for on the 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> of December.</p>	

<p>2. Approval of Agenda - <i>Action</i></p>		<p>Motion to approve the agenda, Will. Alma seconded. Agenda approved.</p>
<p>3. Approval of 10/24/16 Minutes - <i>Action</i></p>		<p>Motion to approve 10/24/16 minutes, Mark Pauley. Will Cowen seconded. Minutes approved.</p>
<p>4. Vice President Program Review Presentations – <i>Discussion</i></p>	<p>Phil reminded those in attendance that the Program Review presentations would follow the current meeting and would begin at 4:15 p.m. in the classroom next door. Committee reports will be tabled for the next meeting in January.</p>	
<p>5. Educational Master Plan – Access Goal – <i>Discussion</i></p>	<p>Discussion began with a reminder of the previous meeting’s discussion of the same topic. Phil explained that he had taken notes of feedback given and made those changes to the access goals. He said that a couple of changes had to do with the objectives themselves. One of the ideas given was to have a concrete objection for each goal. He added that he was still working on the wording of the draft goals and the Academic Senate had provided modified recommended wording, as shown on the handout.</p> <p>Handout #1: 2017-2022 Education Master Plan Draft, Gal1 – Access Phil and Alex facilitated the discussion that followed. The last two pages contain feedback that was obtained at the spring retreat. Phil asked those in attendance to look at the wording and see if they agreed with the numbers being presented and the wording of the goal(s). He explained that the handout is to look at the trend and the data over the last few years. The information is to help the college to start setting numerical targets for the new objectives.</p> <p>Handout #2: Access Objective 2a, Distance Education Class Offerings Discussion and questions were raised. Dave K. added that using the number of sections as a denominator may not be the way to go. Pamela</p>	

	<p>asked if we are marking the classes taken at other campuses. It was clarified that students not in our service area for DE are contacted and notified that they cannot be served, but students in the military can remain as a Ventura College student. There has to be separate agreements to accommodate these types of students. Phil facilitated the discussion regarding handout #2 and made notes as needed for changes.</p> <p>Pamela said that she would like for the Classified Senate to have the opportunity to look at the draft when it is complete. Phil added that whatever changes made to draft would certainly be available to the senates for feedback and review.</p> <p>Handout #3: Access Objective 2b, Off-Campus Class Offerings  Handout #4: Access Objective 2d, Class Offerings by Type  Handouts were distributed and explained briefly as time was running out. A discussion regarding information in handouts followed as Phil facilitated. A member added that counselors are having trouble scheduling students when a good class schedule and block scheduling is available to facilitate that.</p>	
6. Educational Master Plan – Success Goal – Discussion	Tabled due to time constraint. Moving next door for presentations.	
7. Adjournment	Next Meeting: Wednesday, January 25, 2017	