



**2019-2020
REVIEW, REFLECT, RESET
MINUTES
Tuesday, January 14, 2020
3:30 to 5:00 PM – MCW-312**

PRESENT: Phillip Briggs, Deanna Hall, Aurora Meadows, Nan Duangpun, Jack Bennett

CHARGE: *The College Outcome Group will be responsible for monitoring the progress and evaluating the quality of Student Learning Outcomes and Service Unit Outcomes on campus. The committee will create an annual report of SLO and SUO progress.*

Recorder: Felicia Torres

Topics:

Agenda Item	Summary of Discussion	Action (If Required)
1. Approve Agenda	<ul style="list-style-type: none"> • Meeting began @ 3:37pm • Agenda reviewed and approved by consensus. 	
2. Review 11/12/2019 Minutes	<ul style="list-style-type: none"> • No edits made to the minutes. • Aurora moved to approve. Jack seconded. • Minutes for November approved with one abstention – Deanna 	
3. Spring 2020 SLO Updates	<ul style="list-style-type: none"> • Phil reported that the SLO Facilitators, Aurora and Asher, will be contacting the Department Chairs with the information of what needs to be assessed. • Aurora requested an updated list of courses for Spring 2020 that need to be assessed with a column to filter by Dean name. • The same process to be followed for Spring as Fall 	<ul style="list-style-type: none"> • Dean will send a link of where to find rubrics and SLOs
4. Entry of Assessment Results into TracDat	<ul style="list-style-type: none"> • Phil distributed this handout given to him by a faculty member and explained the content. • The handout given to Phil was at the Dept. Chair mtg held on 11/26/19. • Deanna offered her perspective on the bullet points made in the handout to the group. • Phil said that he has been working with the SLO Facilitators to come up with a solution that will work for faculty. • Phil displayed the online forms moving forward and explained them in detail. • He noted that all assessment results will have to be done through this mechanism. • Dept. Chairs to follow up with their faculty to make sure this is completed by the deadline. • Jack highlighted the need to improve our processes and how everything has to be assessed and the need for “closing the loop” • Spring deadline will be May 30th 	

<p>5. Bring Your Data Days</p> <ul style="list-style-type: none"> - Monday, Jan. 27th from 9:00 am - 10:30 am - Tuesday, Jan. 28th from 1:30 pm - 3:00 pm 	<ul style="list-style-type: none"> • These dates were set up prior to the break • Conversation regarding this agenda item ensued. Aurora said that she intends to meet with the Ellumin person at OC to get a better understanding and report back to this group. • Aurora will talk to the OC person and see how that is working for them at that campus and she will speak with someone at MC to see if they are using the same system. 	
<p>6. Adjourn</p> <ul style="list-style-type: none"> - Next Meeting – February 11, 2020 	<p>Meeting adjourned @ 4:07 pm</p>	