

**Ventura College**  
**Department Chairs & Coordinators Council Meeting Agenda**

Tuesday, April 26, 2016

3:30 p.m. - 5 p.m. – MCW-312 (Conference Room 3<sup>rd</sup> Floor)

I. Welcome/Announcements

- a) SAVE THE DATE: Campus Wide Planning Retreat – April 29<sup>th</sup> @ Crown Plaza Hotel
- b) Reminder: Meet and Greet with California Youth Authority (Lisa Davis)

II. Review of Minutes

III. Fall Enrollment

IV. District Wide DCC meeting

V. Textbook Access Codes

VI. Office of Student Learning Updates

- a) Kim Hoffmans
- b) Pat Ewins

VII. General Announcements – *Council* (Time permitting)

VIII. Future agenda items?

IX. Adjournment

- Charge:** The Department Chair and Coordinator Council provides a forum for the discussion of academic, operational and institutional issues. This is a faculty-driven body that makes recommendations to the Administrative Council.
- Membership:** Vice Presidents of Student Learning; department chairs (and assistant chairs); coordinators; Academic Senate President (or designee).
- Chair:** Vice President of Student Learning and Faculty Co-Chair (selected by the Council).
- Meetings:** Fourth Tuesday of the month, 3:30 p.m., MCW-312 Conference Room.  
(~~Aug 25, 2015~~ ♦ ~~Sept 22, 2015~~ ♦ ~~Oct 27, 2015~~ ♦ ~~Nov 24, 2015~~ ♦ ~~Jan 26, 2016~~ ♦ ~~Feb 23, 2016~~ ♦ Mar 29, 2016 ♦ Apr 26, 2016)

Items in Reserve:

- Credit by Exam list
- Grading policies/student failure/student drops
- Communication of new processes and state mandates (i.e. closed caption)
- Online/hybrid/web enhanced courses
- Peer/Student references