

Classified Senate Charge

The Classified Senate represents classified professionals, including classified supervisors and classified confidentials, in the formation of college and district policy on professional matters, and address all matters either directly or through participatory governance committees. The Classified Senate interfaces with the college administration in the implementation of college and district goals and objectives, and collects, evaluates, disseminates, and receives non-bargaining information for and from classified professionals as appropriate. Members of the Classified Senate Executive Board serve on the Accreditation Steering Advisory Group and contribute to the assessment of Accreditation Standard IV.

Classified Senate Goals 2018-2019

1. Focus on Participatory Governance:
 - a. Formalize process for selecting committee representation
 - b. Provide professional development opportunities that focus on what committee service entails
 - c. Establish all three classified co-chair positions on college governance committees
2. Increase Classified Senate participation through professional development and monthly teambuilding opportunities
3. Increase fund raising for classified employee activities through A Dollar A month campaign
4. Standardize "classified professionals" terminology to better reflect classified role

Classified 9 + 1

1. Standards or policies regarding student support and success
2. College governance structures, as related to classified roles
3. Classified roles and involvement in accreditation processes
4. Policies for classified professional development activities
5. Processes for program review
6. Processes for Institutional planning and budget development
7. Curriculum systems integrations and implementation
8. Degree and certificate requirements
9. Educational program development
 - Any other district and college policy, procedure, or related matters that will have a significant effect on Classified Staff



Date: 12/6/2018

Time: 10:30am to 12:00pm

Room: Campus Center Conference Room

1. Call to Order – 1 min
2. Adoption of the Agenda – 1 min
3. Public Comment
4. Approval of Minutes – 3 mins
 - a. November 2018
5. VCCS Calendar and Housekeeping – 15 mins
 - a. \$/Month Goal – **(Action)**
 - b. Thanksgiving Potluck Debrief
 - c. Holiday Celebration Gift Baskets – December 13, 2019
 - d. 2nd Annual Trivia Night – January 2019
 - e. Candy Gram Subcommittee – February 2019
 - f. VCCS Retreat – March 2019
6. Program Review Classified Staffing Prioritization – 10 mins **(Disc/Act.)**
7. Making Recommendations – 10 mins (Discussion)
 - a. VCCS Charge Update – (Discussion)
8. Classified Senate Reports – 5 mins
 - a. Classified Employee of the Year
9. Committee and Group Reports – Committee members – 15 mins
 - a. Board of Trustees
 - b. District Committees
 - c. Campus Committees
 - d. SEIU Update - Felicia
10. Guided Pathways Report – 5 mins
 - a. Roundtable Debrief
11. Future Agenda Items
 - a. Elections
12. Adjournment