



Classified Senate
2019-2020 Academic Year

Meeting Minutes
December 5, 2019 ~ 10:30 a.m. – 12:00 p.m.

Guests Present: Kim Hoffmans

Present: Veronica Allen, Carol Smith, Jeanine Day, Tatiana Lawler, Olivia Long, Jessie Llamas

Online via Skype: Eileen Crump, Katheryn Solorio, Nan Duangpun, Sandy Mason, Rock Fredell, Erin Askar, Sharon Oxford, Kelly Denton, Pamela Yeagley, Susanna Motu, Chez Harper, Sebastian Szczebiot,

Recorder: Felicia Torres

Notes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
• Call to Order	Meeting called to order at 10:34 am.			
• Adoption of Agenda	Quorum met.	Oliva moved to adopt the agenda. Veronica seconded. Agenda approved.		
• Public Comment	Olivia commented on the loss of Connie Baker. She shared some beautiful words on her success and history as a pioneer working with banner and the district as a whole. She asked the senate to consider dedicating a scholarship in her honor. After a brief discussion, one of the scholarships awarded, with the money raised this year from the holiday baskets, would be dedicated in memory of Connie Baker. This was agreed to by consensus.			

<ul style="list-style-type: none"> • Approval of Minutes 		<p>Minutes approved by consensus. Changes to be forwarded to Felicia.</p>		
<ul style="list-style-type: none"> • VC Executive Team Updates <ul style="list-style-type: none"> ➤ ACCJC Midterm report 	<p>Kim came to give her deepest appreciation for all we do as Classified Professionals. She feels it is very important to acknowledge that and to share other important news. VC was nominated for the Aspen award. She gave a lot of credit to Dean Briggs for his efforts. This is a nationwide award and VC was one of the colleges to be recognized.</p> <p>This Saturday is "Set to Sail" day where students can come to the campus and get help applying for college and learn a little more about other student services available.</p> <p>One questioned asked: Are we any closer to finding out who our new VP of Academic Affairs will be? Kim said that she was very close to making her decision followed by a short discussion about the recent lockdown and the communication regarding the same situation.</p> <ul style="list-style-type: none"> ➤ ACCJC Midterm report – Discussion <p>The current draft presented is still just a draft of the draft. Now is the time to read it over and give any input. The Accreditation Steering committee is in the process of making sure it has all of the data collected.</p> <p>We are now halfway through our accreditation cycle. The midterm report speaks for itself in that sense. Accreditation is a high stakes thing when it comes to the college. We were previously placed on probation with the accreditation standards and giving a certain amount of time to make the recommended improvements. If we are not accredited it hurts the students and their degrees are not honored.</p> <p>Olivia offered a quick brief history on the accreditation visits. Thank you to Tatiana Lawler for stepping up and serving on the Accreditation Steering Committee as Tri-Chair.</p>			

<ul style="list-style-type: none"> • VCCS Calendar and Housekeeping <ul style="list-style-type: none"> ➤ Committee Representation – Action ➤ Classified Friendsgiving Debrief ➤ Holiday Basket Fundraiser – 12/5 	<ul style="list-style-type: none"> ➤ Committee Representation – Vote Opening position on CPC. Rock Fredell volunteered to serve. BRC also has an opening for a representative and alternates. There may be an opening on SSC soon. ➤ Classified Friendsgiving Debrief Seb thanked everyone who participated in the potluck to bring food and for those who attended and for their contribution of \$5. ➤ Holiday Basket Fundraiser- 12/5 Will be today at 12. Anyone can have a ticket. Recommend \$1 donation and there will be a card swiper, provided by the Foundation, for those who win items in the silent auction. 	<p>Olivia moved to approve Jeanine and Rock to serve on CPC and BRC. Veronica seconded.</p> <p>Appointments approved for CPC and BRC representation.</p>		
<ul style="list-style-type: none"> • Classified Senate Reports <ul style="list-style-type: none"> ➤ Guided Pathways – SOAA ➤ Program Review ➤ SEA Annual Budget Feedback ➤ ICE Protocol ➤ Student Housing ➤ Treasurer Report 	<ul style="list-style-type: none"> ➤ Guided Pathways – SOAA – Action Tabled the vote. Feedback was provided regarding the meeting that was held by the Guided Pathways group. A paper version of the report will be put in an electronic version ➤ Program Review – Staffing Prioritization – Action Olivia thanked those who submitted their rankings. She asked if there were questions regarding the process used this year. None offered. Seb briefly explained the process the executive board took in ranking the requests from program review. We have the opportunity to change the rubric with the work of a sub-committee. Brief discussion regarding the rubric and the rankings followed. Olivia moved to approve the rankings. Carol seconded. Discussion: Veronica would not rank the #1 at all. Olivia supports Veronica’s assessment and removing it from top ten. ➤ SEA Annual Budget Feedback Already sent to board. ➤ ICE Protocol This was a request sent out from J. Vega. He was unable to attend meeting. He has information to share with the senate. Will await his request to attend in the future. 	<p>Seb suggested that we move this item the January 9th meeting for a vote.</p> <p>Approved by consensus.</p> <p>Olivia moved to amend, to note that we moved the number one to sixth. Veronica seconded. All in agreement online. Rankings approved.</p>	<p>Bring SOAA to Dec mtg for vote. Information will be sent out via email.</p>	

	<ul style="list-style-type: none"> ➤ Student Housing Keep on agenda for next time. This topic was presented at Captain's Chat. ➤ Treasurer Report Tabled 			
• Committee and Group Reports – No reports due to time constraint				
a. Board of Trustees	BOARD OF TRUSTEES			
b. District Committees	DISTRICT COUNCIL ON ADMINISTRATIVE SERVICES/CONSULTATION COUNCIL DISTRICT CLASSIFIED PROFESSIONAL DEVELOPMENT COMMITTEE DCAS EQUAL EMPLOYMENT OPPORTUNITY COMMITTEE			
c. Campus Committees	ADMIN COUNCIL BUDGET RESOURCE COMMITTEE COLLEGE PLANNING COMMITTEE			
	STUDENT SUCCESS COMMITTEE GUIDED PATHWAYS STEERING COMMITTEE ASAG PROFESSIONAL DEVELOPMENT ADVISORY GROUP			
• SEIU Update	Tabled due to time constraint.			
• Future Agenda Items				
• Adjournment	12:00 pm			
• Next Meeting Date:	January 9, 2020			