



Classified Senate
2018-2019 Academic Year

Meeting Notes
November 1, 2018 ~ 10:30 a.m. – 12:00 p.m.

Present: Sebastian Szczebiot, Sarah Mossembekker, Jeanine Day, Veronica Allen, Tatiana, Lawler, Carol Smith, Sara Murillo

Online via Skype: Chez Harper, Victoria Nielsen, Jason Robinson, Nan Duangpun, Susana Alonso, Cynthia Hulce, Alma Rodriguez, Sabrina Canola Sanchez, Eileen Crump

Recorder: Felicia Torres

Notes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
<ul style="list-style-type: none"> Call to Order 	Meeting began @ 10:41 am by President Sebastian Szczebiot.			
<ul style="list-style-type: none"> Adoption of Agenda 	Sarah moved to approve. Jeanine seconded.	Agenda approved.		
<ul style="list-style-type: none"> Public Comments 	Veronica made an announcement about signs that were posted around campus that said “it’s okay to be white” and were taken down first thing this morning.			
<ul style="list-style-type: none"> Approval of Minutes ➤ October 4, 2018 	Felicia moved to approve the minutes for October. Tatiana seconded. Veronica abstained.	Minutes approved.		
<ul style="list-style-type: none"> VCCS Calendar and Housekeeping 	a. \$/Month Taskforce – Participants The Senate was informed by the VC Foundation that a \$1 contribution “is not conducive to the foundation’s efforts to process the paperwork” on a monthly basis. The Senate is seeking other ideas and thoughts. Jeanine offered to look into it some more. b. Halloween Deco Contest Debrief Seb reported that he thinks it went really well and he sent the winners names to the VP judges. He will wait to hear what they think of the results and get the trophies and certificates	Add topic to agenda for a vote. (To continue or not to continue)		

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	<p>to the winners. He also said that there were not as many sign-ups as last year. Big Shout Out to Sarah for all of the hard work and for keeping the whole thing together. Thank you, Sarah...with an H. ☺</p> <p>c. Thanksgiving Potluck – Meal Train – 11/15 It was too late to change the day to Friday as previously discussed. Locations for the event were limited. Peder Nielsen has graciously offered to make the turkey for the Senate this year. Thank you Peder!! ☺ Those who wish to donate money in lieu of bringing a dish, we request that it be delivered to Sara Murillo or Seb ahead of time days before the event. Sign-ups and meal train email to come soon.</p> <p>d. Holiday Basket Volunteers – Celebration on 12/13 A call made for more volunteers to help with the holiday baskets by Sara Murillo. She reported that she had distributed some folders to division offices containing information on how to get donations from local businesses. They also contain information on tax reporting for those who wish to donate from the business community. We need a point person to be in charge the day of for collecting forms and money. Sara may not be available to attend the whole event. Jeanine offered to help with that.</p>			
<ul style="list-style-type: none"> • Committee Representation 				
<ul style="list-style-type: none"> • Making Recommendations Update 	<p>Seb updated the Senate on the latest information and work that is being done with the document and the taskforce formed by the CPC. He explained the path to finding the entire document on the website. He distributed copies of the recommended changes and the old committee flow charts. He reviewed the recommendations and asks that the members of the Senate review the charts and send any comments to his email so that he can take them back to the workgroup.</p>			
<ul style="list-style-type: none"> • Classified Senate Reports <ul style="list-style-type: none"> a. Treasurer’s Report 	<p>Sara reported on the budget.</p> <p>General Fund - \$2,149.21</p>			

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	T&A - \$413			
<ul style="list-style-type: none"> Committee and Group Reports 				
<ul style="list-style-type: none"> b. Board of Trustees 	BOARD OF TRUSTEES <ul style="list-style-type: none"> 			
<ul style="list-style-type: none"> c. District Committees 	DISTRICT COUNCIL ON ADMINISTRATIVE SERVICES/CONSULTATION COUNCIL <ul style="list-style-type: none"> HR is on campus; Anthony on tues & thurs and ann nelson, mon and wed; doning job from district here on campus; no official announcement has been made; but it's to make them more accessible; will they start doing HR paperwork; not accessible stemmed from past ineffective ability to get stuff done with HR; District level still discussing a compressed calendar; looking into whether or not there is a need and beneficial; next step to look at implementation; very preliminary stages; DISTRICT CLASSIFIED PROFESSIONAL DEVELOPMENT COMMITTEE DCAS <ul style="list-style-type: none"> The new funding model was discussed. It is still in the early stages. The Academic Senate was talking about having a taskforce to look at it. EQUAL EMPLOYMENT OPPORTUNITY COMMITTEE			
<ul style="list-style-type: none"> d. Campus Committees 	ADMIN COUNCIL BUDGET RESOURCE COMMITTEE <ul style="list-style-type: none"> Jeanine said that the first round of meeting have been about setting goals and going over the new funding model. Jason added that the committee went over the goals and the rubric for what is and what is not a program review item. COLLEGE PLANNING COMMITTEE			

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	<p>STUDENT SUCCESS COMMITTEE</p> <ul style="list-style-type: none"> The committee approved the charge. There has been no meeting with Damien. They discussed their purpose and goals. Dr. Pena is back and P. Ewins is still available via email through October 31. <p>GUIDED PATHWAYS STEERING COMMITTEE</p> <p>ASAG</p> <p>PROFESSIONAL DEVELOPMENT ADVISORY GROUP</p>			
➤ SEIU Update	Brief report given by Felicia Torres. No new developments.			
b. Guided Pathways Report	The next GP roundtable will be on 12/3 and will be working on the 6 th program review prioritization.			
c. Future Agenda Items	<ol style="list-style-type: none"> Program Review - will send out prior to review Spring Retreat 			
• Adjournment	12:05 p.m.			
• Next Meeting Date:	December 6, 2018			