



**Classified Senate**  
**2019-2020 Academic Year**

**Meeting Minutes**  
**October 3, 2019 ~ 10:30 a.m. – 12:00 p.m.**

**Present:** Nan Duangpun, Carol Smith, Chez Harper, Jeanine Day, Olivia Long, James Whiteman (Guest)

**Online via Skype:** Ali Olsen-Pacheco, Angelica Ramos, Blair Gilbertson, Erin Askar, Sharon Oxford, Matthew Moore, Katheryn Solorio, Sebastian Szczebiot, Tatiana Lawler

**Recorder:** Felicia Torres

**Notes:**

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
<ul style="list-style-type: none"> <li>• <b>Call to Order</b></li> </ul>	Meeting began @ 10:38 am.			
<ul style="list-style-type: none"> <li>• <b>Adoption of Agenda</b></li> </ul>		Jeanine moved to approve. Chez seconded.  Agenda approved.		
<ul style="list-style-type: none"> <li>• <b>Public Comments</b></li> </ul>	Guest- James Whiteman. Regional VP for AXA, attended the meeting to give more information about a free benefit that is offered to VC Classified Professionals regarding how we choose to invest our money. It does not cost us anything and there is no admin cost.  Olivia added, for the record, that she is not in agreement to have a “salesman” come to a meeting on our campus to pitch a product without going through proper district channels.			
<ul style="list-style-type: none"> <li>• <b>VC Executive Team Updates</b></li> </ul>	<ul style="list-style-type: none"> <li>• None to report</li> </ul>			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
<ul style="list-style-type: none"> <li>• <b>VCCS Calendar and Housekeeping</b> <ul style="list-style-type: none"> <li>➤ Agenda Template</li> <li>➤ Goals</li> <li>➤ Committee Representation</li> <li>➤ VCCS Professional Development Advisory</li> <li>➤ Halloween Decorating Contest</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>➤ The template can be located in the Participatory Governance Handbook.</li> <li>➤ Discussed draft goals and decided on three goals</li> <li>➤ Committee Representation Discussed some potential changes coming up. Seb is working with Lisa Putnam to find a Classified co-chair for the Accreditation Steering Committee. Tatiana will speak with Lisa.</li> <li>➤ Photo Contest Retreat – Olivia long won a tumbler</li> <li>➤ VCCS Professional Development Advisory Olivia reported. First meeting was on Friday. It was well attended. Sent out a doodle poll to find a good time to hold meetings. The next meeting will be on Oct. 6<sup>th</sup>. Discussed the Vision Resource Center. Olivia is a community moderator and looks forward to the next meeting. Meetings will be on the 2nd and 4th Wednesdays of the month, starting on the 6th of November at 10am in MCW-312. The total should be around \$30K and we still do not know when the money needs to be spent by.</li> <p>Discussed the email Strengthening Success that was sent out by Seb. The update on the money was not clear regarding our portion.</p> <li>➤ Halloween Decorating Contest Time to start decorating the Black Pearly. Asked volunteers to help spearhead the Halloween contest. Discussed what the duties consist of.</li> </ul>	<p>Olivia moved to approve the goals. Chez seconded.</p> <p>Goals passed.</p>		
<ul style="list-style-type: none"> <li>• <b>Classified Senate Reports</b> <ul style="list-style-type: none"> <li>➤ Guided Pathways – SOAA</li> <li>➤ Board of Trustees Proceedings</li> <li>➤ Equity Plan</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>➤ Guided Pathways – SOAA Got feedback from some of those who attended the retreat. One said that they always want to go home and feel that they had learned something new, but still not a bad event.</li> <p>Discussed positive and negatives from previous retreats.</p> <p>Discussed bringing the ideas to the Classified Senate Professional Development committee.</p> </ul>			

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<ul style="list-style-type: none"> <li>➤ Treasurer's Report</li> </ul>	<p>Breakdown of Guided Pathways retreat– 110 participants, \$170 per head for the whole day.</p> <p>Discussed the Scale of Adoption Assessment (SOAA) and the intent of the plan. Our 1<sup>st</sup> reading will be during the Nov 7<sup>th</sup> meeting and the 2<sup>nd</sup> reading in Dec and to the state in March.</p> <ul style="list-style-type: none"> <li>➤ Board of Trustees Proceedings Seb, expressed his concerns to the Board Chair Diane and Kim Hoffmans about BoT meetings specifically what seems like an omission of Classified Senate and importance and focus on faculty issues and concerns and would like that reciprocated to us. (i.e. District Reserves)</li> </ul> <p>Discussed the vote on the Chancellor's contract and the sentiment from that. Olivia added that the September 10<sup>th</sup> BoT is on YouTube. The next meeting to be held next Tuesday. Seb spoke to the Chancellor's support of the Classified Senate and wanted to note the appreciation he feels for the ability to speak freely on issues with Dr. Gillespie. Seb presented his idea for drafting a loose resolution to addressing this matter. He plans to bring it back to the Senate for a discussion and possible vote.</p> <ul style="list-style-type: none"> <li>➤ Equity Plan Discussed the status of the Equity Plan. It was passed with a 3 to 2 vote at the BoT meeting. Torres and Chancer voted against it.</li> </ul> <p>The College President would like a SSC review the plan and sent if back through the process. SSC will look at the plan to see if there are any changes, that need to be emphasized so that it can be operationalized. One of the goals by the state was to increase the successfully enrolled LGBT males from 12 students to 17.</p> <ul style="list-style-type: none"> <li>➤ Treasurer Report Fund 111 has a current balance of \$3K. That is what was budgeted at the start of the fiscal year, so we have not spent any money from the 111 fund.</li> </ul>			

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	<p>In the T&amp;A account, we have spent \$993.29, mainly for shirts and name badges.</p> <p>This year, we have new income of \$59.85 with the ending balance from FY19 of \$2,179.68 + the new income + \$2,239.53.</p> <p>Total \$4,246.24 in the budget currently.</p>			
<p>• <b>Committee and Group Reports</b></p>				
<p><b>a. Board of Trustees</b></p>	<p>BOARD OF TRUSTEES</p> <ul style="list-style-type: none"> <li>Main thing was that they voted 3-2 to extend the Chancellor’s contract, to pass the budget and the Equity Plan.</li> </ul>			
<p><b>b. District Committees</b></p>	<p>DISTRICT COUNCIL ON ADMINISTRATIVE SERVICES/CONSULTATION COUNCIL</p> <p>DISTRICT CLASSIFIED PROFESSIONAL DEVELOPMENT COMMITTEE</p> <p>DCAS</p> <ul style="list-style-type: none"> <li>DCAS – Jeanine reported that she was unable to attend the last meeting. Reserves is a huge topic and the Classified Senate reps do put their ten cents in when it comes to that discussion.</li> <li>There is a 21-page PDF report on Board Docs that talk all about restricted funds. The Senate recommends that we do our research and have the conversations with people, so that Classified are included in the conversations and considerations when building a “healthy” reserve.</li> </ul> <p>EQUAL EMPLOYMENT OPPORTUNITY COMMITTEE</p>			
<p><b>c. Campus Committees</b></p>	<p>ADMIN COUNCIL</p> <p>BUDGET RESOURCE COMMITTEE</p> <ul style="list-style-type: none"> <li>Carol reported that they worked on the charge and goals. There were no big changes. Cathy did a big talk about budget from DCAS. There is a new state student center funding formula, based on different outcomes. The funding formula is now going to be departmental.</li> </ul>			

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	<p>COLLEGE PLANNING COMMITTEE</p> <ul style="list-style-type: none"> <li>Worked on goals. Created a program vitality task force. The agenda is going to have a new format that will have standing items and action items.</li> </ul> <p>STUDENT SUCCESS COMMITTEE</p> <ul style="list-style-type: none"> <li>This committee will revisit charge</li> </ul> <p>GUIDED PATHWAYS STEERING COMMITTEE</p> <p>ASAG</p> <p>PROFESSIONAL DEVELOPMENT ADVISORY GROUP</p>			
<ul style="list-style-type: none"> <li><b>SEIU Update</b></li> </ul>	<p>Update: Held campus meetings at all three campuses. A lot of feedback received regarding increasing the union membership. SEIU continues to meet for negotiations.</p>			
<ul style="list-style-type: none"> <li><b>Approval of Minutes</b></li> </ul>		<p>Seb moved to approve the minutes. Olivia seconded.</p> <p>Minutes approved.</p>		
<ul style="list-style-type: none"> <li><b>Future Agenda Items</b></li> </ul>				
<ul style="list-style-type: none"> <li><b>Adjournment</b></li> </ul>	12:09 pm			
<ul style="list-style-type: none"> <li><b>Next Meeting Date:</b></li> </ul>	November 7, 2019			