



**Classified Senate**  
**2018-2019 Academic Year**

**Meeting Notes**  
**Aug 2, 2018 ~ 10:30 a.m. – 12:00 p.m.**

**Present:** Veronica Isais, Cynthia Salas, Eloisa Limon, Veronica Allen, Tricia Bergman, Eileen Crump, Olivia Long, Sara Murillo, Susan Alonso, Katheryn Solorio, Tatiana Lawler

**Online via Skype:** Ali Olson-Pacheco, Blair Gilbertson, Angelica Ramos Navarro, Erin Askar, Sabrina Canola Sanchez, Cynthia Hulce, Chez Harper, Sharon Oxford

**Guests:** Damon Bell

**Recorder:** Felicia Torres

**Notes:**

<b>Agenda Item</b>	<b>Summary of Discussion</b>	<b>Action (If Required)</b>	<b>Completion Timeline</b>	<b>Assigned to:</b>
• <b>Call to Order</b>	10:37 am			
• <b>Adoption of Agenda</b>	Olivia moved to adopt. Tricia Bergman seconded.	Agenda approved.		
• <b>Public Comments</b>	Dr. Bell joined the meeting to introduce himself to the Senate. Those present introduced themselves, per his request.			
• <b>Approval of Minutes</b> ➤ <b>June 7, 2018</b> ➤ <b>May 3, 2018</b>	Veronica moved to approve minutes with changes forwarded to Felicia, if any. Olivia seconded.	Minutes approved.		
• <b>Review 2017-2018 Accomplishments</b>	There will be a lot of guided pathways acronyms. Flyers were sent out and we can look at the budget to see if that was increased to include as an accomplishment; bring donation forms to next meeting and follow up with foundation to see how many are signed up and promote it more; look for ways to make it easier for people to sign up for it.			
• <b>Set 2018-2019 Goals</b>	Seb presented last year's goals and facilitated the discussion that followed. Per Seb, the 5th goal was accomplished and removed. Next year's goals will be updated and reviewed during the next meeting.	Felicia to bring donation forms for \$1 a month.		

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<ul style="list-style-type: none"> <li><b>VCCS Calendar and Housekeeping</b></li> </ul>	<ul style="list-style-type: none"> <li>Classified Employee of the Year Campaign</li> <li>Fliers have been distributed around campus; go online to submit nomination. This is a district nomination process. Would like to get a VC employee recognized campus-wide and hopefully statewide. Open through November 30, 2018.</li> <li>Holiday Basket Information will be rolling out in the next few months.</li> <li>Looking to do some more fundraising: i.e. Mexican Independence Day; this month, hoping to have Back-to-School BBQ. Information will follow.</li> <li>Want to keep Classified service awards going, but it didn't happen during appreciation day. Also, we want to make sure to continue the milestone name tags. Look out for the nominations forms.</li> <li>Meeting structure/leadership: Seb discussed the sharing of running meetings with the other officers; the gavel will be used as a visual cue for the one who will be running the meetings.</li> <li>9 +1 Resolution: Those who attended the contract training days, Seb spoke during the meeting and talked about the 4CS and other Classified senate news. He shared that the 4CS is looking to VC to spearhead the 9+1 initiative throughout the state. We know that Dr. Greg Gillespie supported it from the beginning while President of VC, so we will need some buy in from everyone. Olivia gave some history of the 9+1 initiative when she was more involved and Seb added that we need to get out there and be taken seriously. There is always room for improvement, so let's build on that and support the senate on participatory governance committees.</li> <li>We would also like to see the words "Classified Staff", whether spoken or written, be changed to "Classified Professionals" because that is what we are.</li> </ul>			
<ul style="list-style-type: none"> <li><b>Committee Representation</b></li> </ul>	<p>Look at the Senate Bylaws for clarification on how committee representation is determined. Need an alternate for SSC and a voting member for that committee. Seb explained a little bit about that committee and asked for others who are interested to please contact him.</p>			CSEB

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<ul style="list-style-type: none"> <li>• <b>Classified Senate Reports</b></li> <li>➤ <b>Treasurer's Report</b></li> </ul>	<p>Treasurer reported for the new fiscal year. General Fund - \$3K Trust &amp; Agency - \$19.95; this is not bad because we have fundraising opportunities to set in motion for the new year.</p>								
<ul style="list-style-type: none"> <li>• <b>Committee and Group Reports</b></li> </ul>					<ul style="list-style-type: none"> <li>➤ <b>Board of Trustees</b></li> </ul>	<p>BOARD OF TRUSTEES</p> <ul style="list-style-type: none"> <li>• Greg recommends extending the current 3 yr District Master Plan by a following 3 yrs plan to the end of the accreditation cycle. Then, with the Accreditation restart, we would restart with a new 6 yr District Master Plan. For this, the BoT needs a New Strategic Plan for three years.</li> <li>• Discussion regarding strategic plan: Trustee Hernandez thought Dual Enrollment was a priority, and asked if there is an update on actual tangibles. Trustee McCay reiterated that we should not forget about concurrent enrollment. In essence, Trustee Hernandez feels that we should set benchmarks for success.</li> <li>• Greg pointed out that districts that had successful dual enrollment have unions willing to work with administration and that allow high school teachers to teach.</li> <li>• HR wants to hire Director of Diversity</li> </ul>			
<ul style="list-style-type: none"> <li>➤ <b>District Committees</b></li> </ul>	<p>DISTRICT COUNCIL ON ADMINISTRATIVE SERVICES/CONSULTATION COUNCIL</p> <ul style="list-style-type: none"> <li>• Seb reported that the council is still focusing on the budget. We are getting a little more then what was expected from the tentative budget.</li> </ul> <p>DISTRICT CLASSIFIED PROFESSIONAL DEVELOPMENT COMMITTEE</p> <ul style="list-style-type: none"> <li>• No Report</li> </ul> <p>DCAS</p> <ul style="list-style-type: none"> <li>• Still focusing on budget</li> </ul> <p>EQUAL EMPLOYMENT OPPORTUNITY COMMITTEE</p> <ul style="list-style-type: none"> <li>• No Report</li> </ul>								
<ul style="list-style-type: none"> <li>➤ <b>Campus Committees</b></li> </ul>	<p>ADMIN COUNCIL</p> <ul style="list-style-type: none"> <li>• No Report</li> </ul> <p>BUDGET RESOURCE COMMITTEE</p> <ul style="list-style-type: none"> <li>• No Report</li> </ul>								

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	<p>COLLEGE PLANNING COMMITTEE</p> <ul style="list-style-type: none"> <li>No Report</li> </ul> <p>STUDENT SUCCESS COMMITTEE</p> <ul style="list-style-type: none"> <li>No Report</li> </ul> <p>GUIDED PATHWAYS STEERING COMMITTEE</p> <ul style="list-style-type: none"> <li>Talked about some the theme going forward. Mark calendars for the 21<sup>st</sup> and keep eye out for emails.</li> </ul> <p>ASAG</p> <ul style="list-style-type: none"> <li>No Report</li> </ul> <p>PROFESSIONAL DEVELOPMENT ADVISORY GROUP</p> <ul style="list-style-type: none"> <li>Olivia asked to continue the “Bring Your Own Earbuds” for Professional Development for the next year. She suggested that the CSEB think of more creative ways to advertise it in the future. Ali and Sharon provide instructional presentations and are there for extra help. Canvas is a versatile tool and need to keep it going. Ali suggested a calendar invite for dates.</li> <li>Chez reported that Classified Professionals are very outnumbered on the professional Development Committee and they need more participation and ideas. Please contact Chez so that there can be more topics for Classified Professionals.</li> </ul>			
➤ <b>SEIU Update</b>	<p>Felicia gave an update on SEIU status. The team met and decided to form a council in order to discuss the various issues at the campuses. The other topic that was discussed was the recent supreme court ruling and how that may or may not impact members moving forward.</p>			
• <b>Guided Pathways Update</b>	<ul style="list-style-type: none"> <li>Still in the planning to plan stage. There will be a retreat in the Fall. Expecting it to be towards the end of September. Should be seen as an opportunity for Classified Professionals to be involved and have a voice at the planning and implementation phase. To make sure all groups stay informed, there will be a webpage set up on the VC website. It will also be a standing agenda item for the Classified Senate.</li> </ul>			
• <b>Back-to-School Celebration</b>	<p>Discussed earlier in meeting</p>			

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<ul style="list-style-type: none"> <li>➤ Service Awards</li> <li>➤ Milestones name tags</li> </ul>				
<ul style="list-style-type: none"> <li>• <b>Future Agenda Items</b> <ul style="list-style-type: none"> <li>➤ <b>Evaluate Goals and set new goals</b></li> </ul> </li> </ul>	Continue to work on the Accronyms booklet Discussion with Dr. Bell			
<ul style="list-style-type: none"> <li>• <b>Adjournment</b></li> </ul>	12:04 p.m.			
<ul style="list-style-type: none"> <li>• <b>Next Meeting Date:</b></li> </ul>	July 5, 2018			