



**Classified Senate**  
**2018-2019 Academic Year**

**Meeting Notes**  
**June 6, 2019 ~ 10:30 a.m. – 12:00 p.m.**

**Present:** Sara Murillo, Cynthia Salas, April Montes, Sarah Mossembekker, Libby Fatta, Katheryn Solorio, Eileen Crump, Olivia Long, Seb Szczebiot, Tatiana Lawler, Carol Smith, Phillip Briggs (Guest)

**Online via Skype:** Chez Harper, Sharon Oxford, Ali Olsen-Pacheco, Matthew Moore, Jason Robinson, Nan Duangpun, Kelly Denton, Angelica Ramos Navarro

**Recorder:** Felicia Torres

**Notes:**

<b>Agenda Item</b>	<b>Summary of Discussion</b>	<b>Action (If Required)</b>	<b>Completion Timeline</b>	<b>Assigned to:</b>
<ul style="list-style-type: none"> <li><b>Call to Order</b></li> </ul>	Meeting called to order at 10:36 am			
<ul style="list-style-type: none"> <li><b>Adoption of Agenda</b></li> </ul>		Olivia moved to adopt the agenda. Sarah seconded.  Agenda approved.		
<ul style="list-style-type: none"> <li><b>Public Comments</b></li> </ul>	Announcement of the retirement for Celia Rodriguez on June 26 <sup>th</sup> from 11am-2pm in Guthrie Hall. Invitation coming soon.  Note: Correction to health fees change in catalog.  Announcement: This day is the 75 <sup>th</sup> Anniversary day of D-day. A grand moment in history.			
<ul style="list-style-type: none"> <li><b>Approval of Minutes</b> - May 2019</li> </ul>	Seb acknowledged and apologized for the fact that the posting of the minutes has been very lax this year. Will work with the Secretary to get them posted.	Classified Senate Secretary to post asap.		
<ul style="list-style-type: none"> <li><b>Welcome Dr. Jesus Vega</b> – Assistant Dean VCEC</li> </ul>	Visit by Dr. Vega was cancelled. He will work to reschedule another time to address the Senate. Possibly in July.			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
	<p>Announcement that Sabrina Canola Sanchez has accepted a transfer to VC and will be working in the Nursing department.</p> <p>Dr. Vega was a Classified Supervisor at MC and is now the Assistant Dean at the East Campus in Santa Paula.</p>			
<ul style="list-style-type: none"> <li>• <b>VC Executive Team Updates</b></li> </ul>	<p>Seb reported on the last Consultation Council meeting where they reviewed the survey results of the BoT performance. The results expected to be available before the next board meeting.</p> <p>A discussion regarding the 9+1 and the benefits it bring the the district's governance structure occurred between Seb and the Board Chair. It was well received and may be possible to give a presentation regarding the subject at a board meeting.</p>			
<ul style="list-style-type: none"> <li>• <b>Making Recommendations Document (Action)</b></li> <li>- Proposed PD Budget</li> </ul>	<p>Note: The Making Recommendations Document is newly titled, Participatory Governance Handbook.</p> <p>Seb reported that we did not approve the Making Recommendations Document at the last meeting. CPC did, Academic Senate did and ASVC did with some amendments.</p> <p>With a 2/3 vote move discussion item to action item.  1<sup>st</sup> vote- do you want to have a vote?  2<sup>nd</sup> vote- do we approve this or not?  Will revisit after presentation of information by Dean Briggs.</p> <p>Received handout for review regarding Prof Dev funding as proposed by K. Hoffmans. It is basically documenting the commitment to professional development for the next fiscal year as the committees implement the newly proposed committee structure for Prof Dev located on page 5 in the Participatory Governance Handbook.</p> <p>The funds received from state are intended to support the Vision for Success Goals and provide professional development training opportunities.</p>	<p>Sarah moved to vote on the document. Olivia voted to want to have a vote.</p> <p>Olivia moved to approve the Participatory Governance Handbook and handout with corrections. Tatiana seconded.</p> <p>One vote – Nay, Cynthia</p> <p>Motion passes by majority.</p>		

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
	<p>Dean Briggs explained the handbook and the intent of the revised version. The Committee structure of Professional Development to be reviewed after a year to see how it is working, then revisit.</p> <p>The Senate thanks Dean Phillip Briggs for his time.</p>			
<ul style="list-style-type: none"> <li>• <b>Equity Plan – Discussion/Action</b></li> </ul>	<p>The vote to approve the Equity Plan will basically follow the same procedure as the Making Recommendation Document.</p> <p>The Equity Plan has already been submitted to the state, because it is due by June 30<sup>th</sup>. A robust discussion about the SEA funding and detailed conversation are yet to be had.</p> <p>VC Academic Senate voted against the SEA Plan, because it didn't have the most current changes submitted by AS in the draft.</p> <p>Dean Briggs explained the broad framework of Equity and facilitated the discussion that followed. The State requires that we submit a plan every 3 yrs. We are to look for equity gaps, which are differences in underrepresented groups, but Equity is more concerned with outcomes.</p>	<p>Note: This item became part of the discussion of the previous action item, so the motion and vote stands for both Making Recommendations Document and Equity Plan.</p>		
<ul style="list-style-type: none"> <li>• <b>VCCS Calendar and Housekeeping</b> <ul style="list-style-type: none"> <li>➤ Appreciation Lunch and Service Awards Debrief</li> <li>➤ Committee Chair Nomination/vote</li> <li>➤ Review Summer Agenda</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>➤ Appreciation Lunch and Service Awards Debrief <ul style="list-style-type: none"> <li>Tacos were great. We earned \$100 in opportunity tickets. Seb announced the commitment from the Deans to cover some events for the future. An order for new t-shirts and new swags in place. We did good this year in terms of fundraising. We are hoping to have three scholarships next year to award. Service Award winners: Sue-Service To College, Celia-Service To Students and Sebastian-Service To Classified.</li> </ul> </li> <li>➤ Committee Chair Nomination / Vote <ul style="list-style-type: none"> <li>Seb would like to not be the person</li> </ul> </li> <li>➤ Review Summer Agenda – HAPPY PRIDE MONTH!</li> </ul>			
<ul style="list-style-type: none"> <li>• <b>Classified Senate Reports</b> <ul style="list-style-type: none"> <li>➤ Guided Pathways</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>➤ Guided Pathways <ul style="list-style-type: none"> <li>Going to CLI next week sponsored by 4CS.</li> </ul> </li> </ul>			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
➤ CLI	➤ CLI We are presenting on Guided Pathways.			
• <b>Committee and Group Reports</b>				
<b>a. Board of Trustees</b>	BOARD OF TRUSTEES <ul style="list-style-type: none"> <li>• BoT will be next Tuesday and a long talk on the budget.</li> <li>• New board members are very inquisitive. It's good to have a new pair of eyes.</li> <li>• The new Student Trustee, Jessica Martinez, will be sworn in at the next meeting.</li> </ul>			
<b>b. District Committees</b>	DISTRICT COUNCIL ON ADMINISTRATIVE SERVICES/CONSULTATION COUNCIL <ul style="list-style-type: none"> <li>• Reviewed performance evaluation of the BoT results. Should be online for the next board meeting.</li> <li>• are in the process of hiring the new VC of HR</li> </ul> DISTRICT CLASSIFIED PROFESSIONAL DEVELOPMENT COMMITTEE  DCAS <ul style="list-style-type: none"> <li>• Has been looking at the funding formula.</li> </ul> EQUAL EMPLOYMENT OPPORTUNITY COMMITTEE			
<b>c. Campus Committees</b>	ADMIN COUNCIL  BUDGET RESOURCE COMMITTEE  COLLEGE PLANNING COMMITTEE  STUDENT SUCCESS COMMITTEE  GUIDED PATHWAYS STEERING COMMITTEE  ASAG PROFESSIONAL DEVELOPMENT ADVISORY GROUP			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
<ul style="list-style-type: none"> <li>➤ <b>SEIU Update</b></li> </ul>	<p>Felicia reported on recent negotiations. Team was able to keep the status quo in regarding to the out-of-pocket amount remaining at \$100. Health Benefits committee working closely with the new broker for possible alternatives that are more sustainable for the district as a whole moving forward.</p> <p>SEIU is asking its members to take time to review the information and give any feedback and comments they feel is necessary for the team to consider.</p> <p>SEIU goes back to the table July 24<sup>th</sup> to finish up the contract.</p> <p>Have a new steward at OC. Waiting to confirm signatures, then training will begin.</p>			
<ul style="list-style-type: none"> <li>• <b>Future Agenda Items</b></li> </ul>	<p>Invite Trustees. Seb reached out to Patti Blair at district on how to go about inviting the trustees to one of our meetings.</p>			
<ul style="list-style-type: none"> <li>• <b>Adjournment</b></li> </ul>	<p>12:07 pm - In memory of those who served for our freedom</p>			
<ul style="list-style-type: none"> <li>• <b>Next Meeting Date:</b></li> </ul>	<p>Campus is closed on the 4<sup>th</sup> of July. Happy 4<sup>th</sup>!</p> <p>Meeting moved to July 11, 2019</p>			