



**Classified Senate**  
**2018-2019 Academic Year**

**Meeting Notes**  
**January 17, 2019 ~ 10:30 a.m. – 12:00 p.m.**

**Present:** Eileen Crump, Katheryn Solorio, Olivia Long, Jordan Ybarra-Tellas, Sara Murillo, Sebastian Szczebiot

**Online via Skype:** Chez Harper, Jason Robinson, Sarah Ayala, Erin Askar, Cynthia Salas

**Recorder:** Felicia Torres

**Notes:**

<b>Agenda Item</b>	<b>Summary of Discussion</b>	<b>Action (If Required)</b>	<b>Completion Timeline</b>	<b>Assigned to:</b>
<ul style="list-style-type: none"> <li>• <b>Call to Order</b></li> </ul>	Meeting called to order by VP, Olivia Long @ 10:40 am. Introductions around the table and introduction of new employee. (Jordan-VRC)			
<ul style="list-style-type: none"> <li>• <b>Adoption of Agenda</b></li> </ul>	Change to agenda; add November minutes.	Felicia moved to adopt with changes. Sebastian seconded.  Agenda approved.		
<ul style="list-style-type: none"> <li>• <b>Public Comments</b></li> </ul>	Happy New Year!			
<ul style="list-style-type: none"> <li>• <b>Approval of Minutes</b> <ul style="list-style-type: none"> <li>➤ November 1, 2018</li> <li>➤ December 6, 2018</li> </ul> </li> </ul>		Sara moved to approve minutes. Olivia seconded.  Minutes approved.		
<ul style="list-style-type: none"> <li>• <b>VCCS Calendar and Housekeeping</b> <ul style="list-style-type: none"> <li>➤ Holiday Celebration Gift Baskets Debrief</li> <li>➤ 2nd Annual Trivia Night – January 30, 2019 (6 pm @ Social Tap)</li> <li>➤ 4CS Meeting of the South</li> </ul> </li> </ul>	<p>Funds raised during Holiday Celebration are for scholarships. \$995 raised from the basket silent auction; \$189 raised from the opportunity drawing ticket sales. Sara gave a special thanks to the sub-committee for their hard work and putting the event together.</p> <p>Trivia night announced; Seb to send out invite/RSVP to get #s to reserve a table.</p> <p>Executive team to take a college van to Mt. Sac for a meeting.</p>	Compare numbers of the amount raised for baskets-opportunity drawing vs. silent auction option.		Holiday sub-committee

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<ul style="list-style-type: none"> <li>– January 31st 2019</li> <li>➤ Candy Gram Subcommittee – February 2019</li> <li>➤ VCCS Retreat – March 2019</li> </ul>	<p>Discussed Candy Gram date and details. Seb asked volunteers to work with the Candy Gram sub-committee. Sara shared what to expect. Cannot deliver to students; no teacher to student, no student to student</p> <p>Retreat in March is a PD event geared towards Classified professionals. More details to come. No date set yet, usually around Spring Break.</p>			
<ul style="list-style-type: none"> <li>• <b>Vice Presidents’ Updates</b></li> </ul>	<p>No updates.</p>			
<ul style="list-style-type: none"> <li>• <b>Making Recommendations Update (Discussion &amp; Action)</b></li> </ul>	<p>Discussion (not action) regarding Professional Development in Making Recommendation Document. Seb shared document with members for feedback via email. No feedback received. Classified Senate Exec Board to meet with Academic Senate Exec Board on Jan 23rd to discuss proposed Making Recommendations Document structure for the campus Professional Development Committee.</p> <p>Seb explained in detail the format of the discussions thus far and what our expectations are for moving forward.</p> <p>Seb called for a motion to make some very minor changes to the document. Scratch “the” word, scratch “council”</p> <p>Changes to send to Phil to incorporate into document.</p>	<p>1<sup>st</sup> reading</p> <p>No action taken for PD.</p> <p>Felicia moved to approve the amendment. Olivia seconded.</p> <p>Changes were approved.</p> <p>Olivia moved to amend her motion to approve the changes as presented by Seb. Felicia seconded.</p> <p>Changes approved.</p>		
<ul style="list-style-type: none"> <li>• <b>Classified Senate Reports</b></li> </ul>	<ul style="list-style-type: none"> <li>➤ Budget-</li> </ul>			

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<ul style="list-style-type: none"> <li>➤ Budget</li> <li>➤ Committee Representation / Elections</li> <li>➤ Classified Leadership Institute</li> </ul>	<p>General Funding - \$1,817.71 T&amp;A- \$1,632 (includes money from the Holiday baskets)</p> <ul style="list-style-type: none"> <li>➤ Committee Representation / Elections - Elections are coming up for the Treasurer and President. Nominations will open up soon. We will ask Matt to head the nomination process again. Yes, we can self-nominate.</li> </ul> <p>Call for representative on COG - Arlene is the rep on that committee now. Grant to fill in for vacancy on CPC. Approved via consensus. Karol Osher to be rep on Guided Pathways.</p> <ul style="list-style-type: none"> <li>➤ Classified Leadership Institute - Postponed in the interest of time</li> </ul>			
<ul style="list-style-type: none"> <li>• <b>Committee and Group Reports</b></li> </ul>				
<ul style="list-style-type: none"> <li>a. <b>Board of Trustees</b></li> </ul>	<p>BOARD OF TRUSTEES Two new board members</p>			
<ul style="list-style-type: none"> <li>b. <b>District Committees</b></li> </ul>	<p>DISTRICT COUNCIL ON ADMINISTRATIVE SERVICES/CONSULTATION COUNCIL This council has been discussing the funding formula.</p> <p>DISTRICT CLASSIFIED PROFESSIONAL DEVELOPMENT COMMITTEE Discussed the next Training and Tours on Feb 22<sup>nd</sup>. Maria Urenda and Felicia have been charged with vamping up the Lynda.com marketing efforts. Goal is to increase usage. Plan to make an announcement during the Training &amp; Tours.</p> <p>DCAS</p> <p>EQUAL EMPLOYMENT OPPORTUNITY COMMITTEE</p>			
<ul style="list-style-type: none"> <li>c. <b>Campus Committees</b></li> </ul>	<p>Full-time faculty hiring is flat;</p> <ul style="list-style-type: none"> <li>a. Trustees</li> </ul> <p>ADMIN COUNCIL</p>			

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	<p>Discussed preliminary Governor’s budget and Student Center Funding model; they would keep first year breakdown and phase it in. Thinking of leaving it at 70/10/20. Chancellor’s proposed budget has a 4.5% increase from last year. The governor’s pushing for a 2<sup>nd</sup> year promise. Expanding Cal grants and wants add more money to STRS contributions. Includes 3.46% contribution adjustments and at same time there are also some cuts. Full time faculty hiring is flat. Funding for part-time faculty office hours are being cut.</p> <p>LRC-128 is a new “zoom room” for telecasting. Looking at new student IDs. Maybe electronic. New WiFi log in accounts.</p> <p><b>BUDGET RESOURCE COMMITTEE</b> Jason provided the spreadsheet of what has been decided to be purchased in the committee. They will have final results by Exec Team in the next few weeks. Discussed the rankings and the process used in the committee. Categorical funding requests are entered to provide documentation for the need of the request.</p> <p><b>COLLEGE PLANNING COMMITTEE</b> Discussed the Making Recommendation Document and Program Review. Will be talking about Program Review some more at the next meeting which is on the 23<sup>rd</sup> of this month.</p> <p><b>STUDENT SUCCESS COMMITTEE</b> Did not meet.</p> <p><b>GUIDED PATHWAYS STEERING COMMITTEE</b></p> <p><b>ASAG</b></p> <p><b>PROFESSIONAL DEVELOPMENT ADVISORY GROUP</b></p>			

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➤ <b>SEIU Update</b>	The team will be meeting next week to start discussing our next round to go into negotiations. We have a council that meets on regular basis to discuss things that are happening on the campuses and we try to have training for the other stewards. We recently sent the Chancellor a sunshine letter to let him know that we are ready for negotiations to start discussions on a new contract because the current one expires this year. We do still want to have campus meetings on regular basis to address specific issues and concerns. We recently had a veteran SEIU steward step down from the OC campus. Looking for another to take their place.			
b. <b>Guided Pathways Report</b>	On Campus Retreat – February 8 <sup>th</sup> , 2019 at the Wright Event Center			
c. <b>Future Agenda Items</b>				
• <b>Adjournment</b>	12:09 pm			
• <b>Next Meeting Date:</b>	February 7, 2019			