

**Budget Resource Committee  
Meeting Minutes  
November 20, 2019, from 2:30-4PM (16 attended)  
MCW-312**

<b>Members</b>		
<b>me</b>	<b>Constituency-Dept./Div.</b>	<b>ATTD</b>
<b>Faculty (9) Voting</b>		
Andrea Horigan	Academic Senate President Designee-Tri-Chair	X
Mark Pauley	Visual Arts/Beh. & Soc. Sci.	X
Kelly Peinado	English, Math & Lrng. Res.	X
Sandra Melton	Career Education	X
Stephanie Branca	Career Education	X
Steve Palladino	Sciences (also FOG Rep.)	
Emily Bartel	Student Services	X
Ned Mircetic	Health/Kin/Per Art	
María Reyes-Sanchez	At Large	X
<b>Student/Classified/Administration (8) (J Robinson left)</b>		
Carlo Plasencia	Student Rep/ASVC Treasurer	X
Katheryn Solorio	Admin Asst.-Career Education	X
Erin Askar	Admin Asst.-Sciences	X
Carol Smith	ILT II-Sciences	X
Susan Royer	College Svc. Supv-Bus. & Admin. Svcs.	
Jeanine Day	Fiscal Svc. Supv – Bus. & Admin. Svcs. Tri-Chair (temporary)	X
Felicia Duenas	For Felicia Duenas, Dean, Career Education	X
Grant Jones	I. T. Director	X
<b>Non-Voting Members</b>		
Cathy Bojorquez	VP Business & Admin. Services, Tri-Chair	
Vacant	Director, FM&O	
Sebastian Szczebiot	Classified Senate President	
Phillip Briggs	Dean, Inst. Equity & Effectiveness	X
<b>Guests</b>		
Veronica Allen	Counseling	
Blair Gilbertson	Sr. Adm. Asst., Student Affairs	
Tim Harrison	Dean, Ath, Kin, Health, Perf. Arts	
Maureen Jacobs	Recorder	X
Dan Kumpf	Dean, Sciences	
Lydia Morales	Academic Senate	
Ron Mules	Instructor, Philosophy	
Alma Rodriguez	Financial Aid	
Rick Trevino	SEA	
Marcelo Vazquez	Dean, Student Services	
Jesus Vega	Asst. Dean, VCEC	
Lynn Wright	Dean, English, Math & Learning Resources	

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Minutes		
Agenda Item	Discussion Notes	Action?
1. Welcome / Introductions	Andrea welcomed the committee. Everyone introduced themselves.	
2. Public Comments	There were no public comments.	
3. Action Items: A. Approval of Agenda B. Approval of Minutes	A. Emily moved and Andrea seconded to review the agenda. It was reviewed and accepted without subject change. All were in favor by an AYE vote. (Phil Briggs will go first because of another meeting.) B. Jeanine moved and Emily seconded to approve the October minutes. All were in favor of approving the October 19, 2019, minutes by an AYE vote.	
4. Budget Report – Cathy Bojorquez or designee (20 min.)	A. Jeanine reported that the State is still deciding what to do about funding. They will be releasing about \$900,000 toward our budget; covering expenses on which we are already short. Andrea asked if they are categorical or general funds. Jeanine replied general fund. B. We will be working on the budget (General and Categorical) in March; expecting it to be similar to the previous year. Jeanine explained that Auxiliary funds are self-supporting and include: Fund 133 is Health Services; Fund 333 is Child Development; and Fund 523 is Vending. C. We would like to end with a carryover of \$688,000. In prior years, it has been over \$1 million. D. Kelly asked where there is more detail information on the categorical budgets. Jeanine asked what she wanted and said she would ask Brenda to provide same.	Provide requested detail on some categorical budgets.
7. Program Review Report – Phil Briggs or designee (5 min.)	A. Phil explained the path of the Program Review Initiatives from his office to the Vice Presidents, Academic Deans, Committees, Executive Team, to CPC. B. Rubrics are provided for the Committees: <ul style="list-style-type: none"> <li>• Faculty-Faculty-Academic Senate</li> <li>• Classified Staff-Classified Senate</li> <li>• Equipment -Budget Resource Committee</li> <li>• Facilities -Facilities Operations Group</li> <li>• Technology-Technology Advisory Group</li> <li>• For more information, please see: <a href="https://www.venturacollege.edu/college-information/program-review/program-review-2019-2020">https://www.venturacollege.edu/college-information/program-review/program-review-2019-2020</a></li> </ul>	

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	<p>C. Mark asked about how much funding was available. Jeanine replied that she would get that number to us.  D. Phil will send online requests to rank the Equipment requests. Last year we received 11 of 18 committee rankings.  E. Jeanine asked about FOG's process for ranking the Facilities requests. She spoke with Cathy and as FOG and TAG are subsidiary committees of BRC, these committees should follow the online process.  <u>Mark moved that FOG and TAG used the uniform, online tools to evaluate the requests. Jeanine seconded and all were in favor by an AYE vote.</u></p>	<p>Jeanine will find out how much funding is available.</p>
<p>8. Technology Advisory Group Report – Grant Jones or designee (5 min.)</p>	<p>A. Grant reviewed his latest projects and included repairs from the damage from fires on towers and generators.  B. The Gene Haas Foundation has made a \$250,000 naming rights gift in support of the Advanced Manufacturing program at Ventura College. I. T. will help relocate the manufacturing shop to the Applied Science Center, ASC 120.</p>	
<p>9. Facilities Operations Group Report – Steve Palladino or designee (5 min.)</p>	<p>Steve could not attend this meeting.  A. Carol mentioned that FOG has not completed the campus art placement procedure.  B. Michael Clark mentioned the globe needing an additional barrier.  C. The John Nava Art Sculptures has been accepted by the Board. There isn't a placement decision.</p>	
<p>10. Items to report to CPC</p>	<p>Andrea will discuss the rubric procedure.</p>	
<p>11. Future meeting agenda suggestions</p>	<p>Approved allocation model</p>	
<p>12. Announcements</p>	<p>Jeanine invited all to our holiday gathering that will include collecting cans for our Food Pantry, opportunity drawings, and department basket auctions for scholarships</p>	
<p>13. Adjournment / Next Meeting</p>	<p>The meeting adjourned at 3:40PM. The next meeting is January 15, 2020.</p>	