

VENTURA COLLEGE
Accreditation Steering Committee
September 10, 2014

Present: Susan Bricker, Michael Callahan, Colleen Coffey, Eileen Crump, Ayanna Gaines, Gwen Huddleston, Patrick Jefferson, Grant Jones, Dan Kumpf, Victoria Lugo, Debbie Newcomb, Peder Nielsen, Steve Palladino, Mark Pauley, Linda Resendiz, Art Sandford, Peter Sezzi,

Convened: 3:06

Recorder: Linda Resendiz

Agenda Item	Summary of Discussion	Action Due & by Whom
<u>Public Comments</u>		
	No comments.	
<u>Announcements/ Information Items</u>		
	P. Sezzi mentioned that the Commission proposed a change to the library standard. This has now moved to 2B.	
<u>Discussion Items</u>		
1. Accreditation Timeline	The current timeline was discussed. There are discussions about pushing our scheduled date back another year.	
2. Newly Adopted Standards	As of June of this year, the standards have been formally adopted. A copy of the standards was emailed to everyone. Make sure to check the email and familiarize yourself with the document, particularly the areas you will be affiliated with. There are plans to establish an office of institutional effectiveness. P. Jefferson will be pushing for this.	
3. Accreditation Teams	The committee membership list was reviewed as well as the list of who's assigned to what standard. Greg's lead role needs to be reevaluated. P. Jefferson said he would like to have a faculty leader for Standard Iva. Greg needs to be replaced in Standard IVb.	Assignment list will be updated and finalized.

Agenda Item	Summary of Discussion	Action Due & by Whom
4. Accreditation Self Evaluation Training Workshop – Friday, October 17	This training is taking place at Allan Hancock College in Santa Maria. P. Jefferson said he would like a strong showing from the college at this event.	
5. General Accreditation Activities a. Email/Documentation/Evidence b. Subcommittee Meetings and Responsibilities	a. Email any documentation that can be used as evidence to the Accreditation email (vcaccred@vcccd.edu). b. Discussion on broad participation and what each team will be doing while working on their Standard was discussed. It was mentioned that each team will be doing writing and collecting evidence toward their assigned Standard. As to who's going to be doing what, each team member needs to work with their lead person to determine that. It was stressed the importance of having a schedule for meetings as well as an agenda and minutes. This information will need to be posted on the website.	
<u>Action Items</u>		
1. Approval of Minutes - March 5, 2014	Motion to approve: Mark Pauley Second motion: Susan Bricker Opposed: 0 Abstentions: 0	

<u>Agenda Item</u>	Summary of Discussion	Action Due & by Whom
<u>Handouts</u>		
<ul style="list-style-type: none"> • Ventura College Accreditation Standards Subcommittees – DRAFT • VC Accreditation Steering Committee Minutes – March 5, 2014 • Accreditation Steering Committee Membership 2013/2014 • VCCCD Accreditation Self-Evaluation Preparation Timeline for District/Moorpark College/Oxnard College/Ventura College • Accreditation Standards, Cross-Walked, with Glossary Terms (Adopted June 2014) • Trends in Deficiencies Leading to Sanction • ACCJC News Summer 2014 		
Next Meeting	1. Adjourned 3:59; next meeting October 8th	