

**Ventura College Academic Senate
Minutes
Thursday, November 15, 2018
3:30-5:00pm
Multidiscipline Center West (MCW) – 312**

I. Call to Order at 3:36pm. The following senators were present:

Division: Visual Arts, Behavioral and Social Sciences and Languages

Bill Hendricks (BH)
Andrea Horrigan (AH)

Division: Health, Kinesiology, Athletics and Performing Arts

Brent Wilson (BW)-absent
Mary McDonough-Giles (MMG)--absent

Division: Sciences

Kammy Algiers (KA)
Cari Lange (CL) --absent
Erin Brocker (EB)
Hugh O'Neill (HON)--absent

Division: English, Math & Learning Resources

Gabe Arquilevich (GA)
Chris Frederick (CF)
Jaclyn Walker (JW)
Donna Beatty (DB)

Division: Career Education

Roxanne Forde (RF)
Deanna Hall (DH)--absent
Laura Woyach (LW)

Division: Student Services

Paula Munoz (PM)--absent
Gema Sanchez (GS)
Yia Vang (YV)

Curriculum Committee Liaison

Michael Bowen (MB)

Senate Executive Team

Lydia Morales (President) (LM)
Philip Clinton (Vice-President) (PC)
Colleen Coffey (Secretary) (CC)--absent
Stephanie Branca (Treasurer) (SB)

Public Comments: LM mentioned the Meet & Greet with BOT

Guests: Michele Beard from Math

Info Items:

-Pathways: Successful round table meeting with mapping meta majors. Overall good follow up from previous retreat as many had shared examples for the group.

-Automatic Award of Degrees: Phillip Briggs responded to questions posed and restated that they were only examples or suggestions. LM suggested that not included in presentations may help alleviate concerns. More conversations need to happen to bring concerns voiced in meetings.

-Hiding Classes in Schedule: Counseling department has written to College President and the exec team. President indicated that this will not continue to be standard practice. Michele Beard clarified the Math Department's stance: Basic Skills classes will be greatly reduced from schedule as a result of AB 705. There are scheduling challenges that their way of addressing is to have classes hidden at first. GA brought up English Department's issues with "stretch classes" and cohort models. He stated that it was not to hide but to allow students to continue in a cohort which has been shown help with success in English classes. JW brought up that in the past it was to prohibit certain types of enrollment. KA spoke about Bio's issue with lecture and lab combo classes. GS spoke about the counselor's point of view, and that students suffer when the classes are hidden and that it creates obstacles or barriers instead of success. LW included comments about the Business Internships and how add codes are offered even though the class is listed as closed. Students see a note in the schedule to seek an add code that allows them access to the class. Michele Beard asked for understanding and flexibility for Math as it is very difficult to meet the scheduling needs. But also insisted that there will be better communication in the future. LM again stated that the College President will not allow this practice to continue.

Action Items:

-Minutes: Michael B 1st; KA 2nd, Approved

Draft of Revision to AP 3505: Emergency Response Plan*

Unanimously approved giving the staffing priority committee permission to send their ranking forward.

Discussion Items:

-Making Recommendations Document: LM has added Michael Bowen's comments. Stated to send in further comments to LM. Flow chart revised by work group with a recommendation from the Senate to look at the Prof. Dev. placement on the chart. KA reminded the Senate that the process was wrong in the 1st place and the protocol was not followed to approve this document. KA further stated that Prof. Dev. should be in Academic Senate's purview for faculty, in order to keep power of Prof. Dev. in Senate. LM stated decision was made to include co-chair, but SB stated that was a mistake based on prior minutes. RW asked to see Paula Munoz's records on the matter. LM asked senate if Prof. Dev. should be included in the document. Numerous Senators voiced no at this suggestion. KA and Michael Bowen both stated again that the protocol was not followed and that regardless of any resolution written, the by-laws supersede any resolution. LM will bring back options to the work group.

-Dual Enrollment: Resolution should be brought to the Senate for reading then moved to action item.

-Draft of Revision to AP 3505: Emergency Response Plan

Faculty voiced their concerns about protocol for any future event and discussed previous situation regarding the Thomas Fire. Senate voted to move it to Action Items. GA 1st, RF 2nd, Approved. 1 Opposed.

(Missing who made this new motion and who seconded) Discussion on changing #3, no conclusion. Approved to move Draft of Revision to AP 3505 to the appropriate district committee.

-Faculty Hiring Practices: DH impossible and unequitable task! SB stated criteria should involve managerial practices/processes. KA stated that should notes of interviewers be made available to President, the context of such notes would be missing thus meaningless. LW stated interview is too quick and does not include a rubric. LM responded to where this came from by informing that Michael Shanahan wrote the document in question based on State

Chancellor's publications. Michael Bowen asked that this is the same chancellor we voted "no confidence" on? SB stated regarding #1 Org. Meeting: wanted to focus on hiring demographics before interviews; brought up question on how the process identifies properly the faculty demographics. LM responded should self-identify. KA spoke about her situation as being Persian...RF stated to reject it all.

-Senate President Report: Credit/non-credit classes, Faculty Rankings meeting on Monday December 10th. Voted at the end of the meeting to allow committee to send recommendations forward.

Adjournment: 5:02pm