

**Ventura College Academic Senate
Minutes
Thursday, November 15, 2018
3:30-5:00pm
Multidiscipline Center West (MCW) – 312**

I. Call to Order at 3:31pm. The following senators were present:

Division: Visual Arts, Behavioral and Social Sciences and Languages

Bill Hendricks (BH)--absent

Division: Health, Kinesiology, Athletics and Performing Arts

Brent Wilson (BW)--absent

Mary McDonough-Giles (MMG)

Division: Sciences

Kammy Algiers (KA)

Cari Lange (CL)--absent

Erin Brocker (EB)

Hugh O'Neill--substituting for Cari Lange

Division: English, Math & Learning Resources

Gabe Arquilevich (GA)--absent

Chris Frederick (CF)

Jaclyn Walker (JW)

Donna Beatty (DB)

Division: Career Education

Roxanne Forde (RF)--absent
Deanna Hall (DH)

Laura Woyach (LW)

Division: Student Services
Paula Munoz (PM)

Gema Sanchez (GS)

Yia Vang (YV)

Curriculum Committee Liaison

Michael Bowen (MB)

Senate Executive Team
Lydia Morales (President) (LM)

Philip Clinton (Vice-President) (PC)

Colleen Coffey (Secretary) (CC)

Stephanie Branca (Treasurer) (SB)--absent

II. Public Comments

Comment: Request from SS for further information re: new funding formula and the slides created by Philip Briggs. Specific concern about the automatic awarding of degrees (because of its potential implications for students' financial aid). This needs to be agendized for next meeting.

Comment: Still have a problem with the hiding of classes that should be published. First this was an issue of math courses, now it is happening in English. Request for this to be agendized for next meeting.

III. Acknowledgement of Guests: Eric Martinsen (English); Gerardo Hernandez (MEChA).

IV. Informational Items

a. Guided Pathways (Colleen): Roundtable meeting on 12/3. Please continue to submit draft program maps to Corey. At last count we had 17 submitted thus far.

b. The Diversity Festival (Gigi): Presents details of this spring event. Senators ask questions. Wed. 4/10-Thurs. 4/11.

c. Draft of Making Recommendations including Committee Structures (first draft): LM gives senators the background. This group was formed by CPC. LM explains the latest draft of this organization. Question: where does the power reside as to PD? Answer: Faculty PD Advisory Group would report to campus-wide PD committee. Senators discuss. Suggestion that perhaps the two working committees be the two senate committees (i.e. where the power lies); the combined group would be the advisory group. Senators like this suggestion. The money that is in the budget for PD be leveraged for faculty since it was the faculty who advocated for these funds in the first place.

d. Dual Enrollment (Heather) (time certain 4:00): Describes to senators the very difficult year she had in the high school classroom trying to undertake this [teaching dual enrollment English]. When faculty brought this up to administrators here the answer was always: this is in process. Then in spring, the high school was still not working with us; no one at VC was working to help support the faculty member. Senators discuss and ask questions.

Comment from Eric Martinsen, Chair of the English Department: MOU developed between the district & the high school—very unusual one. Most dual enrollment programs have a single instructor hired by the college. What we had was the college teacher in the same classroom at the same time as the high school class. The allure of this kind of program is obvious because it funnels funds to the college, however, the model our district has negotiated has no integrity.

LW: Voices her complete support for everything the English faculty is saying. Business department was pressured into doing this during the summer. This has been a complete and utter chaos. The students were pressured into enrollment—these were students whose other option was basically detention. The high school students were just put into these classes—they did not opt in.

Senators bring up that the BOT on Tuesday night just approved an assistant dean who is going to be responsible for dual enrollment.

KA: What can the senate do? LM: She can take this to the President and the Chancellor. Can we say that we need the senate to be involved in what this is going to be going forward? This is going to be coming forward at the next BOT meeting.

Senators want a resolution drafted (along the model of Mt. Sac) for the next meeting.

This info needs to be shared *widely* among the departments on campus. Suggestion that they take this to the department chairs' meeting. This is also an AFT issue—this is a non-traditional assignment.

V. Action Items

- a. Minutes 11/1/18: Motion to approve MB; 2nd KA. Discussion: one correction. Unanimous with 2 abstentions.
- b. Faculty Staffing Priorities Committee Membership: LW is on the committee. We need to confirm the other membership (i.e. people who are not here). Motion by CMC; 2nd by BH. Vote: unanimous.
- c. Ratify election of Michael Bowen as Curriculum Committee co-chair: PM motion to approve; 2nd by LW. Vote: unanimous.

VI. Discussion Items:

- a. AP 3505: Emergency Response Plan: KA we have been talking about this since the Thomas Fire. We don't have any provisions in our policies/procedures as to what happens to classes, grading, etc. in the event of an emergency. Distributes examples of ERP's from 3 other schools. We need to have language as to what happens in the aftermath of an emergency—that is what

needs to be spelled out. Question: can we write an AP that would move finals to the first week of the next term? Reply: whatever we decide, we are only able to propose a draft—we cannot make the final decision. DB: Suggests that all faculty put a blurb in your syllabus that says you can make last minute changes in the event of an emergency so that you have that flexibility. She would have liked to have seen a lot more support from the administration for her solutions to these problems. CMC: This should be straightforward in terms of empowering faculty to do what they see fit. KA will draft suggested AP language and send to senate executive to be an action item on next agenda.

VII. President's Report (time certain 4:45): Shows senators the "Preliminary Conceptual Proposal" as to hiring (this was from DCHR). Senators discuss. Question: what is the next step? LM: The senate presidents communicated their unhappiness/discomfort with this directly to Mr. Shanahan and they will start there. PM is on EEO committee, this will come up there too. LW offers an example of how in Business not being able to see someone's educational qualifications would make difference.

Re: What to do about the assistant dean position (for SP). LM met with Dr. Bell and communicated the senate's position opposing this position. AFT also opposed this. Dr. Bell's logic was that we are losing an assistant dean position at VC and adding one there so it is not adding a dean. But the issue was more that this was never put through the usual channels of program review; this should not be paid by the Equity \$\$.

Met with Dr. Bell and he asked if she knew about "hidden" English classes. Senators discuss.

Re: Professional Development budget. LM has been asking for the budget for this committee. The President asked the PD Committee for a report and this is what was delivered back to him. Senators *strongly oppose* this structure (i.e. the director of professional development) and question why/how this developed outside the normal channels of shared governance.

Adjournment at 5:06pm.