

Ventura College
Department Chairs & Coordinators Council Meeting
Agenda

Tuesday, February, 28 2017

3:30 p.m. - 5 p.m. – MCW-312 (Conference Room 3rd Floor)

- Charge:** The Department Chair and Coordinator Council review operational issues and share news from various areas of responsibility. This council is an operational group with membership defined by position.
- Membership:** Vice Presidents of Student Learning; department chairs (and assistant chairs); coordinators; Academic Senate President (or designee).
- Chair:** Vice President of Student Learning and Faculty Co-Chair (selected by the Council).
- Meetings:** Fourth Tuesday of the month, 3:30 p.m., MCW-312 Conference Room.

I. Welcome/Announcements

- a) Catalog Revisions were due February 21st
- b) ATD Coach Visit March 2nd and 3rd.
- c) CPR Training March 24th
- d) Ventura College Planning Retreat March 31st – Please encourage faculty attendance!
- e) Early April – Spending deadline for AY 2016-17

II. Vice President updates

- a) Credit by Exam Exclusion list – mistakes were found at Curriculum Committee (Kim)

III. Chair Updates and General Announcements (Council – Time permitting)

- a) Academic Senate Resolution (Michael Ward)
- b) ASC120 update, Career resources/Speakers (Karen E.)
- c) Honors Program (Colleen Coffey)

IV. Informational / Discussion

- a) College Hour – (Phil)
- b) Pregnancy Accommodations
- c) Retreat

V. OnBase Utility Introduction – (Kristen McKloskey, Katie and Kelly @ 4.30 time certain)

VI. Student Learning Outcomes (Debbie Newcomb – Time permitting)

VII. Future agenda items

- a) Lauren Wintermeyer on Dual Enrollment
- b) 2-year Degree/Certificate/Transfer Patterns
- c) Audit of Lab/Activity Classes (Kim)

VIII. Adjournment



**2016-17 Department Chairs & Coordinators Council (DCCC)
Meeting Schedule**

MCW-312 Conference Room 3:30 p.m. – 5:00 p.m.

4th Tuesday of Every Month*

- **August 23, 2016**
- **September 27, 2016**
- **October 25, 2016**
- **November 22, 2016**
- **January 24, 2017**
- **February 28, 2017**

- March 28, 2017**
- April 25, 2017 (last meeting of the year)**

Dates subject to change