

**Ventura College**  
**Department Chairs & Coordinators Council Meeting Agenda**

Tuesday, April 3, 2018

3:00 p.m. – 4:30 p.m. – MCW-312 (Conference Room 3<sup>rd</sup> Floor)

<b>Charge:</b>	The Department Chair and Coordinator Council provides a forum for the discussion of academic, operational and institutional issues. This is a faculty-driven body that makes recommendations to the Administrative Council.
<b>Membership:</b>	Vice President of Academic Affairs; Vice President of Student Affairs; department chairs (and assistant chairs); coordinators; Academic Senate President (or designee).
<b>Chair:</b>	Vice President of Academic Affairs and Faculty Co-Chair (selected by the Council).
<b>Meetings:</b>	Fourth Tuesday of the month, 3:00 p.m., MCW-312 Conference Room.

I. Welcome/Announcements

- Men of Color Certificate Program- [Registration Site](#)
- [Preliminary Catalog online](#)
- Summer/Fall Registration for Special Population begins **April 2**
- Holistic Health Festival on Thursday, **April 5**
- Diversity in Culture (***Alternative Day of Instruction***) **April 11-12**
- Guided Pathway Roundtable Discussion **April 27 during Flex**
- Flex 4/26-4/27 with time reserved for Department meetings the morning of **April 26**
- Dean's List Ceremony- **4/26 at 3:30 pm** in gym

II. Review of Minutes from February meeting

III. Vice President Reports (3:05-3:15 pm)

IV. AB 705: Changes in English and Math Placement (Eric Martinsen, 3:15-3:25 pm time certain)

V. Distance Education Update (Matthew Moore, Sharon Oxford or Ali Pacheco, (3:25-3:35 pm time certain)

VI. Absences related to natural disasters/rain (3:35-3:45 pm)

VII. Council Meeting Format (3:45-3:55 pm)

VIII. Enrollment Managements (3:55-4:30 pm time certain)

- a) Taskforce Update
- b) Enrollment Cap minimums
- c) Other

IX. General Announcements – (Council – *time permitting*)

X. General Discussion without administration if desired by Department chairs from 4:30-5 pm

XI. Adjournment

Items in Reserve

- a) Active Shooter 4/24
- b) Guided Pathways