

Ventura College
Department Chairs & Coordinators Council Meeting Agenda
Combined with Deans to discuss Enrollment

Tuesday, February 27, 2018

3:00 p.m. – 4:30 p.m. – MCW-312 (Conference Room 3rd Floor)

- Charge:** The Department Chair and Coordinator Council provides a forum for the discussion of academic, operational and institutional issues. This is a faculty-driven body that makes recommendations to the Administrative Council.
- Membership:** Vice President of Academic Affairs; Vice President of Student Affairs; department chairs (and assistant chairs); coordinators; Academic Senate President (or designee).
- Chair:** Vice President of Academic Affairs and Faculty Co-Chair (selected by the Council).
- Meetings:** Fourth Tuesday of the month, 3:00 p.m., MCW-312 Conference Room.

I. Welcome/Announcements

- Men of Color Certificate Program-Registration Site:
 - <https://coralearning.org/product/teaching-men-of-color-in-the-community-college/>
- Chancellor's Open Forum **March 7 from 3-4:30 pm** in ASC
- **March 8** is the Deadline for students to apply for Spring Graduation
- Guided Pathway Roundtable Discussion **March 12 from 3:00-4:30 pm**
- Summer/Fall Registration for Special Population begins **April 2**
- Diversity in Culture (Alternative Day of Instruction) **April 11-12**

II. Review of Minutes from January meeting (time certain 3:00 pm)

III. Phase II for SLOs Nathan Cole (3:05-3:15 pm time certain)

IV. Enrollment Managements (3:15-3:55 pm time certain)

- a) Enrollment Management Plan
- Recruitment (input)
 - Retention (throughput)
 - Student Success and completion (output)

V. Dedicated Classroom (3:55-4:00 pm time certain)

VI. General Announcements – (Council – *time permitting*)

VII. General Discussion without administration from 4:00-4:30 pm

VIII. Adjournment

Items in Reserve

- a) Active Shooter
- b) Guided Pathways