

Ventura County Community College District

FOG-Facilities Oversight Group

Thursday, September 24, 2026 · 2:30 PM - 4:00 PM PDT

VC Campus Center Conference Room (CCCR)

The Facilities Oversight Advisory Group (FOG) is an advisory group that makes recommendations to the Budget Resource Committee (BRC) and ensures compliance with Accreditation Standard IIIB. Providing oversight for the periodic revision of the Facilities Master Plan, FOG makes recommendations concerning total cost of ownership, aesthetics, locations of campus facilities and functionality. In addition, FOG provides recommendations for the interior and exterior designs of facilities and site-related projects.

Approved 2025-2026 Goals:

1. Campus Signage - Evaluate existing campus signage and determine next steps for improvement. The goal is to engage a professional firm to provide quotes and renderings for enhanced directional and wayfinding signage across campus, including parking lots, campus entrances, building and office entry points, and other key locations.
2. Classroom & Furniture Refresh Planning - Develop a streamlined process to assess classroom and furniture conditions, set consistent criteria for outfitting and management, and identify areas for repair or replacement. This initiative supports a sustainable refresh program, long-term upgrade planning, and collaboration among BRC, Deans, requestors, and other stakeholders.
3. Taking part in Student Housing Project development – (ongoing).

1. Welcome & Introductions (5 min)

2. Action Items

a. Proposal to Replace the Existing Simulation Trailer with a Shared Practicum and Simulation Laboratory in MCE-222

The existing simulation trailer used by EMS, Criminal Justice, and Forensic Science has deteriorated to the point that it is no longer suitable for continued student instructional use. Its loss has already disrupted required coursework and simulation activities.

We propose repurposing **MCE-222** as the replacement shared practicum and simulation space.

📎 [FOG Project Initiation Form_SIM Trailer.pdf](#)

📎 [MCE-222_FOG_Proposal.docx](#)

b. PIF from Ventura College Astronomy

I am Hugh O'Neill, and I am a faculty member here at Ventura College in the physics and astronomy department. I am writing because I am interested in your opinion about the feasibility of a project that I would like to explore. This relatively small project would have a significant positive impact on our astronomy program here at VC. I have attached an informal proposal, and I would be interested in your feedback. I am also looking for potential collaborators here at VC who might be able to help with this project. Please share this PDF document with anyone who you think might have an interest in this project.

📎 [Ventura College Compass Rose Project Proposal.pdf](#)

📎 [Project Initiation Form_VC Compass Rose.pdf](#)

📎 [Compass Rose Project - FOG slides \(002\).pdf](#)

START
2:30 PM

c. Request to add ASC-120 Window Treatment

Hello FOG Committee, We have placed a request with Jesse Sluder for consideration of an out-of-cycle request to address the west-facing windows and entrance of the ASC-120 Manufacturing Lab, where direct sunlight is disrupting students during class. With this in mind, I am writing to request that the ASC-120 Manufacturing Lab west-facing window treatment be added to the upcoming FOG meeting agenda for consideration. Note that while we are still looking for funding, the proposed solution has progressed to the use of a perforated window decal on the two glass entrance doors and immediately surrounding windows. The purpose is to reduce the direct sunlight and glare that currently interfere with instruction. In the CNC work area, sunlight enters directly into the machine work chamber and access-hatch window, making it more difficult for students to observe machine operation. During demonstrations in the tool-building area, the western light is directly behind the instructor, creating significant glare for students. The same light also creates side glare that makes computer screens and written work more difficult to view. At this stage, I am requesting FOG's consideration of including two logos on the decal. The impact of the graphics has been intentionally kept to a minimum: Gene Haas Advanced Manufacturing Lab logo: This is an existing logo already applied to the glass. It would simply be transferred/reproduced onto the new perforated decal rather than introducing new branding. Advanced Manufacturing logo: This would be the only new logo proposed. The official logo is already available through our Graphics Department, and FOG is familiar with its appearance. It would be placed on the opposite door. The intent is to keep the graphic treatment simple while maintaining the identity of the lab and its connection to the Advanced Manufacturing program. The logos would be incorporated into the perforated screening without expanding the scope of the project beyond the two doors. I've attached a sample rendering of the decal with logos and a PDF with the actual perspectives from the interior of the lab. Also attached is Ruben Acevedo's quote for applying this solution to which he assures there is no additional cost for including both logos. I would appreciate FOG's consideration and approval of this limited use of the existing and program logos as part of the proposed window treatment. The primary purpose remains addressing the ongoing sunlight and glare that are directly affecting students' ability to observe equipment, participate in demonstrations, and comfortably view instructional materials.

📎 [Decal with Logo Sample Image.png](#)

📎 [PhotoBinder1.pdf](#)

📎 [E-VC090226--Manufacturing Window Perfs.pdf](#)

d. VCEC Window Decal Project

Roam, thank you again for your verbal approval last Friday. Janeene has asked for written confirmation before moving forward with the official project request. I also received approval from Ilan Bender, building owner/landlord, today to place the decals on the windows.

Below is an AI generated sample design to illustrate the general vision, but Janeene is the expert and will develop the actual design to ensure it aligns with VC branding.

Once we have written approval, the next steps will be:

- Janeene develops the design for review.
- Once the artwork is approved, the Print Shop estimates approximately two weeks for production, and I will coordinate installation with M&O.

Roam, if you can please reply with your written approval to proceed, we can move the project forward.

📎 [VCEC window decal.png](#)

e. Facility Refresh as a Goal for the Year

Support the ongoing renewal and enhancement of campus facilities by identifying, prioritizing, and recommending facility refresh projects that maintain safe, functional, attractive, and welcoming learning and working environments.

Projects may include bathrooms, flooring, windows, doors, interior and exterior painting, finishes, and other building improvements that address wear, age, functionality, and overall campus appearance.

Possible objectives under the goal might include:

1. **Assess and prioritize needs** based on condition, safety, functionality, appearance, and anticipated useful life. Narrowed down to Building or function: doors - windows, etc.
2. **Develop a multi-year refresh plan** that identifies priorities, timing, and anticipated resource needs.
3. **Address high-priority refresh needs** through coordinated planning and implementation. What are the key needs? For building preservation: roofing, doors, windows, paint. For space aesthetics: flooring, paint, dry erase boards, etc.
4. **Promote consistency and quality** in campus finishes, materials, and aesthetic standards where appropriate. This might include the review of design standards.
5. **Monitor completed projects** to evaluate effectiveness and inform future refresh priorities.

f. Committee Advisory Voting Process

The committee discussed the value of formally documenting member support for recommendations and advisory items before they are forwarded to the Budget Resource Committee (BRC) or Executive Team.

Recommendation: Incorporate a standing practice of conducting committee votes on advisements and recommendations when appropriate, and include this initiative as a 2026-27 committee goal to strengthen member engagement.

3. Reviewing FOG Charge & Goals for 26-27

Committee Charge:

The Facilities Oversight Advisory Group (FOG) is an advisory committee that makes recommendations to the BRC and ensures compliance with Accreditation Standard IIIB. Providing oversight for the periodic revision of the Facilities Master Plan, FOG makes recommendations concerning the total cost of ownership, aesthetics, locations of campus facilities, and functionality. In addition, FOG provides recommendations for the interior and exterior designs of facilities and site-related projects.

Approved 2025-2026 Goals:

1. Campus Signage (Edited Dec '25) - Prioritize wayfinding signage by identifying gaps in the Facilities Master Plan (FMP) and work toward updates that include missing or neglected standards, such as signage.
2. Classroom & Furniture Refresh Planning - Develop a streamlined process to assess classroom and furniture conditions, set consistent criteria for outfitting and management, and identify areas for repair or replacement. This initiative supports a sustainable refresh program, long-term upgrade planning, and collaboration among BRC, Deans, requestors, and other stakeholders.
3. Taking part in Student Housing Project development – (ongoing).

4. **Construction Project Updates: (Updated 9/22)** (15 min)

CAPITAL IMPROVEMENTS & SCHEDULED MAINTENANCE ACTIVITIES

1. AEC Elevator & Bleachers (Bid 684): Pending test and commission by State of CA
2. AEC HVAC: DSA Approved!! Project solicitation in the fall 2026 – construct summer 2027
3. CDC Iron Fence: Pending solicitation of proposals
4. CDC Window Protection: Soliciting proposals for work
4. Centennial Landscape Refresh: V2 design received 7/13/26. Exec team requested renderings to assess and approve project. Provided 8/18 – pending ET direction to proceed
5. East lot EV Charging Stations: Pedestal installation will begin 9/28/26
6. LRC Roof: Project solicitation in the fall 2026 – construct summer 2027
7. SCE Transformer R&R: EOR, VC, and SCE met on 9/15 – pending response from SCE on load calculations and size of replacement transformer
8. SCI Facility Assessment – Draft report received – pending VC constituent review and comments – schedule meeting of constituents.
9. STEM Modular Building (Bid 717) – Complete
10. VCEC Expansion & Seismic Retro – Project is in design. CD's to be delivered <60 days
11. VCPD & M Building Standby Power – EEOR provided design, pending EXEC approval
12. West lot EV Charging Stations: Work delayed – new easement to install transformer provided to DAC on 9/21
13. Student Housing: Increment 1 approved by DSA, Increment 2 pending DSA approval. District working on solicitation – construction could begin late September – early October
14. ECT Greenhouse: Rebid on 09/02/26, pending ET guidance moving forward
15. TR 12-13 Reroof: pending scope development
16. TR 12-13 Exterior Siding: Work in progress, Change Order submitted to remove and reinstall HVAC to accommodate siding replacement. Completion estimated 10/02
17. TR 14-15 Reroof: pending scope development
18. TR 14-15 Exterior Siding: Work in progress, projected completion 10/02
19. EAP Reroof: Job walk 08/21, proposal submitted pending ET determination.
20. CSC Conference Room – Pending Design and SOW development
21. CDC Roof Repair: Project completed 09/19
22. SSC / CSC Floor replacement – Project completed 09/19
23. AWD Automotive Shade Structure: RFP sent to RNT on 6/11 pending proposal
24. BCS Basic Needs TI: Job Walk hosted on 7/21, pending BoT approval and NTP

5. **Campus Walk-Through Discussion**

📎 [FOG Signage Discussion Packet.docx](#)

6. **Future Meetings**

October 22, 2026

*November 26, 2026 (Holiday Closure)

*December 24, 2026 (Holiday Closure)

January 28, 2027

February 25, 2027

March 25, 2027

April 22, 2027

7. **Future Topics**

a. VC Campus Memorials

Updates - Steve to begin initial research and committed to bringing his findings to Admin Council/Exec Team for direction.

b. Items for BRC

END

4:00 PM