

1. Welcome & Introductions

2. Student Housing Architect Report

Project representatives reported that both project increments have been submitted to the Division of the State Architect (DSA) for review. The initial review generated more than 1,000 comments, and the project team is now working through a second-round review consisting of approximately 400 comments. DSA back-check meetings are currently scheduled for September 30 and October 6, with the goal of obtaining DSA approval by the earlier date. The October 6 meeting is being held as a contingency should additional time be needed to address and resolve outstanding comments. The project team noted that the volume and nature of the comments are typical for a project of this scale, with many relating to structural review elements.

Upon receipt of DSA approval, the project will be ready to proceed to the bidding phase, followed by the start of construction.

An Environmental Graphics Design (EGD) and Furniture, Fixtures & Equipment (FF&E) workshop is scheduled for September 23 at Ventura College. A meeting agenda will be distributed in advance. The workshop will focus on finalizing building graphics, environmental branding, furniture selections, finishes, textiles, materials, and color palettes. Student representatives will participate in the furniture selection process to provide input on furnishings and amenities within the residence hall. Key project deliverables include the Campus Signage Master Plan, Building Environmental Graphics package, and Building Signage package.

3. Construction Project Updates: (Updated 8/18)

CAPITAL IMPROVEMENTS & SCHEDULED MAINTENANCE ACTIVITIES

1. AEC Elevator & Bleachers (Bid 684): Pending test and commission by State of CA
2. AEC HVAC: DSA Approved!! Project solicitation in the fall 2026 – construct summer 2027
3. CDC Iron Fence: Pending solicitation of proposals
4. CDC Window Protection: Soliciting proposals for work
4. Centennial Landscape Refresh: V2 design received 7/13/26. Exec team requested renderings to assess and approve project. Provided 8/18
5. East lot EV Charging Stations: Pending meter and transformer from SCE no date provided, pedestals by DAC TBA.
6. LRC Roof: Project solicitation in the fall 2026 – construct summer 2027
7. SCE Transformer R&R: EOR, VC, and SCE met on 8/13 – design doesn't consider growth Student Resident Hall, SCI and SSC. EOR to provide load calculations of growth to SCE

8. SCI Facility Assessment – Draft report received – pending VC constituent review and comments – schedule meeting of constituents.
9. STEM Modular Building (Bid 717) – Complete
10. VCEC Expansion & Seismic Retro – Project is in design. CD's to be delivered <60 days
11. VCPD & M Building Standby Power – EEOR provided design, pending EXEC approval
12. West lot EV Charging Stations: Work delayed – new easement to install transformer
13. Student Housing: Increment 1 approved by DSA, Increment 2 pending DSA approval. District working on solicitation – construction could begin late September – early October
14. ECT Greenhouse: VC rejected bids – busted budget, rebid 4TH week of August
15. TR 12-13 Reroof: pending scope development
16. TR 12-13 Exterior Siding: Work in progress, projected completion 8/28
17. TR 14-15 Reroof: pending scope development
18. TR 14-15 Exterior Siding: Work in progress, projected completion 8/28
19. AEP Reroof: Pending Job walk 08/21
20. CSC Conference Room – Pending Design and SOW development
21. CDC Roof Repair: Work is in progress, projected completion 8/22
22. SSC / CSC Floor replacement – Work is in progress, projected completion 8/19
23. AWD Automotive Shade Structure: RFP sent to RNT on 6/11 pending proposal
24. BCS Basic Needs TI: Job Walk hosted on 7/21, pending BoT approval and NTP

4. Action Items

4.1. FOG Committee Evaluation Results

I've attached the results of the 2025-2026 FOG committee evaluation. Please review and discuss with your committee.

The committee reviewed the results of the annual Committee Evaluation Survey, which received responses from eight participants. Overall, the feedback was positive, with several comments focused on committee participation, member engagement, and the committee's operating structure.

As part of the discussion, members reviewed the 2025-2032 Participatory Governance Handbook / FOG page and revisited the committee's charge, membership expectations, and role within the governance process. Members acknowledged that the committee serves in an advisory capacity and is not a Brown Act body. The committee's role is to review, discuss, and make recommendations on campus facility-related matters, with formal recommendations subsequently forwarded to the Budget Resource Committee (BRC) or Executive Team for consideration, deliberation, and final action.

During open discussion, members noted that some committee meetings do not always include (PIF) requests or Program Review items requiring formal action. As a result, portions of meetings are often dedicated to informational updates and project discussions that do not necessitate a committee vote. Members expressed a desire to ensure all participants have meaningful opportunities to contribute during these discussions.

Moving forward, the committee agreed to be more intentional about soliciting member input, encouraging participation, and clearly identifying when recommendations or advisory items are being formed. In such cases, a formal vote will be conducted before recommendations are forwarded to the BRC or Executive Team for further consideration.

4.2. MCE 219 & 220 Classroom Furniture

Revisit this request from last year. Current mock-up does not allow for classroom accessibility. BKM was notified on 8/10 to revisit this concept and provide feasible options.

Kelley will provide Tania with BKM's latest classroom renderings for review and request the current finish and color palette from BKM to support the development of updated, color-accurate renderings. Kelley will also obtain an updated project quote and compile all supporting documentation, including space utilization data provided by Ventura College's Institutional Effectiveness team, for submission to the Executive Team for final deliberation and consideration.

During the review process, Tania was asked to ensure that any feedback provided to BKM carefully considers the existing classroom configuration, including projector and whiteboard locations, instructional needs, furniture placement, room layout, and overall space functionality. Final recommendations should reflect both operational requirements and the intended use of the classroom space.

4.3. Landscape Projects at VC

Evaluate current landscaping and determine next steps for campus-wide beautification and sustainability. This year's focus is to identify key zones and gather recommendations from FOG for a phased approach. Discussion will include project suggestions, prioritization, and consideration of in-house versus contracted work.

The committee reviewed the latest landscape project renderings and received an overview of the proposed design elements. Jesse explained the rationale behind the plant, rock, and decomposed granite (DG) selections, noting an emphasis on native and locally appropriate landscaping, long-term sustainability, ease of maintenance for Grounds staff, and enhanced safety for students and pedestrians. The proposed improvements are also intended to create a more welcoming and aesthetically appealing gateway into campus, particularly for visitors approaching Student Services and Athletics from the west side of campus.

The courtyard rendering prompted discussion regarding the inclusion of the Pirate Ship paver logo. Committee members generally expressed support for the concept but indicated they would also be comfortable if the Executive Team elected to modify the artwork to feature a more timeless and enduring Ventura College identity rather than a logo or graphic that could evolve over time.

Overall, committee feedback was positive, and members expressed enthusiasm for the next phase of the landscape project and the visual enhancements it will bring to campus.

5. Campus Walk-Through (Begin between 3:15- 3:20)

Prioritize a campus walk-through to discuss interior & exterior wayfinding standards.

The committee conducted a site walk to the Global Gardens area and discussed the visibility and effectiveness of existing campus signage from that location. Members expressed a strong need for additional directional and wayfinding signage throughout campus, particularly at key intersections and decision points where students and visitors commonly seek directions to classrooms, faculty offices, Student Services, and other campus destinations.

The group specifically discussed the potential for installing directional signage at each of the four corners of the Global Gardens to improve navigation and campus orientation. Committee members also emphasized the importance of incorporating illuminated or backlit signage, noting that enhanced visibility would improve safety, accessibility, and alignment with modern campus standards and expectations.

Jesse encouraged committee members to share additional signage ideas, observations, and recommendations with Kelley over the coming weeks. Feedback received will be compiled and brought forward as a future Facilities Oversight Group (FOG) agenda item for a more comprehensive discussion and potential advisory recommendation.

Additionally, the committee was informed that the Student Housing project architects may be developing a broader campus-wide building signage and wayfinding concept, which could provide valuable information and serve as a discussion item at a future FOG meeting.

6. Future Meetings

September 24, 2026

October 22, 2026

***November 26, 2026 (Holiday Closure)**

***December 24, 2026 (Holiday Closure)**

January 28, 2027

February 25, 2027

March 25, 2027

April 22, 2027

7. Future Topics

Add to Sept. Meeting Agenda: Committee Advisory Voting Process

Discussion: The committee discussed the value of formally documenting member support for recommendations and advisory items before they are forwarded to the Budget Resource Committee (BRC) or Executive Team.

Recommendation: Incorporate a standing practice of conducting committee votes on advisements and recommendations when appropriate, and include this initiative as a 2026-27 committee goal to strengthen member engagement, document committee consensus, and enhance the transparency of the advisory process.

7.1. VC Campus Memorials

Updates - Steve to begin initial research and committed to bringing his findings to Admin Council/Exec Team for direction.

7.2. Review Campus walkthrough signage/wayfinding suggestions. Provide recommendations that can be taken to Exec Team.

7.3. Items for BRC