



FOG-Facilities Oversight Group Agenda

October 22, 2026 2:30pm - 4:00pm PDT

VC Campus Center Conference Room (CCCR)

The Facilities Oversight Advisory Group (FOG) is an advisory group that makes recommendations to the Budget Resource Committee (BRC) and ensures compliance with Accreditation Standard IIIB. Providing oversight for the periodic revision of the Facilities Master Plan, FOG makes recommendations concerning total cost of ownership, aesthetics, locations of campus facilities and functionality. In addition, FOG provides recommendations for the interior and exterior designs of facilities and site-related projects.

Approved 2025-2026 Goals:

1. **Campus Signage** - Evaluate existing campus signage and determine next steps for improvement. The goal is to engage a professional firm to provide quotes and renderings for enhanced directional and wayfinding signage across campus, including parking lots, campus entrances, building and office entry points, and other key locations.
2. **Classroom & Furniture Refresh Planning** - Develop a streamlined process to assess classroom and furniture conditions, set consistent criteria for outfitting and management, and identify areas for repair or replacement. This initiative supports a sustainable refresh program, long-term upgrade planning, and collaboration among BRC, Deans, requestors, and other stakeholders.
3. Taking part in Student Housing Project development – (ongoing).

START
2:30pm

2:30pm

1. Welcome & Introductions

2. Student Housing Project - Architect/Project Manager Update

3. Action Items

3.1. East Lot Parking Concerns

Kai Liang

 [FOG Meeting Staff Parking Space.docx](#)

3.2. Modern Languages (MOD2202) Active Furniture Referral- Status Review & Next Steps (MCE 219/220)

Your Modern Languages Program Review equipment request, MOD2202, "Acquire active furniture for the MOD classrooms MCE219 and MCE220," was conditionally approved for funding during the 2022-2023 Program Review cycle. At that time, the estimated cost was approximately \$6,000 per room.

To further explore the project, you obtained quotes from three vendors for approximately 60 units total and provided those to FOG in December 2025:

- Worthington Direct: \$20,263.14
- Tri County Office Furniture: \$36,337.62
- BKM:
 - Elemental Wing Student Desk with Casters: \$24,679
 - Verb Table & Mobile Chair Option: \$45,094.90

The initiative was subsequently reviewed by FOG in December 2025. Key discussion points included ensuring ADA accessibility requirements are met while maintaining appropriate classroom capacity. The vendor proposals generally reflected seating capacities of approximately 60 seats per room, while the preferred classroom configuration was 36 seats per room arranged into nine collaborative pods.

Since then, you have worked extensively with Jesse Sluder and FM&O to provide classroom layouts and drawings to BKM for renderings that demonstrate potential furniture configurations. One of the primary challenges has been achieving the desired pod-based layout while preserving ADA compliance and maintaining functional classroom capacity.

Additionally, Phillip Briggs provided space utilization data at the request of James Zavas to support further evaluation of the proposal.

At this point, we have accumulated a substantial amount of supporting information, including vendor pricing, layout concepts, utilization data, and operational considerations. In my view, the remaining question may ultimately be one of funding feasibility. While the original Program Review request was “conditionally approved” at approximately \$12,000 total for both classrooms, current vendor pricing significantly exceeds that amount.

Assuming FOG supports the concept and confirms that ADA requirements, classroom capacity needs, and programmatic objectives can be appropriately addressed, it would appear that the next level of review may be the funding discussion.

Because FOG serves in an advisory capacity and forwards recommendations to the Budget Resource Committee (BRC), I would like to ask the FOG Co-Chairs and BRC Co-Chairs, copied here, to weigh in on this assessment and confirm whether this item is ready to advance to BRC for review of funding feasibility before ultimately being elevated to Executive Team consideration.

Thoughts from the group? Am I overlooking any key considerations or process steps that should occur before the item advances?



[Triangle Tables Renderings.pdf](#)



[260817 VC Rectangular Tables Renderings MCE 219_220.pdf](#)



[50178 Quote Triangle Verb and Numbers Furniture Fall 2025.pdf](#)



[52178 Sept 2026 Quote Rectangular Tables.pdf](#)

3.3. Facility Refresh as a Goal for the Year

Support the ongoing renewal and enhancement of campus facilities by identifying, prioritizing, and recommending facility refresh projects that maintain safe, functional, attractive, and welcoming learning and working environments.

Projects may include bathrooms, flooring, windows, doors, interior and exterior painting, finishes, and other building improvements that address wear, age, functionality, and overall campus appearance.

Possible objectives under the goal might include:

1. Assess and prioritize needs based on condition, safety, functionality, appearance, and anticipated useful life. Narrowed down to Building or function: doors - windows, etc.
2. Develop a multi-year refresh plan that identifies priorities, timing, and anticipated resource needs.
3. Address high-priority refresh needs through coordinated planning and implementation. What are the key needs? For building preservation: roofing, doors, windows, paint. For space aesthetics: flooring, paint, dry erase boards, etc.
4. Promote consistency and quality in campus finishes, materials, and aesthetic standards where appropriate. This might include the review of design standards.
5. Monitor completed projects to evaluate effectiveness and inform future refresh priorities.

4. Reviewing FOG Charge & Goals for 26-27

Committee Charge:

The Facilities Oversight Advisory Group (FOG) is an advisory committee that makes recommendations to the BRC and ensures compliance with Accreditation Standard IIIB. Providing oversight for the periodic revision of the Facilities Master Plan, FOG makes recommendations concerning the total cost of ownership, aesthetics, locations of campus facilities, and functionality. In addition, FOG provides recommendations for the interior and exterior designs of facilities and site-related projects.

Approved 2025-2026 Goals:

1. Campus Signage (Edited Dec '25) - Prioritize wayfinding signage by identifying gaps in the Facilities Master Plan (FMP) and work toward updates that include missing or neglected standards, such as signage.
2. Classroom & Furniture Refresh Planning - Develop a streamlined process to assess classroom and furniture conditions, set consistent criteria for outfitting and management, and identify areas for repair or replacement. This initiative supports a sustainable refresh program, long-term upgrade planning, and collaboration among BRC, Deans, requestors, and other stakeholders.
3. Taking part in Student Housing Project development – (ongoing).

5. Construction Project Updates: (Updated 9/22)

2:35pm

CAPITAL IMPROVEMENTS & SCHEDULED MAINTENANCE ACTIVITIES

1. AEC Elevator & Bleachers (Bid 684): Pending test and commission by State of CA

2. AEC HVAC: DSA Approved!! Project solicitation in the fall 2026 – construct summer 2027
3. AEC Field Repair: Documentation submitted to purchasing, pending PO; work to begin December 14th
4. CDC Iron Fence: Pending solicitation of proposals
5. CDC Window Protection: Soliciting proposals for work
6. Centennial Landscape Refresh: V2 design received 7/13/26; Exec team requested renderings to assess and approve project; provided 8/18 – pending ET direction to proceed
7. East lot EV Charging Stations: Complete
8. LRC Roof: Project solicitation in the fall 2026 – construct summer 2027
9. SCE Transformer R&R: EOR, VC, and SCE met on 9/15 – pending response from SCE on load calculations and size of replacement transformer
10. SCI Facility Assessment – Draft report received – pending VC constituent review and comments – schedule meeting of constituents
11. STEM Modular Building (Bid 717) – Complete
12. VCEC Expansion & Seismic Retro – Project is in design, CDs to be delivered in <60 days
13. VCPD & M Building Standby Power – EEOR provided design, pending EXEC approval
14. West lot EV Charging Stations: Work delayed – new easement to install transformer provided to DAC on 9/21
15. Student Housing: Increment 1 and Increment 2 approved by DSA; District working on solicitation – construction could begin late September – early October
16. ECT Greenhouse: Rebid on 09/02/26, pending ET guidance moving forward
17. TR 12-13 Reroof: pending scope development – Job Walk 10/9/26 at 1:30 pm, awaiting bid award
18. TR 12-13 Exterior Siding: Work in progress, Change Order submitted to remove and reinstall HVAC to accommodate siding replacement, Completion approval pending
19. TR 14-15 Reroof: pending scope development – Job Walk 10/9/26 at 1:30 pm, Awaiting bid award
20. TR 14-15 Exterior Siding: Work in progress, Completion approval pending
21. EAP Reroof: Job walk 08/21, proposal submitted pending ET determination
22. CSC Conference Room – Pending Design and SOW development
23. CDC Roof Repair: Project completed 09/19
24. SSC / CSC Floor replacement – Project completed 09/19
25. AWD Automotive Shade Structure – Drafted and submitted to RNT and RFP for design analysis, pending acceptance and proposal
26. BCS Basic Needs TI: Job Walk hosted on 7/21, pending BoT approval and NTP

6. Campus Walk-Through Discussion

 [Discussion Packet.docx](#)

7. Future Meetings

***November 26, 2026 (Holiday Closure)**

***December 24, 2026 (Holiday Closure)**

January 28, 2027

February 25, 2027

March 25, 2027

April 22, 2027

8. Future Topics

8.1. VC Campus Memorials

Updates - Steve to begin initial research and committed to bringing his findings to Admin Council/Exec Team for direction.

8.2. Items for BRC

Discuss PIF routing process.

❑ IDEA

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❑ PIF

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❑ FOG REVIEW

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❑ COST ESTIMATE

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❑ BRC REVIEW

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❑ FUNDING CONFIRMED

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❑ EXEC TEAM APPROVAL

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✓ BOARD APPROVAL

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❑ PROJECT IMPLEMENTATION

 [Project Initiation Form Sept. 21, 2026.pdf](#)

