1. Welcome & Introductions

1.1.

Mindfulness for Students

The committee will center ourselves around students, a practice that helps keep students in mind.

- EOSO: Participated in Alabama Hills service project with BLM; positive representation of VC.
- Study Abroad: Presented at Dean’s Council; currently tied to Sociology and Biology, with plans to expand.
- Math Dept.: Awarded Excellence in Math scholarship ($2,000).

2. Review and Adoption of Agenda

The committee shall review and adopt today's proposed agenda.

No objections were raised.

3. Action Items

3.1. Approve April Minutes

April Minutes

Jimi Walker motioned to approve; Michelle seconded the motion. The motion carried with all in favor. Alma abstained due to absence. No objections were raised.

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3.2. Out of Cycle Requests

Out-of-cycle requests were shared with the group for informational purposes and to support transparency in the process. Positions include Assistive Technology (Steve vacancy) and Project Placement Specialist (Strong Workforce–funded).

4. Discussion / Information Updates

4.1. Program Review Rubric for FY27

Current FY26 Rubric

- (JZ) Purpose & Use of Rubric: The rubric is intended to guide consistent evaluation and prioritization of program requests.Executive Team generally aligns closely with committee rankings, particularly for equipment requests, unless regulatory requirements necessitate deviation.
- Evaluation Criteria: Criticality reflects impact on student learning or the operating environment but was noted as difficult to assess objectively.Age of Initiative was discussed

as less relevant; urgency tied to student need and timelines was viewed as more meaningful.Suggested criteria for refinement included: Program Ranking, Criticality, Compliance, Equity & Access, Institutional Alignment, Sustainability, and overall student impact.
- Equity & Institutional Alignment: Consideration was raised regarding how the rubric aligns with the College mission and supports equity and access (noted in absence of Equity & Access representative).
- Program Review vs. Maintenance: Clarification is needed to distinguish program review requests from general maintenance needs.Training and improved guidance for program leads were identified as necessary to support proper categorization.
- Communication & Training: Stronger messaging and education are needed to help program leads clearly identify and prioritize immediate versus long-term needs within their requests.
- Group Consensus Trends: Impact on student learning was identified as a primary factor in decision-making.Age of initiative was generally considered less influential.Program review should focus on advancing program needs (e.g., new equipment), rather than routine maintenance.

Next Steps:

- James and Phil will draft proposed rubric revisions, including potential removal of "Age of Initiative" and further definition of "Criticality."
- Proposed updates, including revised weighting, will be shared with the committee for review and feedback.
- Follow-up discussion to occur in an upcoming meeting.

4.2. BRC Evaluation Results

Discussion Highlights:

- Evaluation questionnaire reviewed; no additional comments from the group.
- Identified need for stronger student support and clearer understanding of committee roles, terminology, and processes.
- Recommendation for improved onboarding for both committee members and the broader campus, including clarity on service roles and common practices.
- Suggested onboarding for student representatives (ASVC) and coordination among committee chairs for alignment.

Action Item:

- Kelley to connect with James regarding enhanced onboarding support for new hires, committee members, and campus-wide understanding of processes.

5. Budget Reports

(insert link) FY26 APRIL YTD report.

David Casas was out sick; no report was available for review. Kelley will distribute the report to the BRC group once it is received.

5.1. FY27 Budget Updates

- Budget remains pending May Revise (expected May 14); minimal changes anticipated from January proposal.
- Budget outlook remains tight, with primary adjustments including COLA and limited one-time funds.
- New revenue is expected to offset increases in health and welfare costs within the unrestricted general fund.
- Ongoing efforts to align use of one-time funds to support key areas.
- Continued uncertainty around additional support for categorical programs and overall state revenue projections.
- Multi-year outlook remains constrained, requiring careful planning and prioritization.
- Budget process overview provided (January proposal → May Revise → legislative approval by June 15 → final budget and trailer bills).
- Potential impacts discussed, including program sustainability and the need for campus-wide collaboration to address funding challenges.

Action Item:

- Budget update email to be sent in the coming weeks, including allocation model highlights and a summary report; committee members encouraged to reach out with questions.

6. Reports

6.1. DCAS - James

No updates at this time.

6.2. Board of Trustees - James

No updates at this time. Next meeting is May 12th.

6.3. Program Review - Phil

- Program Review rankings have been completed and will be submitted to the Executive Team within the next one to two weeks.

- Timing challenges noted, as final funding availability is not confirmed until mid- to late July through the infrastructure model.

- Funding priorities include ongoing refresh needs first, with remaining funds allocated to Program Review requests.

- As a result, some funding decisions may not be finalized until the start of the semester to ensure availability of funds.

6.4. Technology Advisory Group Report – Grant

- TAG met on April 13 and reviewed pilot media devices used by Marketing to enhance digital media outreach and support a more consistent campus-wide campaign.
- AV upgrades are underway on the MCW 2nd floor and within Nursing, funded through Tech Refresh dollars (Nursing supported by grant funding).
- The new STEM modular building is nearing completion; additional cabling and switching equipment will support service readiness.
- For the Student Housing project, IT plans to outsource Wi-Fi services with a dedicated circuit to ensure high-performance connectivity.
- Next Meeting we'll discuss Performance Review Survey discussion and Program Review rankings.

6.5. Facilities Oversight Group - Steve

- Student Housing Project: DSA Phase 1 (site work) approved.DSA Phase 2 returned with minor comments; resubmittal expected within a few weeks.Bidding will follow approvals; construction to begin thereafter, with opening projected for Spring 2028.DSA process has been smooth and beneficial to project progress.
- Environmental Graphics: Initial concepts shared; additional updates expected in June.
- Campus Improvements: Landscaping enhancements underway (Bookstore, AEC, West Campus Way, West Lot) including stamped concrete, seating, and drought-tolerant plants.Wellness Lounge mural received tentative approval; student-led design to be finalized and shared with FOG, then forwarded to Executive Team for final approval.Solar benches to be installed at no cost to campus, generating revenue through advertising.
- East Campus EV Project: Project nearing completion.Concern raised regarding construction noise during finals week; request made for mitigation considerations.Charging stations will be accessible to individuals with a parking permit.

Action Item:

- JZ to follow up on construction noise impacts during finals week.

7. Items to report to CPC

CPC Reporting

No updates at this time.

8. Future Meetings

8.1. BRC Equipment Workgroup

- Working Group Volunteers include Grant Jones, Jesse Sluder, Mike Lazarus, Steve Palladino, Katheryn Solorio, Felicia Duenas, Kelley Bruns
- Update on Workgroup created to Develop Equipment Refresh plan.

8.2. Future Meeting Dates

Summer Break

Sept 2nd, 2026

Oct 7th, 2026

Nov 4th, 2026

Dec 2nd, 2026

Jan 6th, 2027 (Faculty Off contract) Jennifer Garner request to unschedule this Jan meeting - no objections from the group to cancel this meeting

Feb 3rd, 2027

Mar 3rd, 2027

April 7th, 2027

May 5th, 2027

no objections - adjourned 3:53 pm