



VC Budget and Resources Council (BRC) Agenda

May 6, 2026 2:30pm - 4:00pm PDT

MCW-312

The Budget and Resource Committee (BRC) is an operational committee responsible for making recommendations to the College Planning Committee and the Ventura College Executive Team. The faculty Co-Chair of the BRC or designee serves as a member of the Accreditation Steering Advisory Group and makes a budget report to the College Planning Committee about Ventura College budget and resource activities.

The BRC meets regularly to consider and recommend program review resource requests that support the goals of Ventura College and the District Educational Master Plans, performs usage analysis of College resources to support a sustainable budget, considers strategic and budget planning, accountability issues, social justice, and equity, and analyzes the total cost of ownership issues for Ventura College. The subcommittees of the BRC are the Facilities Oversight Advisory Group and the Technology Advisory Group, which prepare reports and make recommendations to the BRC.

Adopted Goals for 25-26

- Goal #1: Formalize budget communication plan including communication on topics such as timeline, methods for sharing information with the campus community, planned workshops, and feedback mechanisms for campus constituents.
- Goal #2: Expand BRC Members' understanding of all sources of funding, including categorical programs, grants, special funds, and capital projects.
- Goal #3: Establish procedures for reviewing Out-of-Cycle budget requests (non-personnel).
- Goal #4: Clarify relationship between FOG, TAG, and BRC.
- Goal #5: Establish Equipment Refresh Process.

START
2:30pm

1. Welcome & Introductions

2:30pm

1.1. Mindfulness for Students

The committee will center ourselves around students, a practice that helps keep students in mind.

2. Review and Adoption of Agenda

The committee shall review and adopt today's proposed agenda.

3. Action Items

3.1. Approve April Minutes

[April Minutes](#)

 [BRC Minutes_April 8, 2026 FINAL.pdf](#)

3.2. Out of Cycle Requests

 [Faculty Priority Out of Cycle Notice 04.23.26 FT Assistive Technology-1.pdf](#)

 [Classified Priority Out of Cycle Notice 04.23.26 Off Asst and SSA-1.pdf](#)

 [Classified Priority Out of Cycle Notice 04.29.26.pdf](#)

4. Discussion / Information Updates

4.1. Program Review Rubric for FY27

[Current FY26 Rubric](#)

4.2. BRC Evaluation Results

 [2025-2026 Budget Resource Committee Evaluation \(002\).pdf](#)

5. Budget Reports

(insert link) FY26 APRIL YTD report.

5.1. FY27 Budget Updates

5.2. Tentative Budget

6. Reports

6.1. DCAS - James

6.2. Board of Trustees - James

6.3. Program Review - Phil

6.4. Technology Advisory Group Report – Grant

6.5. Facilities Oversight Group - Steve

7. Items to report to CPC

CPC Reporting

8. Future Meetings

8.1. BRC Equipment Workgroup

- Working Group Volunteers include Grant Jones, Jesse Sluder, Mike Lazarus, Steve Palladino, Katheryn Solorio, Felicia Duenas, Kelley Bruns
- Update on Workgroup created to Develop Equipment Refresh plan.

8.2. Future Meeting Dates

Summer Break

Sept 2nd, 2026

Oct 7th, 2026

Nov 4th, 2026

Dec 2nd, 2026

Jan 6th, 2027

Feb 3rd, 2027

Mar 3rd, 2027

April 7th, 2027

May 5th, 2027

END
4:00pm