



VC Budget and Resources Council (BRC) Agenda

March 4, 2026 2:30pm - 4:00pm PST

MCW-312

The Budget and Resource Committee (BRC) is an operational committee responsible for making recommendations to the College Planning Committee and the Ventura College Executive Team. The faculty Co-Chair of the BRC or designee serves as a member of the Accreditation Steering Advisory Group and makes a budget report to the College Planning Committee about Ventura College budget and resource activities.

The BRC meets regularly to consider and recommend program review resource requests that support the goals of Ventura College and the District Educational Master Plans, performs usage analysis of College resources to support a sustainable budget, considers strategic and budget planning, accountability issues, social justice, and equity, and analyzes the total cost of ownership issues for Ventura College. The subcommittees of the BRC are the Facilities Oversight Advisory Group and the Technology Advisory Group, which prepare reports and make recommendations to the BRC.

Adopted Goals for 25-26

- Goal #1: Formalize budget communication plan including communication on topics such as timeline, methods for sharing information with the campus community, planned workshops, and feedback mechanisms for campus constituents.
- Goal #2: Expand BRC Members' understanding of all sources of funding, including categorical programs, grants, special funds, and capital projects.
- Goal #3: Establish procedures for reviewing Out-of-Cycle budget requests (non-personnel).
- Goal #4: Clarify relationship between FOG, TAG, and BRC.
- Goal #5: Establish Equipment Refresh Process.

1. Welcome & Introductions

1.1. Mindfulness for Students

The committee will center ourselves around students, a practice that helps keep students in mind.

2. Adoption of Agenda

2.1. Agenda Review and Adoption

START
2:30pm

2:30pm

The committee shall review and adopt today's proposed agenda.

3. Action Items

3.1. Approve February Minutes

[Feb Meeting Minutes](#)

 [BRC_Feb MM.pdf](#)

3.2. Out of Cycle Requests

 [Classified Priority Out of Cycle Notice 03.02.26.pdf](#)

 [Technology Priority Out of Cycle Notice 02.20.26 Testing Center Tech.pdf](#)

 [Classified Priority Out of Cycle Notice 02.24.26 Admin Assts.pdf](#)

3.3. Equipment Requests for BRC Prioritization

 [2025 Equipment Requests for BRC Prioritization - 2-3-2026.xlsx](#)

 [2025 Equipment Requests for BRC Prioritization - Detail - 2-3-2026.pdf](#)

4. Discussion / Information Updates

4.1. FY27 Budget Planning

 [BRC 3-4-26.pdf](#)

 [VCCCD FY26 P1 Exhibit C.pdf](#)

4.2. Spring Budget Reading 101 Workshop Planning

Committee discussion about attending the Dept Chairs Coordinators meeting and turning the Spring Budget Reading 101 into a FLEX workshop.

5. Budget Reports

FY26 Feb YTD report.

 [BRC-VC Campus Budget as of 02-28-2026.pdf](#)

6. Reports

6.1. DCAS - James

6.2. Board of Trustees - James

6.3. Technology Advisory Group - Grant

6.4. Facilities Oversight Group - Steve

7. Items to report to CPC

CPC Reporting

8. Future Meetings

8.1. BRC Equipment Workgroup

- Working Group Volunteers include Grant Jones, Jesse Sluder, Mike Lazarus, Steve Palladino, Katheryn Solorio, Felicia Duenas, Kelley Bruns
- Update on Workgroup created to Develop Equipment Refresh plan.

8.2. Future Meeting Dates

NEW 1st WED dates:

- Apr 8 ? - ZOOM ?
- May 6

END
4:00pm