

ASSOCIATED STUDENTS OF VENTURA COLLEGE
CONSTITUTION
Revisions Proposed March 18, 2005
Amended April 21, 2010

PREAMBLE:

We, the Associated Students of Ventura College, in order to direct and foster a spirit of unity in student government and in order to stimulate the academic, physical, and social lives of the students in this college, do hereby establish this Constitution of self-government as delegated by the Board of Trustees of the Ventura County Community College District.

ARTICLE I. NAME AND MEMBERSHIP

Section 1. This organization shall be known as the Associated Students of Ventura College, hereinafter referred to as the A.S.V.C.

Section 2. All registered students of Ventura College shall be members of the A.S.V.C.

ARTICLE II. ORGANIZATIONAL PURPOSES

It shall be the purposes of this Organization to:

1. Promote the views of the student body of Ventura College through participation in shared governance.
2. Host and support events and activities on the Main Campus and at the VC Santa Paula Campus.
3. Participate in Fund-raising activities as needed.
4. Participate in and support charitable activities to support the students and the community.
5. Oversee Campus Clubs and Organizations
6. Educate students on citizenship issues
7. Recognize students, faculty, staff, administrators, and members of the community for worthwhile achievement.

ARTICLE III. OFFICERS AND REPRESENTATIVES

Section 1. The Executive Officers of this Organization shall be the President, Vice President, Executive Secretary, Treasurer, Director of External Affairs, Two (2) Senators, and an appointed Executive Director. The Inter Club Council President, Public Relations Director, Community Relations Director, Event Coordinator, Historian, VC Santa Paula Representative, and Intercollegiate Athletics Liaison shall constitute the remainder of the Organization's officers. The College President shall designate the administrative or managerial Advisor to the Board.

Section 2. All duties and responsibilities of the foregoing officers and all representatives to the Board shall be enumerated in the By-Laws.

Section 3. A majority of the Executive Board shall constitute a quorum for all purposes of doing A.S.V.C. business. Each club recognized by the procedures set forth in the

Bylaws shall have the right to vote at A.S.V.C. meetings, but said representatives shall not count for purposes of determining quorum.

Section 4. All final legislative, financial or judicial powers of the A.S.V.C. shall be vested in the A.S.V.C. Board, under the guidance of the A.S.V.C. Board Advisor(s).

ARTICLE IV: ELECTIONS

Section 1. All elections held by the A.S.V.C. shall comply with the Campus Student Elections Procedure and the VCCCD Student Trustee Elections Procedures mandated by the VCCCD Board of Trustees on or about December 7, 2004. If those procedures are altered or amended by the Board of Trustees, the A.S.V.C. election process shall be altered to comply with those changes with no amendment to the A.S.V.C. Constitution or Bylaws required.

Section 2. The term of office for all members of the A.S.V.C. Executive Board shall be for one academic year. If an officer is recalled or resigns, then that position shall be declared vacant.

Section 3. The A.S.V.C. Executive Board has the power to call a special election to fill any vacancy which might occur during the academic year. In the alternative, the A.S.V.C. President may appoint a replacement and the majority of the Board must ratify said appointment.

Section 4. No student shall serve as President of A.S.V.C. for more than two and one half academic years total.

Section 5. At least seven calendar days prior to the election, the Chair of the Elections Committee, as designated by the Elections Procedures, shall announce all qualified candidates for A.S.V.C. offices to the student body, by posting, and through the student newspaper, if possible.

Section 6. Newly elected officers may be installed during the final official A.S.V.C. Board Meeting of the academic year, regardless of whether quorum is met.

ARTICLE V. MEETINGS

Section 1. A.S.V.C. Board Meetings shall be whenever deemed advisable by the President of the Board or any three officers and/or representatives.

Section 2. A quorum shall consist of 50% plus one of the Executive Board members.

Section 3. Robert's Rules of Order, most current edition available, shall be used to guide parliamentary procedure for all formal meetings.

Section 4. Regular meetings of the Board shall be public meetings, and minutes of each meeting shall be posted within 48 hours following the meeting. Agendas shall be posted in advance where appropriate.

Section 5. It is the responsibility of the A.S.V.C. Board to comply with the Brown Act as it applies.

ARTICLE VI. COMMITTEES

Section 1. A majority of the A.S.V.C. Board or the President shall have the power to create standing committees and ad hoc committees.

- Section 2. The Standing Committees shall include a Constitution and Bylaws Committee, the Finance and Budget Committee, the Inter Club Council, the Events and Activities Committee, and the Public Relations Committee.
- Section 3. The Ad Hoc Committees shall include the Election Committee, the Graduation Committee, the Awards and Scholarships Committee and such other committees as are deemed necessary.
- Section 4. The responsibility of the named Standing and Ad Hoc Committees shall be set forth in the Bylaws.
- Section 5. The A.S.V.C. President shall appoint the chair of each committee in compliance with the Bylaws

ARTICLE VII. CLUBS

- Section 1. One of the enumerated purposes of the A.S.V.C. shall be the oversight of student clubs and organizations.
- Section 2. In order to provide such oversight, the A.S.V.C. shall create the Inter Club Council, which shall consist of one representative from each active club or student organization.
- Section 3. A student club or organization is defined as Active as set forth in the Bylaws.
- Section 4. In addition to the Inter Club Council, each club shall have a voting representative on the A.S.V.C. Board. Said voting representatives are not to count for purposes of establishing quorum. The duties of said Club Representative to the A.S.V.C. Board shall be enumerated in the Bylaws.
- Section 5. The requirements for establishing a Club and funding a Club or organization through A.S.V.C. shall be established in the Bylaws.

ARTICLE VIII. BUDGET

- Section 1. A.S.V.C. shall maintain an annual budget in compliance with recognized fiduciary responsibilities and professional accounting standards. The A.S.V.C. Treasurer, the A.S.V.C. President and the College President or his/her designee shall oversee the budget.
- Section 2. The A.S.V.C. shall be funded by the sale of A.S.V.C. cards, club contributions and fees, donations, grants and fundraising activities approved by A.S.V.C.
- Section 3. The A.S.V.C. funds shall be used to the benefit of the students of Ventura College and for such other charitable and maintenance purposes as approved by the A.S.V.C. Board.
- Section 4. A majority of the A.S.V.C. Board shall approve a tentative budget for the coming academic year during the last A.S.V.C. Board meeting in April each year and prior to the installation of the new officers. It is the responsibility of the Finance and Budget Committee, under the leadership of the Treasurer to create the tentative budget to be brought forward to the Board after review and approval by the Vice President of Business Services for Ventura College or his designee.

ARTICLE IX. INITIATIVE, REFERENDUM, AND RECALL

- Section 1. The Associated Students may initiate an initiative, a referendum or a recall measure by utilizing a petition signed by 10% of the enrolled students. A special election shall be called within three weeks after the filing of such a petition.
- Section 2. In the case of an initiative or a referendum, a two-thirds vote of those voting in the election shall be necessary for approval of the initiative sought or the referendum proposed.
- Section 3. In the case of a recall attempt, a majority of those voting in the special election is necessary for the recall to be successful.

ARTICLE X. AMENDMENT OF THE CONSTITUTION

- Section 1. This Constitution may be amended by a simple majority of the students voting in a general election.
- Section 2. An amendment to this Constitution may be proposed by:
1. A written petition requesting an amendment and signed by one-tenth of the A.S.V.C. card holders.
 2. A written proposal passed by a majority of the A.S.V.C. Executive Board
- Section 3. If an amendment to the Constitution is mandated by a change in policy from the VCCCD Board of Trustees, such mandated change shall be incorporated into the existing Constitution with no vote necessary by the student body. Likewise, any section(s) of this Constitution that would be inconsistent with the change mandated by the Board of Trustees shall be stricken.
- Section 4. All proposed amendments shall be made public at least fourteen days before a general elections.
- Section 5. This Constitution when duly adopted by a simple majority vote of the Associated Students voting shall be officially proclaimed and have full force and effect as of that date.