



## Student Success Committee (SSC) Minutes – ***SPECIAL MEETING***

September 20, 2017 @ 2-3:30 pm in Campus Center Conference Room (CCCR)

**Charge:** *The Student Success Committee (SSC) is a governance committee responsible for making recommendations for student success to the Executive Team. To continuously improve student success outcomes, the SSC integrates and aligns student success efforts into a cohesive strategy that optimizes the use of available college resources. Student success initiatives may be proposed to the SSC through the college planning and program review processes; by the Basic Skills Initiative, Student Equity and SSSP advisory workgroups; or by other stakeholders in the campus community.*

**Membership:** Representative College Governance Committee-- 9 Faculty + 9 Non-Faculty (1, Student; 4 Classified; 2 Supervisors, 2 Administrators) as voting members

Voting Members						Non-Voting Members			
1	Health, Kinesiology, Athletics, and Performing Arts	Will Cowen	✓	Classified*	Kaifeng Liang	✓	VP Student Affairs Co-chair	Damien Peña	✓
2	Career Education I	Rachel Johnson	✓	Classified*	Veronica Allen	✓	VP Academic Affairs	Kim Hoffmans	✓
3	Career Education II	Vacant		Classified*	Dora Hartman		Equity/Effect Dean	Phillip Briggs	
4	English, Math and Learning Resources	Lisa Anderson		Classified*	Pamela Yeagley	✓	Academic Senate President	Phillip Clinton, ASVP	✓
5	Sciences	Vacant		ASVC (Dir. Of External Affairs)	Mark Huff		Classified Senate President	Pamela Yeagley	✓
6	Student Services	Paula Muñoz	✓	Administrator	Lynn Wright	✓	Grants	Bill Hart	✓
7	Visual Arts, Behavioral and Social Sciences, and Languages	Vacant		Administrator	Dan Kumpf	✓	Administrator	Gwendolyn Lewis Huddleston	
8	Faculty	Heather Aguailar/ Sumita Lall	✓ ✓	Supervisor	Alma Rodriguez	✓	Administrator	Vacant (Dean/Student Services)	
9	Faculty Co-Chair	Bea Herrera	✓	Supervisor	Arlene Reed		Administrator	Tim Harrison	
<b>Guests</b>							Administrator	Debbie Newcomb	
		Emily Bartel	✓	*Classified Alternate	Tatiana Lawler	✓	Administrator	Felicia Duenas	
					Rick Trevino	✓	Administrator	David Bransky	✓
					Lt. G. Beckley	✓	President	David Keebler	

Agenda Items	Discussion Notes	Action	Date	Who
1. Call to Order	B. Herrera opened the meeting at 2:04 pm.			
2. Public Comments	<p>P. Muñoz made an appeal to the group concerning the <a href="#">Diversity in Culture Festival</a> being funded with Equity dollars. She inquired who made that decision. She stated that it is difficult to celebrate culture and diversity when it is not reflected in faculty hiring. She referenced that Ventura College has a Hispanic Serving Institution (HSI) designation. She asked that Equity not fund the festival. She stated that she would be fine if it were called a Multi-Cultural Festival.</p> <p>S. Lall responded that the festival is inclusive; to call it a multi-cultural festival would be too narrow. She stated that diversity</p>			

	should be retained so that the festival be inclusive of social justice.			
<p>3. <a href="#">Integrated Plan</a> (BSI, Equity &amp; 3SP) R. Trevino, L. Wright, and D. Kumpf</p> <ul style="list-style-type: none"> <li><a href="#">Timeline</a></li> </ul>	<p>R. Trevino noted that changes were incorporated from the 3SP meeting and began reviewing the document. D. Peña reiterated what was stated at the last meeting regarding the goals are to remain broad and that the strategies are reflective and can change in the future.</p> <p>Consensus recommendation to delete, on goal 1, equity 5, delete “small sample size”; and percentages on 4 and 5.</p> <p>L. Wright made a <u>motion</u> to remove “faculty academy” and add in its place “focused and sustained professional development opportunities.” (Table on page 8-9 for Q3), second by B. Herrera. <u>Discussion:</u> D. Kumpf noted that consistency should be maintained throughout with every designation of occurring activities. <u>Final Resolution:</u> Motion was approved. <u>Yes:</u> W. Cowen, R. Johnson, P. Muñoz, H. Aguilar, S. Lall, B. Herrera, K. Liang, V. Allen, T. Lawler, P. Yeagley, L. Wright, D. Kumpf, A. Rodriguez.</p> <p>B. Herrea made a <u>motion</u> to approve all changes one by one, second by P. Muñoz. <u>Discussion:</u> none <u>Final Resolution:</u> Motion was approved. <u>Yes:</u> W. Cowen, R. Johnson, P. Muñoz, H. Aguilar, S. Lall, B. Herrera, K. Liang, V. Allen, T. Lawler, P. Yeagley, L. Wright, D. Kumpf, A. Rodriguez.</p> <p>Goal “Improve success rates in degree attainment, certificate attainment, &amp; transfer” – BSI column B. Herrera inquired why FYE is included when it is encompassed within counseling but MESA was not listed. D. Kumpf responded that MESA was not supported financially by any of the 3 initiatives.</p> <p>B. Herrera made a <u>motion</u> to change “Work with Assessment, Counseling, FYE, and Outreach on...” to “Work with <del>Student</del> <u>Services</u> campus entities”, second by P. Muñoz.</p>	Vote	9/20/17	Voting members

	<p><u>Discussion:</u> L. Wright suggested that the language be inclusive, with the assumption being all, she offered a friendly amendment to reflect “campus entities.” B. Herrera and P. Muñoz accepted the friendly amendment.</p> <p><u>Final Resolution:</u> Motion was approved.</p> <p><u>Yes:</u> R. Johnson, P. Muñoz, H. Aguilar, B. Herrera, K. Liang, V. Allen, T. Lawler, P. Yeagley, A. Rodriguez.</p> <p><u>No:</u> S. Lall and D. Kumpf</p> <p><u>Abstain:</u> W. Cowen and L. Wright.</p> <p>Goal “Improve identification of and support for at-risk students” – SSSP column</p> <p>B. Herrera made a <u>motion</u> to change <del>the specificity to be more inclusive</del> from “The Counseling department will work in conjunction with Pirates Cove to connect with at-risk students.” to “Work in conjunction with all SSSP areas to connect with at-risk students.”, second by P. Muñoz.</p> <p><u>Discussion:</u> Wording was suggest and offered as a friendly amendment. B. Herrera and P. Muñoz accepted the friendly amendment.</p> <p><u>Final Resolution:</u> Motion was approved.</p> <p><u>Yes:</u> W. Cowen, R. Johnson, P. Muñoz, H. Aguilar, B. Herrera, K. Liang, V. Allen, T. Lawler, A. Rodriguez, S. Lall, and D. Kumpf</p> <p><u>Abstain:</u> L. Wright.</p> <p>Goal “Close achievement gaps for disproportionately impacted groups” – Equity column</p> <p>P. Muñoz questioned the specificity of naming ATD as noted: “Partner with Achieving the Dream to create a college awareness of equity minded practices to increase success and bridge the equity gap”</p> <p>D. Peña noted that Ventura College agreed to a 3 year commitment with ATD. K. Hoffmans noted that this was the third year.</p> <p>B. Herrera made a <u>motion</u> to change the language to “focused and sustained...” second by P. Muñoz.</p> <p><u>Discussion:</u> Consensus was for S. Lall and H. Aguilar to work on a rewrite and postpone the vote.</p> <p><u>Final Resolution:</u> Motion was postponed.</p> <p>Goal “Improve identification of and support for at-risk students” – SSSP column</p>			
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	<p>B. Herrera made a <u>motion</u> to change from “Identify available technology and resources to update Academic Alert/Early Alert system to increase faculty participation to help identify at-risk students.” to “Research and implement available technology and resources to update Academic Alert/Early Alert system to increase faculty participation to help identify at-risk students.”, second by P. Muñoz.</p> <p><u>Discussion:</u> Wording was suggest and offered as a friendly amendment. B. Herrera and P. Muñoz accepted the friendly amendment.</p> <p><u>Final Resolution:</u> Motion was approved.</p> <p><u>Yes:</u> W. Cowen, R. Johnson, P. Muñoz, H. Aguailar, B. Herrera, K. Liang, V. Allen, T. Lawler, A. Rodriguez, S. Lall, L. Wright, and D. Kumpf</p> <p>Goal “Deeper collaborations with high school districts, workforce agencies, &amp; other community partners to increase students’ job readiness” – SSSP column</p> <p>B. Herrera made a <u>motion</u> to strike the word “EOPS” from “Partner with high schools to schedule and facilitare application, financial aid, <del>EOPS</del>, assessment, orientation, education planning, and registration workshops.”, second by A. Rodriguez.</p> <p><u>Discussion:</u> none</p> <p><u>Final Resolution:</u> Motion was approved.</p> <p><u>Yes:</u> W. Cowen, R. Johnson, P. Muñoz, H. Aguailar, B. Herrera, K. Liang, V. Allen, T. Lawler, A. Rodriguez, S. Lall, L. Wright, and D. Kumpf</p> <p>Goal “Deeper collaborations with high school districts, workforce agencies, &amp; other community partners to increase students’ job readiness” – Equity column</p> <p>P. Muñoz made a <u>motion</u> to omit reference to specific event and keep the language broad “events” second by B. Herrera.</p> <p><u>Discussion:</u> none</p> <p><u>Final Resolution:</u> Motion was approved.</p> <p><u>Yes:</u> W. Cowen, R. Johnson, P. Muñoz, H. Aguailar, B. Herrera, K. Liang, V. Allen, T. Lawler, A. Rodriguez, and S. Lall.</p> <p><u>Abstain:</u> L. Wright and D. Kumpf</p> <p>Goal “Deeper collaborations with high school districts, workforce agencies, &amp; other community partners to increase students’ job readiness” – BSI column</p>			
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	<p>B. Herrera inquired about the specificity of stating dual enrollment. K. Hoffmans responded that would be the only vehicle to facilitate the goal.</p> <p>Item 6. Discussion touched on the Diversity in Culture Festival and Pirate Talks and if funding source was appropriate.</p> <p>D. Peña noted that the discussion and voting would resume at the next SSC meeting scheduled for Wednesday, September 27, 2017.</p>			
<b>4. Open Comments/Announcements</b>	none			
<b>5. Adjournment</b>	Motion to adjourn made by P. Muñoz, meeting adjourned at 3:34pm.			
	<p>Next Meeting: September 27, 2017  Future Meetings: 10/11/17*, 10/25/17, 11/8/17*, 11/29/17, 1/24/18, 2/14/18*, 2/28/18, 3/14/18*, 3/28/18, 4/11/18*, 4/25/18, 5/9/18*, 5/23/18  *if need be</p>			

*Written materials relating to a Student Success Committee meeting item that are distributed to at least a majority of the committee members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at 4667 Telegraph Road, Ventura, CA 93003 or at the Student Success Committee meeting.*

*Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the Office of Student Affairs, Ventura College, 4667 Telegraph Road, Ventura, CA 93003 (805) 289-6464*