



Student Success Committee (SSC) Minutes

October 11, 2017 @ 2-3:30 pm in Campus Center Conference Room (CCCR)

Charge: *The Student Success Committee (SSC) is a governance committee responsible for making recommendations for student success to the Executive Team. To continuously improve student success outcomes, the SSC integrates and aligns student success efforts into a cohesive strategy that optimizes the use of available college resources. Student success initiatives may be proposed to the SSC through the college planning and program review processes; by the Basic Skills Initiative, Student Equity and SSSP advisory workgroups; or by other stakeholders in the campus community.*

Membership: Representative College Governance Committee-- 9 Faculty + 9 Non-Faculty (1, Student; 4 Classified; 2 Supervisors, 2 Administrators) as voting members

Voting Members					Non-Voting Members				
1	Health, Kinesiology, Athletics, and Performing Arts	Will Cowen	✓	Classified*	Kaifeng Liang	✓	VP Student Affairs Co-chair	Damien Peña	✓
2	Career Education I	Rachel Johnson	✓	Classified*	Veronica Allen	✓	VP Academic Affairs	Kim Hoffmans	
3	Career Education II	Vacant		Classified*	Dora Hartman	✓	Equity/Effect Dean	Phillip Briggs	
4	English, Math and Learning Resources	Lisa Anderson	✓	Classified*	Pamela Yeagley	✓	Academic Senate President	Phillip Clinton, ASVP Lydia Morales	✓
5	Sciences	Vacant		ASVC (Dir. Of External Affairs)	Mark Huff Jessica Perez	✓	Classified Senate President	Pamela Yeagley	✓
6	Student Services	Paula Muñoz	✓	Administrator	Lynn Wright	✓	Grants	Bill Hart	✓
7	Visual Arts, Behavioral and Social Sciences, and Languages	Vacant		Administrator	Dan Kumpf	✓	Administrator	Gwendolyn Lewis Huddleston	
8	Faculty	Heather Aguilar/ Sumita Lall	✓	Supervisor	Alma Rodriguez	✓	Administrator	Vacant (Dean/Student Services)	
9	Faculty Co-Chair	Bea Herrera	✓	Supervisor	Arlene Reed	✓	Administrator	Tim Harrison	
Guests							Administrator	Debbie Newcomb	
	Eric Martinsen	Emily Bartel	✓	*Classified Alternate	Tatiana Lawler*		Administrator	Felicia Duenas	
	Angeles Rodriguez	Jeanine Day	✓		Rick Trevino	✓	Administrator	David Bransky	
✓	Cynthia Salas	Brenda Griego	✓		Lt. G. Beckley	✓	President	David Keebler	
✓	Marian Carrasco Nungaray	Marcelino De Cierdo	✓		Bruce McFadden	✓			
✓	Sumita Lall								

Agenda Items	Discussion Notes	Action	Date	Who
1. Call to Order	D. Peña opened the meeting at 2:02pm and conducted roll call.			
2. Public Comments	D Peña welcomed Blair Gilbertson and reminded group that comments intended for inclusion in minutes, be prefaced with a statement to the effect of, "for the record..." Omitted ACTION for UPDATE W. Cowen made a motion to move item 9 on agenda to item 5, second by D. Kumpf <u>Yes:</u> All			
3. Approval of Minutes • 09/13/17	W. Cowen made motion to approve all Minutes, second by V. Allen	Vote	10/11/17	

<ul style="list-style-type: none"> 09/20/17 09/27/17 	<p>W. Cowen withdrew motion Discussion on Minutes of September 27th having some errors.</p> <p>W. Cowen made Motion to approve Minutes from September 13th and September 20th, second by V. Allen</p> <p>Minutes from September 27th tabled <u>Yes</u>: All <u>No</u>: P. Munoz, B. Griego <u>Abstain</u>: L. Anderson</p>			
<p>4. Integrated Plan UPDATE (BSI, Equity & 3SP) <i>Student Success Committee</i></p> <ul style="list-style-type: none"> Timeline 	<p>Plan denied unanimously by Academic Senate stating they would like more positives from campus.</p> <p>Vote postponed/delayed by AS for further discussion</p> <p>D. Kumpf made motion to revisit plan and add activities that had been removed in last meeting, second by D. Hartman</p> <p>Discussion was held about adding and removing activities from previous draft version. B. Herrera stated votes were already made and she would like to proceed with the process even though the Academic Senate denied, in order to remain equal for everyone to complete process. M. Carrasco Nungaray urges for opposition against motion. Notes for transparency in process and a fair process in which to request funds. M. Carrasco Nungaray states that vague plan ensures fair process for RFP. D. Kumpf amended motion to consider adding activities in which college has done well in the past, excluding budget. Second by D. Hartman D Kumpf motions to add as action item for next meeting D Kumpf states that plan lacks specific details of good activities that college is currently doing well and retracts motion.</p> <p>Decided that plan will go back to the Academic Senate on October 19th and to CPC on October 27th</p>	<p>Update</p>		
<p>5. Reports from Campus Initiatives</p> <ol style="list-style-type: none"> Basic Skills Student Equity 3SP Velocidad Closeout 	<ol style="list-style-type: none"> L. Wright: Met October 2nd to look at previous year budgets allocation process, allocated with large percentage to tutoring support. 	<p>Report</p>		

	<p>b. D. Kumpf: Scheduled to meet tomorrow to discuss resource priority requests.</p> <p>c. R. Trevino noted that Advisory group met Sept 18th. Currently working on early registration and how it will affect process of registering for summer and fall.</p> <p>d. B Hart noted that grant finished on Sept 30th – funds can be used till the end of semester. Currently helping with Career Education programs and writing small grant to help Nursing.</p>			
6. Community College Completion Grant (Alma Rodriguez)	<p>Discussion regarding stackable grants. A. Rodriguez notes new completion grant for \$1,500. Discussed requirements for completion grant which includes 15 units or more. Urges outreach among faculty and staff to encourage 15 units as soon as possible.</p> <p>B. Herrera requests clarification of where units should come from. A. Rodriguez clarified units need to fall in line with comprehensible educational plan.</p>	Discussion		
7. Hiring Practices & Diversity	Postponed	Discussion		
8. Diversity and Culture Festival (Multicultural)	Postponed	Discussion		
9. Process to request funding; Criteria used to select and evaluate previously funded campus initiatives (Will Cowen)	<p>Item moved to #5 as per motion by W. Cowen</p> <p>W. Cowen discussed history of allocation model and history of SSC committee. No link between program review and SSC committee, no process to allocate funds.</p> <p>Handout distributed by W. Cowen regarding the prioritization process and lack of input from SSC regarding how equity money is spent. Proposed inputting process.</p> <p>B. Herrera had a few questions for Cowen regarding clarification of process</p> <p>Marian stated Executive team needs a better way of making decisions in regards to receiving funds. Wants to know what admin has encumbered and allocated. Believes there is a conflict of interest in SSC.</p>	Presentation		

	<p>Motion by W. Cowen to create rubric and evaluate existing program reviews in place, look at new requests and come back in spring for RFP process. W. Cowen also suggests we discuss at next meeting.</p> <p>W. Cowen rescinded motion.</p> <p>D. Peña suggested P. Yeagley and W. Cowen get together to work on process to bring back to the committee.</p>			
10. Reporting Outcomes/Successes of 3SP/BSI/Equity to Campus Community	Postponed	Assign to Advisory Groups		
11. Budgets for 3SP/BSI/Equity • Available Balance(s)	Postponed	Presentation		
12. Open Comments/Announcements	<p>D. Peña called for a motion to move other agenda items to next meeting.</p> <p>P. Muñoz made motion, second by B. Herrera.</p> <p><u>Yes:</u> All</p> <p>P. Yeagley notes future agenda item to add Classified Co-Chair on committee</p>			
13. Adjournment	<p>Motion to adjourn made by P. Muñoz, second by D. Hartman.</p> <p>Meeting adjourned at 3:22pm</p>			
	<p>Next Meeting: October 25, 2017</p> <p>Future Meetings: 11/8/17*, 11/29/17, 1/24/18, 2/14/18*, 2/28/18, 3/14/18*, 3/28/18, 4/11/18*, 4/25/18, 5/9/18*, 5/23/18</p> <p><i>*if need be</i></p>			

Written materials relating to a Student Success Committee meeting item that are distributed to at least a majority of the committee members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at 4667 Telegraph Road, Ventura, CA 93003 or at the Student Success Committee meeting.

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