



## Student Success Committee (SSC) Minutes

January 24, 2018 @ 2-3:30 pm in Campus Center Conference Room (CCCR)

**Charge:** *The Student Success Committee (SSC) is a governance committee responsible for making recommendations for student success to the Executive Team. To continuously improve student success outcomes, the SSC integrates and aligns student success efforts into a cohesive strategy that optimizes the use of available college resources. Student success initiatives may be proposed to the SSC through the college planning and program review processes; by the Basic Skills Initiative, Student Equity and SSSP advisory workgroups; or by other stakeholders in the campus community.*

**Membership:** Representative College Governance Committee-- 9 Faculty + 9 Non-Faculty (1, Student; 4 Classified; 2 Supervisors, 2 Administrators) as voting members

Voting Members						Non-Voting Members			
1	Health, Kinesiology, Athletics, and Performing Arts	Will Cowen	x	Classified*	Tatiana Lawler for Kaifeng Liang	X	VP Student Affairs Co-chair	Damien Peña	X
2	Career Education I	Rachel Johnson	X	Classified*	Veronica Allen	X	VP Academic Affairs	Kim Hoffmans	
3	Career Education II	Vacant		Classified*	Dora Hartman	X	Equity/Effect Dean	Phillip Briggs	X
4	English, Math and Learning Resources	Lisa Anderson		Classified*	Pamela Yeagley	X	Academic Senate President	Phillip Clinton, ASVP	X
5	Sciences	Vacant		ASVC (Dir. Of External Affairs)	Jessica Perez	X	Classified Senate President	Pamela Yeagley	X
6	Student Services	Paula Muñoz	X	Administrator	Lynn Wright	X	Administrator	Gwendolyn Lewis Huddleston	
7	Visual Arts, Behavioral and Social Sciences, and Languages	Vacant		Administrator	Dan Kumpf	X	Administrator	Vacant (Dean/Student Services)	
8	Faculty	Heather Aguailar	X	Supervisor	Alma Rodriguez	X	Administrator	Tim Harrison	
9	Faculty Co-Chair	Bea Herrera	X	Supervisor	Arlene Reed	X			
<b>Guests</b>							Administrator	Debbie Newcomb	
X	Thao Brabander	Emily Bartel	X	*Classified Alternate	Tatiana Lawler*		Administrator	David Bransky	X
X	Angeles Rodriguez	Jeanine Day	X		Rick Trevino	x	President	David Keebler	
x	Marcelino De Cierdo	Brenda Griego	X		Lt. G. Beckley				
x	Peter Sezzi	David Galvez	x						

Agenda Items	Discussion Notes	Action	Date	Who
<b>1. Call to Order</b>	D. Peña called meeting to order at 2:05pm.			
<b>2. Public Comments</b>				
<b>3. Approval of Minutes</b> • 1/17/18	Tabled to next meeting.	<b>Vote</b>		
<b>4. Classified Co-Chair (P. Yeagley)</b>	Group agrees to tri-chair model for committee. B. Herrera motions to nominate V. Allen as Classified Co-Chair, second by P. Yeagley. Yes: All	<b>Vote</b>		

<p><b>5. RFP Update</b></p>	<p>Five RFPs submitted to SSC for immediate funding  D. Bransky explains why additional funding is needed for tutoring services.  B. Herrera moves to approve tutoring proposal at 50,000 for tutorial services, second by W. Cowen.  Yes: All</p> <p>Recommended will go forth to president.  Question raised if immediate RFPs will be considered for funding from 18-19 monies.  M. Carrasco Nungaray notes unfair if everyone wasn't given fair shot at funds if did not submit emergency RFP.</p> <p>Discussion regarding hours and amount requested for funding.  B. Herrera motions to approve proposal submitted by Veterans Center, second by L. Wright.  M. Carrasco Nungaray supports approving RFP as presented for money requested in proposal. R. Trevino highlights that monies not spent will end up back in pot anyways.  Motion revised to approve proposal submitted for 322 hours \$29,000, second by L. Wright.  All: Yes  Recommendation will go forth to President</p> <p>Discussion regarding proposal submitted Diversity and Culture festival. B Herrera notes data isn't sufficient enough to prove festival meets Equity.  P. Munoz does not support as it does not meet any Equity indicators. Marcelino does not believe festival serves the access and community in the ways to meet the needs of Equity.  Marcelino urges college to fund with another source, not Equity.  Heather expresses event proposes opportunities for campus and community to close gaps. Recommendation will ultimately be decided by President. Discussion regarding experiences with festival and impact to campus. D. Kumpf states it meets Equity guidelines by providing access to students.</p> <p>M. Carrasco Nungaray expresses lack of fair process for transfer center to obtain funding. Believes festival should be accountable in providing data to meet the needs of our students and close</p>	<p><b>Vote/ Discussion</b></p>		

	<p>achievement gaps in our current students before funding parties. Believes festival should be funded out of student government. M. Nungaray urges members to reconsider funding this through Equity.</p> <p>J. Perez expresses how students are impacted by festival and believes this is reaching students in a way</p> <p>Motion by D. Kumpf to approve funding for festival, second by L. Wright.</p> <p>Yes: R. Johnson, H. Aguilar, D. Hartman, P. Yeagley, J. Perez  No: W. Cowen, P. Munoz, V. Allen  Abstent: A. Rodriguez, T. Lawler, A. Reed</p> <p>Motion carries to approve funding for Diversity and Culture Festival</p> <p>Heather recommends if festival comes back next year for Equity funding then it needs to supply data showing how it directly impacts access and closes achievement gaps in our students.</p> <p>P. Munoz motions to not support, second by V. Allen  Thao rescinds proposal. Motion removed by P. Munoz</p> <p>Zero textbook costs for microbiology lab. Motion to approve by D. Hartman, second by D. Kumpf. P. Munoz believes data would be important when proposals are submitted.</p> <p>Alma believes more data is needed before funding so we can evaluate the impact of financial aid on students. D. Kumpf believes this RFP can wait till March 1<sup>st</sup>.</p> <p>D. Hartman withdraws motion and states it will be revised to be submitted again for March 1<sup>st</sup>, second by D. Kumpf.</p> <p>In summary, recommendations for \$50,000 approved for Tutoring, \$29,000 for Veterans, and \$25,000 for Diversity and Culture Festival will be passed on to the President and Executive Team.</p>			
<p><b>6. Hiring Practices and Diversity – Handout by P. Briggs</b></p>	<p>Tabled to next meeting.</p>	<p><b>Update</b></p>		

<b>7. Reports from Campus Initiatives (5 min)</b> a) Basic Skills b) Student Equity c) 3SP	Tabled to next meeting	<b>Report</b>		
<b>8. Open Comments/Announcements</b>	Flyers for Candy Gram sales on table. W. Cowen states future RFPs will be reviewed at the Advisory level prior to SSC and will be evaluated with rubrics used. Alma advises members of the Dreamers Set Your Course event and CalFresh updates. J. Perez alerts members to Student Life Day February 8 <sup>th</sup> . Tonight is Crow's Nest VC v. OC			
<b>9. Adjournment</b>	Lynn moved to adjourn 3:29pm.			
	Next Meeting: 2/14/18 Future Meetings: 2/28/18, 3/14/18*, 3/28/18, 4/11/18*, 4/25/18, 5/9/18*, 5/23/18 <i>*if need be</i>			

*Written materials relating to a Student Success Committee meeting item that are distributed to at least a majority of the committee members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at 4667 Telegraph Road, Ventura, CA 93003 or at the Student Success Committee meeting.*

*Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the Office of Student Affairs, Ventura College, 4667 Telegraph Road, Ventura, CA 93003 (805) 289-6464*