



Student Success Committee (SSC) Minutes

April 11, 2018 @ 2-3:30 pm in Campus Center Conference Room (CCCR)

Charge: The Student Success Committee (SSC) is a governance committee responsible for making recommendations for student success to the Executive Team. To continuously improve student success outcomes, the SSC integrates and aligns student success efforts into a cohesive strategy that optimizes the use of available college resources. Student success initiatives may be proposed to the SSC through the college planning and program review processes; by the Basic Skills Initiative, Student Equity and SSSP advisory workgroups; or by other stakeholders in the campus community.

Membership: Representative College Governance Committee-- 9 Faculty + 9 Non-Faculty (1, Student; 4 Classified; 2 Supervisors, 2 Administrators) as voting members

Voting Members						Non-Voting Members			
1	Health, Kinesiology, Athletics, and Performing Arts	Will Cowen		Classified*	Kaifeng Liang	X	VP Student Affairs Co-chair	Damien Peña	
2	Career Education I	Rachel Johnson	x	Classified*	Veronica Allen	X	VP Academic Affairs	Kim Hoffmans	
3	Career Education II	Vacant		Classified*	Dora Hartman	X	Equity/Effect Dean	Phillip Briggs	
4	English, Math and Learning Resources	Shuba Simhan	x	Classified*	Tatiana Lawler	X	Academic Senate President	Phillip Clinton, ASVP	x
5	Sciences	Ralph Fernandez		ASVC (Dir. Of External Affairs)	Jessica Perez		Classified Senate President	Sebastian Szczebiot	
6	Student Services	Paula Muñoz	x	Administrator	Lynn Wright	x	Administrator	Ronald Mules	
7	Visual Arts, Behavioral and Social Sciences, and Languages	Andrea Horigan		Administrator	Dan Kumpf	x	Administrator	Vacant (Dean/Student Services)	
8	Faculty	Heather Aguilar	x	Supervisor	Alma Rodriguez	Via phone	Administrator	Tim Harrison	
9	Faculty Co-Chair	Bea Herrera	x	Supervisor	Arlene Reed	X			
GUESTS									
	Eric Martinsen	Emily Bartel		*Classified Alternate X	Carol Smith*	X	Administrator	Debbie Newcomb	
x	Angeles Rodriguez	Jeanine Day			Rick Trevino		Administrator	David Bransky	
		Brenda Griego			Lt. G. Beckley		President	David Keebler	

Agenda Items	Discussion Notes	Action	Date	Who
1. Call to Order	Called to order 2:05pm.			
2. Public Comments	Guests noted in the record are Mary Jones, Cynthia Salas, and Erika Hurtado.			
3. Approval of Minutes • 3/21/18	Motion to approve minutes by B. Herrera, second by L. Wright All: Yes Abstent: V. Allen	Vote		

<p>4. Report and recommendation from Advisory Groups on 25 RFPs</p>	<p>P. Munoz states for the records that blanks left in her rankings are there as she was unable to rank a score of zero. B. Herrera states that we should allow zero's if we allowed it last time for progress reports. Raises concern in the confusion of the process. B. Herrera motions to accept zero's, second by P. Munoz. Concerns were raised from other members on the lack of following process that was voted on. Rubric was voted on with an online process and 1-5 ranking system. Zero was not an option. Yes: P. Munoz, B. Herrera, H. Agualiar No: A. Rodriguez, V. Allen, A. Reed, R. Johnson, D. Kumpf, L. Wright Absent: T. Lawler, K. Liang, D. Hartman</p> <p>P. Clinton suggests those with blanks input a score of 1. Discussion regarding allowing R. Johnsons rankings to be submitted even though they were submitted after noon deadline if scores are being allowed to change.</p> <p>P. Munoz motions to add 1 to her blank scores and amend Heather's blank scores, second by B. Herrera Yes: all No: Absent: D. Kumpf, D. Hartman</p> <p>Spreadsheet amended to reflect motion.</p> <p>Discussion regarding not having budget to make recommendations accurately based on funds allowed.</p>	<p>Discussion</p>		
<p>5. Rankings and rubrics for 25 RFPs</p>	<p>Handouts with recommendations from Advisory groups. Handouts will be added to minutes. B. Herrera would like to see spreadsheet with budget for April 25, 2018 meeting. A. Reed has concern in those listed for voting on 3SP recommendation handout as she is listed but was not allowed to vote. Handout is misleading to committee members. M. Jones raises concern regarding 0s and 1s in the expansion of mental health services. B. Herrera states lack of data for low</p>	<p>Discussion</p>		

	<p>scores. M. Jones states low scores hinder students which shouldn't be fair due to lack of quantitative data provided in RFP.</p> <p>L. Wright believes M. Jones should not be hindered due to lack of provided data when it's essential to our campus and the need is there. M. Jones provides clarity on RFP to committee members.</p> <p>B. Herrera recommends for April 25th meeting to have scores separated by where funds are being requested from vs. budget available.</p> <p>B. Herrera requests B. Griego attend meeting to provide insight on what aspects of RFPs will meet and qualify for funds.</p>			
<p>6. Hiring Practices and Diversity</p> <ul style="list-style-type: none"> • Instructional/Non-instructional handout from P. Briggs • Ad-Hoc Update 	Tabled	Vote/ Discussion		
7. Proposed 2:30 Meeting Start Time	Kai recommends 2:30pm start time for next semester, this will be added to next agenda as a voting item.			
8. Open Comments/Announcements	<p>P. Munoz raises concern in rubric stating data is needed. P. Clinton states even though rubric may ask, the application currently does not state request what is being ranked on. Application and rubric need to be looked at again in order to match up questions more accurately.</p> <p>Process needs to be tweaked and improved in order to make adjustments.</p> <p>B. Herrera would like this item continued on first August meeting. Lots of unanswered questions in process that need to be sorted out.</p> <p>Recommendation for 3SP to revise handout without names of those that did not vote and add average ranks.</p> <p>Concern raised that faculty will be unable to attend May SSC meeting.</p>			
9. Adjournment	B. Herrera motions to adjourn at 3:16pm, second by L. Wright.			
	<p>Next Meeting: 4/25/18</p> <p>Future Meetings: 5/9/18*, 5/23/18</p> <p><i>*if need be</i></p>			

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