



Student Success Committee (SSC) Minutes

April 25, 2018 @ 2-3:30 pm in Campus Center Conference Room (CCCR)

Charge: The Student Success Committee (SSC) is a governance committee responsible for making recommendations for student success to the Executive Team. To continuously improve student success outcomes, the SSC integrates and aligns student success efforts into a cohesive strategy that optimizes the use of available college resources. Student success initiatives may be proposed to the SSC through the college planning and program review processes; by the Basic Skills Initiative, Student Equity and SSSP advisory workgroups; or by other stakeholders in the campus community.

Membership: Representative College Governance Committee-- 9 Faculty + 9 Non-Faculty (1, Student; 4 Classified; 2 Supervisors, 2 Administrators) as voting members

Voting Members					Non-Voting Members				
1	Health, Kinesiology, Athletics, and Performing Arts	Will Cowen	x	Classified*	Kaifeng Liang	X	VP Student Affairs Co-chair	Damien Peña	x
2	Career Education I	Rachel Johnson	x	Classified*	Veronica Allen	X	VP Academic Affairs	Kim Hoffmans	
3	Career Education II	Vacant		Classified*	Dora Hartman	X	Equity/Effect Dean	Phillip Briggs	x
4	English, Math and Learning Resources	Shuba Simhan	x	Classified*	Tatiana Lawler	X	Academic Senate President	Phillip Clinton, ASVP	
5	Sciences	Ralph Fernandez		ASVC (Dir. Of External Affairs)	Jessica Perez		Classified Senate President	Sebastian Szczebiot	X via phone
6	Student Services	Paula Muñoz	x	Administrator	Lynn Wright	x	Administrator	Ronald Mules	
7	Visual Arts, Behavioral and Social Sciences, and Languages	Andrea Horigan	x	Administrator	Dan Kumpf		Administrator	Vacant (Dean/Student Services)	
8	Faculty	Heather Aguilar	x	Supervisor	Alma Rodriguez	X via phone	Administrator	Tim Harrison	
9	Faculty Co-Chair	Bea Herrera	x	Supervisor	Arlene Reed				
GUESTS									
	Eric Martinsen	Emily Bartel		*Classified Alternate X	Carol Smith*	X	Administrator	Debbie Newcomb	
	Angeles Rodriguez	Jeanine Day	x		Rick Trevino	x	Administrator	David Bransky	
x	Peter Sezzi	Brenda Griego	x		Lt. G. Beckley	x	President	David Keebler	

Agenda Items	Discussion Notes	Action	Date	Who
1. Call to Order	Called to order at 2:03pm.			
2. Public Comments	E. Martinsen goes on record for public comment regarding all the hard work that has gone into the process. Raises concern with the process used for proposals. E. Martinsen doesn't believe rankings at Advisory levels are necessary but suggests a list with pros and cons with each proposal for submission to Exec Team.			
3. Approval of Minutes • 4/11/18	B. Herrera makes correction to Erika Ruiz not Hurtado, second by V. Allen Yes: All	Vote		

	Abstent: W. Cowen.			
4. Evaluations of SSC	<p>D. Pena discusses valuation handout given from CPC for committees evaluations. P. Munoz does not believe success factors should be applied to evaluate committee. Purpose of handout will be used to rethink and retool SSC for Fall 18'. Information needs to be gathered to decide what can be done looking into the future. Throughout meetings confusion in the process has been an ongoing discussion, and evaluation/review of committee goals and objectives is necessary in order to outline process and really implement the "reset" that members have been requesting.</p> <p>Statement that Classified Senate supports the evaluation.</p> <p>B. Herrera raises questions regarding which goals were set that were being used to evaluate for Question #2 on evaluation handout.</p> <p>"Open answer" spaces will be added to questions in evaluation before being sent out. SSC Committee members will be receiving to submit feedback or evaluation if they chose to do one. It is not required for members to submit. Voting members and non-voting members will be given the chance to complete an evaluation.</p>	Information		
5. Rankings and rubrics for 25 RFPs	<p>Lynn responds with BSI having \$300,000 budget. Math Compass has some aspects that may not meet BSI criteria. Further research would need to be done on what's being offered and if students are testing into those classes. Clarification regarding BSI funds not being allowed for positions. Budget left carries over. Not having enough math personnel to do a math boot camp is a concern. Recommendation on behalf of Department to wait to pursue a math boot camp when it becomes more realistic to effectively carry out. Feedback regarding unsuccessful enrollment in summer programs such as math boot camp. Question raised regarding capability and achievability of other initiatives</p> <p>Motion made to recommend items on BSI ranking spreadsheet but requests #20 and #18 will be brought back for discussions in Fall 2018 meetings with left over monies, second by W. Cowen.</p> <p>Yes: All No: B. Herrera, A. Horigan</p>	Vote		

	<p>Abstent: P. Munoz</p> <p>3SP does not have funds available to fund initiatives without cutting staff or positions. Question regarding the process of plan at the 3SP advisory level for evaluating the overall system of 3SP and funds being spent where. Motion to recommend items on 3SP with the recommendation that the #3 and #20 not be funded and report back to who wrote the proposal on the reason as to why it is not being recommended to Executive Team, second by B. Herrera Yes: All Abstent: L. Wright, H. Aguililar</p> <p>Equity has about \$250,000 to spend on initiatives. Discussions regarding different initiatives being listed on multiple spreadsheets but the issue is that some initiatives may not yet tie into BSI so they are targeting Equity funds as well if BSI courses are not decided on by the initiatives or target BSI.</p>			
6. Proposed 2:30 Meeting Start Time	Request from K. Liang to remove from agenda as he will no longer be serving on SSC anyways.	Vote		
7. Open Comments/Announcements				
8. Adjournment	Meeting adjourned at 3:16pm.			
	Next Meeting: 5/9/18*			

Written materials relating to a Student Success Committee meeting item that are distributed to at least a majority of the committee members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at 4667 Telegraph Road, Ventura, CA 93003 or at the Student Success Committee meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the Office of Student Affairs, Ventura College, 4667 Telegraph Road, Ventura, CA 93003 (805) 289-6464