



Student Success Committee (SSC) Minutes

November 29, 2017 @ 2-3:30 pm in Campus Center Conference Room (CCCR)

Charge: *The Student Success Committee (SSC) is a governance committee responsible for making recommendations for student success to the Executive Team. To continuously improve student success outcomes, the SSC integrates and aligns student success efforts into a cohesive strategy that optimizes the use of available college resources. Student success initiatives may be proposed to the SSC through the college planning and program review processes; by the Basic Skills Initiative, Student Equity and SSSP advisory workgroups; or by other stakeholders in the campus community.*

Membership: Representative College Governance Committee-- 9 Faculty + 9 Non-Faculty (1, Student; 4 Classified; 2 Supervisors, 2 Administrators) as voting members

Voting Members						Non-Voting Members			
1	Health, Kinesiology, Athletics, and Performing Arts	Will Cowen		Classified*	Kaifeng Liang	X	VP Student Affairs Co-chair	Damien Peña	x
2	Career Education I	Rachel Johnson	x	Classified*	Veronica Allen	X	VP Academic Affairs	Kim Hoffmans	
3	Career Education II	Vacant		Classified*	Dora Hartman	X	Equity/Effect Dean	Phillip Briggs	x
4	English, Math and Learning Resources	Lisa Anderson	x	Classified*	Pamela Yeagley		Academic Senate President	Phillip Clinton, ASVP	x
5	Sciences	Vacant		ASVC (Dir. Of External Affairs)	Jessica Perez	X	Classified Senate President	Pamela Yeagley	
6	Student Services	Paula Muñoz	x	Administrator	Lynn Wright		Grants	Bill Hart	x
7	Visual Arts, Behavioral and Social Sciences, and Languages	Vacant		Administrator	Dan Kumpf		Administrator	Gwendolyn Lewis Huddleston	
8	Faculty	Heather Aguilar/ Sumita Lall	x	Supervisor	Alma Rodriguez		Administrator	Vacant (Dean/Student Services)	
9	Faculty Co-Chair	Bea Herrera	x	Supervisor	Arlene Reed Celia Rodriguez	X	Administrator	Tim Harrison	
Guests							Administrator	Debbie Newcomb	
	Eric Martinsen	Emily Bartel	x	<i>*Classified Alternate</i>	<i>Tatiana Lawler*</i>		Administrator	Felicia Duenas	
x	Angeles Rodriguez	Jeanine Day	x		Rick Trevino	x	Administrator	David Bransky	x
x	Lydia Morales	Brenda Griego	x		Lt. G. Beckley	x	President	David Keebler	
x	Michelle Mallayah								

Agenda Items	Discussion Notes	Action	Date	Who
1. Call to Order	D. Pena called meeting to order at 2:06pm. Roll call was conducted. Michelle Mallayah noted in the minutes.			
2. Public Comments	Counseling event this Friday.			
3. Approval of Minutes • 11/8/17	B Herrera motions to approve , second by D. Hartman Abstain: P. Munoz	Vote		
4. Classified Co-Chair (P. Yeagley)	Tabled till next meeting.	Discussion		

<p>5. Diversity and Culture Festival (Multicultural)</p>	<p>B Herrera motions to wait till 2:15pm to discuss item, second by J. Perez.</p> <p>Motion recalled by B. Herrera D. Pena conducts discussion regarding funding of Diversity and Culture Festival, \$25,000 a year current costs</p> <p>Gigi came to meeting to answer questions and explain Diversity and Culture Festival. Presented to Exec Team with \$20,000 budget for Spring festival.</p> <p>P. Clinton asks if Gigi believes Diversity and Culture Festival completes the mission of Equity on campus. First year Diversity and Culture Festival was paid with general/trust funds.</p> <p>Gigi will send Diversity and Culture Festival proposal to Blair to be sent out to committee members.</p> <p>D. Pena asks Committee members if Diversity and Culture can be funded through Equity. P Munoz raises concern about process not being followed and other initiatives who followed process are being skipped and passed up in the meantime. J. Day believes festival is not a good use of equity funds. B. Herrera raises concern about process followed. She believes this should go back to executive team for reconsideration.</p> <p>P. Munoz motions to discuss process and review criteria of festival at equity, second by B. Herrera Yes: everyone but L. Anderson Abstain: L. Anderson</p> <p>Discussion regarding process and allocation of Equity funds.</p>	<p>Discussion</p>		
<p>6. Reports from Campus Initiatives (5 min) a) Basic Skills b) Student Equity c) 3SP</p>	<p>3SP And BSI not in attendance Equity will be meeting Monday. Update on Teaching Men of Color Workshop event on December 8th. Location of Equity meeting Monday is TBD, will not be held in CCCR.</p>	<p>Report</p>		
<p>7. Hiring Practices and Diversity</p>	<p>P. Munoz held discussion on the necessity of having culturally diverse hiring practices. D. Pena asks questions about current practices that are in place. HR Dashboard has current information. Discussion regarding the lack of diversity hiring committee at the District.</p>	<p>Discussion</p>		

	<p>S. Lall believes HR needs to go above and beyond the applicant process. Would like the minority groups showcased a little more to bring in diversity in hiring. Some applicants need to be urged to self-identify and more openly identify when applying. Urges the need to reach out to applicants to encourage and guide for better record keeping processes. Kai raises concern that the best applicants should just be picked not just ones of color or difference race.</p> <p>P. Briggs will bring handout to Equity mtg.</p> <p>P. Munoz would like to add goal to integrated plan of hiring culturally diverse staff.</p> <p>D. Pena suggests keeping topic on agenda to continue discussion after formulating what is needed, outcome and current practices that are already aligned with culturally diverse hiring.</p>			
8. Open Comments/Announcements	Rubric handed out to review for feedback and approval at next meeting.			
9. Adjournment	Motion to adjourn by P. Munoz Meeting adjourned at 3:23pm.			
	<p>Next Meeting: December 13, 2017</p> <p>Future Meetings: 12/27/17, 1/24/18, 2/14/18*, 2/28/18, 3/14/18*, 3/28/18, 4/11/18*, 4/25/18, 5/9/18*, 5/23/18</p> <p><i>*if need be</i></p>			

Written materials relating to a Student Success Committee meeting item that are distributed to at least a majority of the committee members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at 4667 Telegraph Road, Ventura, CA 93003 or at the Student Success Committee meeting.

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