

VENTURA COLLEGE

ADMISSIONS & RECORDS OFFICE

4667 TELEGRAPH ROAD, VENTURA, CA 93003

PHONE: (805) 289-6457

INSTRUCTOR AUTHORIZATION TO ADMIT A DUAL ENROLLMENT STUDENT

POLICY – 8th Grade & Below

Students who are enrolled in 8th grade or below may be considered for dual enrollment at Ventura College by petitioning through the college registrar and by obtaining written permission from the instructor. This authorization, when signed by the instructor, will enable an enrollment student to register into a class that has been approved on their *Recommendation for Dual Enrollment Form*.

Student Name: _____ **900#:** _____
Last First MI

Course Name: _____ **CRN:** _____

Instructor Signature: _____ **Date:** _____

Student must turn this form in to Admissions & Records along with their COMPLETED Dual Enrollment Packet on the first day of class to complete registration.