

# MINUTES

## VENTURA COLLEGE

### Minutes of the Professional Development Advisory

**Date: Monday, January 23, 2017**

**Present:** K. Algiers, D. Bransky, P. Clinton, T. DeClerck, E. Crump, H. Galindo, J. Garcia, B. Hart, D. Kumpf, M. Reyes Sanchez; C. Sidnam, M. Millea, L. Wright.

**Recorder:** D. Hartman

**Absent:** K. Clark, J. Esquivel, J. Garner, M.T. Fiumerodo, M. Moore, S. Oxford, R. Petitfils (R. Petitfils indicated via email that he can't serve this semester).

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Call to order	The meeting called to order at 2:05 pm.			
Welcome	Philip C. welcomed the committee members.			
Approval of previous Meeting Minutes	Lynn Wright motioned to approve the November 2016 minutes and Helen Casillas seconded the motion.			
Diversity in Culture Festival	In Gigi's absence, Dan K. reminded the committee that there is a meeting in MCE-226 at 2:00pm; there will be two meetings per month until April and then 2 per week in April before the festival. Dan also reminded the committee that the Travel pool requests are due February 2, 2017 at noon.			
Program Review Initiatives	The Committee voted to support activities that fell under the category of professional development. It also gave feedback about other initiatives with a low score to indicate that the committee has no information or opinion regarding those initiatives; since they are not under the purview of the PD committee.			
Cultural Responsive Training	Tania De Clerck is making arrangements to bring presenters for a full day of training about diversity and culture, on April 20 and follow up workshops on April 21, 2017. Kammy made a motion to recommend Tania to take the information to the Student Success Council. J. Garcia seconded it. The motion passed.			
Flex Day Activities in April	Philip C. Eileen C. Tania D. and Jena G., have met to plan Flex activities. Presently there are two workshops planned for February 8, 2017 from 3:00pm - 4:30 pm back to back. A work group was established to draft a proposal to request funds from the Student Success Council; the group members are Kammy A., Phil C., Eileen C., Dan K., and Lynn Wright.			

Colloquium	This discussion was tabled for next meeting.			
Adjournment	The meeting was adjourned at 3:07pm			
Next Meeting	February 27, 2017			