

# DRAFT

## VENTURA COLLEGE

### Minutes of the Professional Development Advisory

**Date: Monday, August 28, 2017**

**Present:** K. Algiers, D. Bransky, P. Clinton, E. Crump, G. Fiumerodo, S. Friedman, H. Galindo, J. Garcia, J. Garner, B. Hart, D. Kumpf, M. Millea, M. Moore, S. Oxford, M. Reyes-Sanchez, L. Wright, B. Zizumbo

**Recorder:** C. Harper

**Absent:** K. Clark, T. DeClerck, J. Esquivel, D. Hartman, C. Sidnam

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Call to order	Meeting called to order at 2:00 PM.			
Welcome	Dan Kumpf opened the meeting and welcomed committee members.  Philip and Eileen stepping aside as co-chairs. The new faculty co-chair is Sasha Friedman and new classified co-chair is Chez Harper.  Jenna recommended "co"-co-chairs to divvy up the workload.			
Approval of previous Meeting Minutes	Philip Clinton motioned to accept the minutes of April 24, 2017. Dan seconded the motion.			
Update on Request to Present  2 <sup>nd</sup> Wednesday Pirate Talks	Name "Pirate Talks" accepted.  Jenna has booked the first three Pirate Talks (Sept. – Nov.)  Future presenter: Bill Hart interested in presenting.  Future topic ideas: Sabbatical, Faculty Exchange + One Book, One Campus, Bill Hart presenter  Still looking for future presenters and topics  Announcements – the earlier the better. Word of mouth and All-Users emails.		Group brainstorm and Sub-group to meet Sept. 18 <sup>th</sup> .	

<p>Diversity in Culture Festival</p>	<p>Dates: April 11<sup>th</sup> – 12<sup>th</sup>. Possibly dropping to a 1-day event. Awaiting budget.</p> <p>Gigi will host a festival planning meeting on September 7<sup>th</sup>. Hot topics include presenters/entertainment, budget, 1 or 2-day event?</p> <p>Need to begin spreading the word on the “Alternate Day of Instruction” and encourage students to attend. Gigi to send Dan a “Save the Date” so Cindy can send to All-Users allowing faculty to plan accordingly.</p> <p>Students attend events with assignments. Instructors combine instruction with speakers.</p>	<p>All-Users email to “Save the Date”.</p>	<p>ASAP</p>	<p>Gigi Dan Cindy</p>
<p>Flex Days</p>	<p>January 4 – 5, 2018 &amp; April 26 – 27, 2018</p> <ul style="list-style-type: none"> <li>- Need interactive workshops and presenters.</li> <li>- The money approved was to bring people in from outside the campus. Let us aim for that.</li> </ul> <p>Ideas:</p> <ul style="list-style-type: none"> <li>- 3CSN needs to add interactive component(s) to retain attendees.</li> <li>- Appreciative Inquiry – Positive way to share info and experience what everyone brings to table.</li> <li>- Habits of Mind (3CSN)</li> <li>- Syllabus workshop</li> <li>- Matt &amp; Sharon always have topics to offer for FLEX</li> <li>- Smart Phones in Classroom (Kammy)</li> <li>- CANVAS App class</li> <li>- Amy Kennedy, Bookstore OER &amp; Zero Textbooks</li> </ul> <p>For January &amp; April FLEX: Need volunteers to make calls/find presenters. Sub-group meeting is set for September 18<sup>th</sup> at 2:30 PM.</p>	<p>Sub-group meeting</p>	<p>09/18/17 @ 2:30 in LRC-125</p>	<p>Dan, Kammy, Jennifer, Jenna, Lynn</p>
<p>Budget</p>	<p>Per Dan, we have \$12,000 approved. Currently have approx. \$11,000 available. Used approximately \$1,000 on August FLEX.</p>			

Captivating Companies	Michelle LOVED this. She and/or Philip will call for more information and options.	Inquiry via telephone		Michelle and/or Philip
SCALE	Requires 2 days Pricey Possibly for April	Open for discussion		
Adjournment	The meeting was adjourned at 3:32 PM			
Next meeting	September 27, 2017			