

DRAFT

VENTURA COLLEGE

Minutes of the Professional Development Advisory

Date: Monday, November 27, 2017

Present: G. Fiumerodo, S. Friedman, H. Galindo, J. Garcia, J. Garner, G. Khatcherian, D. Kumpf, M. Millea, M. Moore, M. Reyes-Sanchez, L. Wright, B. Zizumbo

Recorder: C. Harper

Absent: K. Algiers, D. Bransky, K. Clark, E. Crump, T. DeClerck, J. Esquivel, , C. Salas,

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Call to order	The meeting was called to order at 2:00 PM.			
Welcome	Introductions of members.			
Approval of previous Meeting Minutes	Minutes adopted.			
Update on Request to present/Pirate Talks	<p>Jenna and Jennifer noted the following people are interested in presenting at Pirate Talks:</p> <ul style="list-style-type: none">• Bruce McFarland – Veteran’s Center• Libby Fatta – present with Financial Aid, Pirate’s Cove, and ASVC <p>Perhaps we should turn these panel types of presentations into 2 part sessions:</p> <ul style="list-style-type: none">• 1st 40 minute session is the panel• 2nd 40 minute session to be Q & A <p>Dan – Faculty Academy will present.</p> <p>Phillip Briggs will contact the bookstore about OER.</p> <p>English Dept. may have a couple of people to fill in any gaps.</p> <p>Jenna will pull together the spring schedule.</p>			
Diversity in Culture Festival General Update	Gigi met with Dave Keebler & Executive Team and they approved \$20,000 from Equity funds will go toward the Diversity Festival.			

<p>Diversity in Culture Festival General Update</p>	<p>The festival will be a 2-day event.</p> <p>Sebastian will send email to faculty regarding the Alternate Day of Instruction and instructions to note it on syllabi.</p> <p>Brenda Griego will attend next Diversity meeting to discuss allowable expenses when using Equity funds.</p> <p>Interest in presenting or hosting an event - No need to send a formal proposal, just email your thoughts to Gigi.</p>			
<p>Miscellaneous re: Diversity Festival Approval:</p>	<p>The Equity Committee will oppose funding and support for the Diversity Festival. This is an agenda item at the next meeting (Wednesday, December 6th). Faculty needs to speak up at this meeting to defend how the festival has positive outcomes for student success. Equity wants Diversity Festival, Pirate Talks, and Faculty Academy to be evaluated and measured as to how it bridges the gap and creates positive outcomes.</p>			
<p>Professional Development Plan for the Year</p>	<p>Dan, Lynn, Sharon, and Jenna met to discuss the January Flex Days and Captivating Company. Captivating Company did agree to come and offered a discounted rate. They will only bill for 25 people (Cost: \$4,975) even if more than 25 attend.</p> <p>Dan will send an All-Users email with a save-the-date. A video link, provided by the Captivating Company, will go to all faculty and staff. Captivating Company will also provide coaching.</p> <p>We need to put a "Classified" slant on the coaching.</p> <p>It is very important for committee members to attend so we can gauge the attendance and success of these programs so we are better able to plan for future events.</p>			

Professional Development Plan for the Year (continued)	<p>The last few events have been well attended. All day events have a smaller attendance and/or we lose people in the afternoon. Possible due to the lack of interaction in the sessions. People tend to tire of being talked at/to all day. They would like more interactive training and workshops.</p> <p>Matt and Sharon have a full day of Tech Training planned for Friday, January 5th.</p> <p>Mary Jones will host Active Shooter Training with the VCPD.</p> <p>Sue Royer will present on safety. Will have an update from VCPD and possibly Jay Moore.</p> <p>Chez will set up Eventbrite RSVPs so we can track how many commit to attending.</p>			
Adjournment	Meeting adjourned at 3:02 PM.			
Next meeting	January 22, 2018.			