

DRAFT
VENTURA COLLEGE
Minutes of the Professional Development Advisory
Date: Monday, October 22, 2018

Present: Sharon Beynon, Kaela Casey, Jenna Garcia, Chez Harper, Crystal Kallik, Dan Kumpf, Matt Moore, Sharon Oxford, Maria Reyes-Sanchez, Felicia Torres, Lynn Wright, Beatriz Zizumbo

Recorder: Chez Harper

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Call to order	Meeting called to order at 2:10 PM			
Welcome & Approval of Previous Meeting Minutes	Minutes from September 2-18 approved.			
Program Review:	<ul style="list-style-type: none"> • Kim felt the \$\$ amount was excessive. • No need for a coordinator position • Report asks for what you plan to do, not number of hours. • We could use state template for reporting process. • See what categories they list/are looking for. 			
Workshop – Conflict Resolution/Bullying	<ul style="list-style-type: none"> • Seb will do an outlook invite • Marketing push/reminders via Eventbrite • 			
Teaching Men of Color in the Community College	<p>January 4, 2019</p> <p>Being planned by Paula Munoz.</p> <p>Equity to pay presenter fee.</p>			

Spring 2019 FLEX Days:	Thursday/Friday: April 25 – 26, 2019 <ul style="list-style-type: none"> • Division Meetings • Guided Pathways • Discuss goals – classified • Sebastian and panel to train staff/faculty on taking minutes, templates, posting, etc. 			
Misc. News	<ul style="list-style-type: none"> • December 4, 2018 – Guided Pathways retreat • March 15, 2018 – DE Summit 			
Adjournment	3:00 PM			
Next meeting	November 26, 2018			