

# DRAFT

## VENTURA COLLEGE

### Minutes of the Professional Development Advisory

**Date: Monday, January 22, 2018**

**Present:** Sharon Beynon, David Bransky, Gigi Fiumerodo, Helen Galindo, Jenna Garcia, Chez Harper, Dan Kumpf, Maria Reyes-Sanchez, Lynn Wright, Beatriz Zizumbo

**Recorder:** C. Harper

<b>Agenda Item</b>	<b>Summary of Discussion</b>	<b>Action (If Required)</b>	<b>Completion Timeline</b>	<b>Assigned to:</b>
Call to order	The meeting was called to order at 2:00 PM.			
Welcome & Approval of Previous Meeting Minutes	Lynn motioned to approve the minutes from November 27, 2017. Maria seconded the motion. Minutes adopted at 2:02 PM.			
Update on Request to present/Pirate Talks	<p>The final Spring 2018 Pirate Talks schedule will be ready for publication/distribution hopefully by January 29<sup>th</sup>.</p> <p>Should already be on the search for Fall 2018 presenters.</p> <p>Faculty Academy needs to present at least once per semester.</p> <p>Spring 2018: Faculty Academy – share what was done in the wake of the Thomas Fire regarding finals, how to better prepare for future incidents. Discuss how Canvas was utilized/helpful during DIS leave.</p> <p>Recent returners from Sabbatical should share their experience and the process.</p> <p>VC Faculty Experience (formerly NFE) will participate. Sharon Beynon to coordinate with Jenna.</p>	<p>Notify Fac Acad to get on schedule.</p> <p>Identify and invite recent Sabbaticalers to prep a talk.</p> <p>Sharon &amp; Jenna coordinate</p>		
Diversity in Culture Festival General Update	<p>Confirmed the \$20,000 budget.</p> <p>Currently working to fill days/classroom presenters.</p>			

<p>Diversity in Culture Festival General Update (continued)</p>	<p>Keynote speaker search is ongoing.</p> <p>Will announce Art Contest in few days.</p> <p>Focusing on the "community" theme.</p> <p>Steve Turner is working with many organizations to come and exhibit.</p> <p>Working on having students share their stories.</p> <p>Any ideas for presenters/entertainment please email Gigi.</p>			
<p>Professional Development Plan for the Year - Subcommittee</p>	<p>Subcommittee set up to brainstorm and create the proposal for 2018-19 P.D. budget.</p> <p>Proposal is due March 1, 2018</p> <p>Proposal must include future events.</p> <p>Ask for everything – do not piecemeal ideas – develop a complete program.</p> <p>Ask for a lot, then scale back as needed.</p>	<p>Meet on January 29<sup>th</sup></p>		<p>Dan, Lynn, Sharon, Jenna, Kammy, Chez</p>
<p>Leadership Academy, Emotional Intelligence, &amp; Mindfulness</p>	<p>David and Kim discussed EI &amp; Mindfulness training for leaders/those on management level tracks.</p> <p>Previously, Leadership Academy held once per month, with homework.</p> <p>Kim could handle Emotional Intelligence section while others on campus could handle the Mindfulness training.</p> <p>David will discuss with Kim and email ideas to Dan/Chez to share with P.D. group.</p> <p>Group consensus: This should be for all on campus, not only people on leadership and management tracks.</p>			



	<p>experiences.</p> <p>Should be working as a 3-group committee: P.D., VCFE, and Faculty Academy.</p> <p>Jenna will join next VCFE meeting to discuss Pirate Talks and the benefits of attending and/or presenting.</p>			
<p>FLEX Days – January 2018</p>	<p>Great turnout for both days. Captivating Cos. had over 50 RSVPs in Eventbrite with many more attending in person.</p> <p>Technology training had highest turnout ever, many more people than expected. Safety not well attended. Active Shooter training attendance was not great, but was o.k.</p> <p>Majority of response was positive for CapCos, although less talk and more interaction would have been better.</p> <p>Future: Revisit this general topic (presented by CapCos) for those who could not attend.</p> <p>For those who attended, carry on to next round.</p> <p>General comments: CapCos is willing to meet, pro-bono, to give us perspective on how to develop our own program.</p> <p>We need to send a follow-up survey to participants.</p> <p>Valuable training, needed more interaction, more diversity, need perspective on how to use these new ways of communicating.</p> <p>Consistent follow-up is needed – ongoing and sustainable training to create the behavioral changes in the brain’s pathways.</p>			
<p>FLEX Planning – Spring 2018</p>	<p>Tech day – yes</p> <p>Communication workshop – yes</p>			

	Guided Pathways - ?			
Adjournment	Meeting adjourned at 3:07PM.			
Next meeting	February 26 <sup>th</sup> at 2:00 PM.			