

VENTURA COLLEGE
Budget and Resource Council (BRC) – Minutes
Campus Center Conference Room
October 15, 2014

Present: Adam Braver, Will Cowen, Guadalupe Guillen, Bea Herrera, Dave Keebler, Gwen Lewis-Huddleston, Alex Kolesnik, Sandy Melton, Jay Moore, Mark Pauley, Peter Sezzi

Recorder: Maureen Jacobs

Handouts: VC-Accreditation Compliance Review by the Proposed New Standards, Incremental versus Transformational Budgeting Conceptual Presentation.

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:						
Prior minutes	There was one correction to the 09/17/14 minutes. In BRC Charge and Themes, "Bea asked about personnel plans for each area." The Council all agreed with the correction.	Minutes changed	10/16/14	M Jacobs						
Accreditation Compliance	<p>Dave reviewed the Accreditation handout and we had an accreditation related study session to begin the gap analysis process of section III.</p> <ul style="list-style-type: none"> • Old standards are included because they are relevant for continuity. • Dave read the individual standard's statement; and responded to any questions. <table border="1" style="margin-left: 40px;"> <tr> <td style="text-align: center;">0</td> <td>Not Compliant</td> </tr> <tr> <td style="text-align: center;">1</td> <td>Probably Compliant but deficient</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Fully Compliant</td> </tr> </table> <ul style="list-style-type: none"> • Individually give intuitive, gut feeling and rank as follows. 	0	Not Compliant	1	Probably Compliant but deficient	2	Fully Compliant	Rank standards	10/15/14	Council
0	Not Compliant									
1	Probably Compliant but deficient									
2	Fully Compliant									
BRC Survey Questions/Charge	Mark addressed accreditation in reviewing our last survey questions. Our previous questions do not include accreditation. Bea thought we were going to look at the charge for possible revision. We will postpone survey questions until next meeting.	Review charge	11/19/14	Mark & Jay						

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Incremental versus Transformational Budgeting Conceptual Presentation	<ul style="list-style-type: none"> • Tim is going to present national, comparable college's percentages spent on Instruction (50% APX), Instructional Support (8% APX), Student Services (17% APX), Institutional Support (15% APX), and Facilities and Operations (10+% APX). (Approximations are in parenthesis) • Dave said most colleges budget like ours. <ol style="list-style-type: none"> 1) Roll-over 2) Maintenance 3) Enhancements • As soon as it is adopted, we start making adjustments. • Jay asked about the effect of 3SP. Does it create a burden on the rest of the budget? • Dave reminded us that we started to look at Transformational Budgeting 6 years ago, but left it. • Bea said that we have been trying to bring back staff. • Jay noted that we do not have resources to support the Applied Science Center. • Both Counseling and M & O have similar questions. How many counselors for what quantity of students; how many grounds workers for how many square feet. • Gwen would like to see a side by side comparison of what our budget looks like incremental and transformational. • Will is expecting future revenue enhancements to help the current budget issues. • What level of service do we have with what proportions? • Look at all funds. • We would like to bring back AG. Proportionally everything is included. With incremental budgeting, we would have to cut something else. • How do we want to look as a college? Medium, Small? 			
Next Meeting	November 19, 1:30 PM in the Campus Center Conference Room			